



# Peer Leader Job Description

## 2023-2024

### **General Description:**

Each section of APSU 1000, HON 1000, PELP 1000, and PASS 0900 is supported by a successful student, who will attend all class meetings, support the class instructors, and, just as the title describes, serve as a mentor and leader for the students in their class. Peer Leaders report to the Student Success Coordinator in Student Success. They will be trained to participate in the Peer Leader program to increase success of students.

### **Primary Duties and Responsibilities:**

- Attend all class sessions
- Report to class on time and remain until class is dismissed
- Meet with instructor outside of class on a regular basis to assist with class planning
- Assist the instructor in class as assigned
- Facilitate activities on academic advising/preregistration and topic related to the Peay Read
- Facilitate additional course topics according to instructor guidance
- Meet with students in small groups outside of the course during the semester
- Be a role model to all students and an advocate for the university
- Encourage student engagement in campus activities: academic and social
- Maintain correspondence with your assigned Student Success Coordinator and Senior Peer Leader
- Attend Gobs Orientation Weekend First Year Seminar Event
- Attend mandatory training events and complete online education programs.

### **Required Minimum Qualifications:**

- Undergraduate Student
- 12 credit hours earned to apply
- 24 credit hours earned to be selected at the end of Spring
- 2.75 Cumulative GPA
- Maintain full-time student standing (12 credit hours registered per semester)
- Applicants must have no history of formal, or informal, student codes of conduct violations

### **Preferred Qualifications:**

- 3.0 Cumulative GPA
- Actively involved in the department of your major
- Involved in campus activities
- 30 credit hours completed by the end of Spring

### **Selection:**

- Enrollment and completion of the required Peer Leader courses
- Successful completion of the peer leader course(s) does not guarantee a position
- Selected applicants are paired with classes based on the needs of program and performance in the leadership course(s)
- Academic Transcripts will be evaluated

### **Compensation:**

- Scholarship will be awarded during the semester that the Peer Leader is serving