

Access [one-stop](#)

Critical Updates

07/21/2020 Current Risk Level :
MODERATE

Login to OneStop

Login

[Student/Employee Password Recovery/Reset](#)

Please Logout!

Please remember to logout when you have finished using AP OneStop, especially if you are in a computer lab or public area.

Any unauthorized use of the computer system and/or any attempt to gain unauthorized access thereto could constitute a violation of the Computer Crimes Act of the State of Tennessee as well as university policy. By continuing to use this system you indicate your awareness of and consent to these terms and conditions of use. LOG OFF IMMEDIATELY if you do not agree to conditions stated in this notice.



Daily Announcements

07/15/2020 (Posted 7/15/20) ALL,
Tech Tip - Reopening Browser Tabs

07/09/2020 (Posted 7/9/20)
STUDENTS, The Art of
Eavesdropping


06/29/2020 (Posted 6/29/20)
STUDENTS, Upper Division
Elective: Zombies in Popular Film &
Literature

06/25/2020 (Posted 6/25/20) ALL,
Military Student Center hours

06/12/2020 (Posted 6/12/20)
STUDENTS, The Art of
Eavesdropping and Other Writing
Skills

05/27/2020 (Posted 5/27/20)

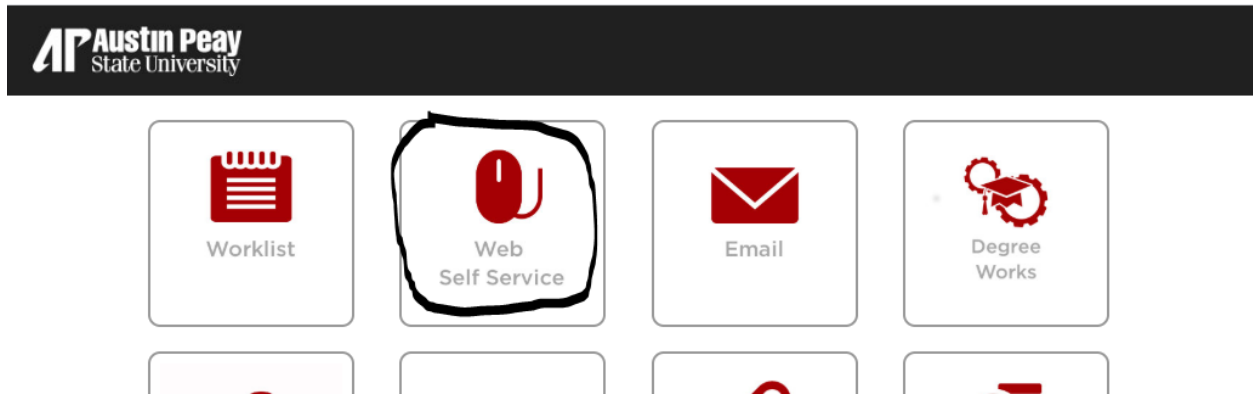
Enter your login credentials



Austin Peay State University

[Sign in](#)

Click Web Self Service



Click the employee tab



Main Menu

Notice: Web Self Service is a separate system from OneStop. Please logout by pressing the 'EXIT' button when you are finished. When using a public co...

Click Benefits and Dedeuctions

Employee

[Time Sheet](#)

[Leave Report](#)

[Electronic Personnel Action Forms](#)

[Position PDC](#)

[Benefits and Deductions](#)

miscellaneous, beneficiary, open enrollment, educational benefits, Benefit Statement.

[Pay Information](#)

Direct deposit allocation, earnings and deductions history, or pay stubs.

[Tax Forms](#)

W4 information, W2 Form or T4 Form.

[Jobs Summary](#)

[Leave Balances](#)

[Campus Directory](#)

[Banner INB Password Reset/Unlock](#)

Select united way and parking

Benefits and Deductions

[Advancement Contributions & Monacle Society](#)

[Benefit Statement](#)

[Health Benefits](#)

[Retirement Plans](#)

[United Way and Parking](#)

Educational Benefits

[APSU Fee Waiver](#)

[APSU Reimbursement](#)

[Spouse and Dependent Waiver](#)

RELEASE: 8.9

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Select Add new spending account at bottom of screen

[History](#) | [Update](#) | [Details](#) | [Contributions or Deductions](#)

[Add a New Spending Account](#)

[[Retirement Plans](#) | [Health Benefits](#) | [Miscellaneous](#) | [Benefit Summary](#)]

Select University Parking and click select benefit

[Personal Information](#) | [Student](#) | [Employee](#) | [Finance](#) | [Financial Aid and Vete](#)

Search

Add a New Benefit or Deduction

Select a new benefit or deduction and choose Select Benefit.


**Benefit or Deduction Eligible as of
Jul 29, 2020**

Description

University Parking

Status will default to Active and Effective date will default as well

Enter Employee Amount \$5.09 and click submit changes

 Complete the required fields and select Submit Changes.

* - indicates a required field.

University Parking

Deduction Effective as of:

Jul 01, 2020

Status:

Active 

Effective Date of Change MM/DD/YYYY:*

07/09/2020

Note: Effective Date must be after Jun 30, 2020 the date you were last paid.

Employee Amount 999999.99 : *

Employee Goal Amount 999999.99 :


[Flexible Spending Accounts](#)

RELEASE: 8.16.1

The following confirmation page will display

Flexible Spending Account Update Confirmation

The updates you requested were successfully processed.

 Flexible Spending Account updates are processed immediately but are subject to review by the Benefits Office.

Changes to the amount withheld may cause an overage or underage on your account. There may be Tax implications, or a loss of withheld monies. Please contact the Benefits Office if you have any questions.

[Flexible Spending Accounts](#)