



Accessibility Quick Guide

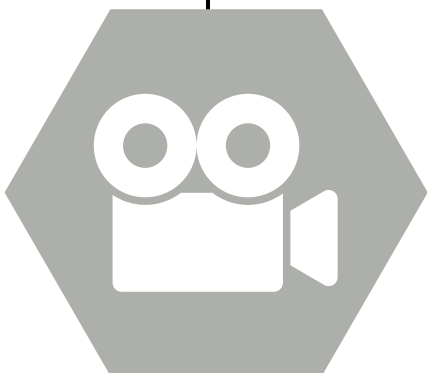


Microsoft Word & PowerPoint

- Run the accessibility checker and fix all errors
- Use appropriate heading styles & sans-serif fonts
- Add alternative text to images (or mark as decorative)

PDF Documents

- Run the accessibility checker and fix all errors
- Use appropriate heading styles & sans-serif fonts
- Add alternative text to images (or mark as decorative)

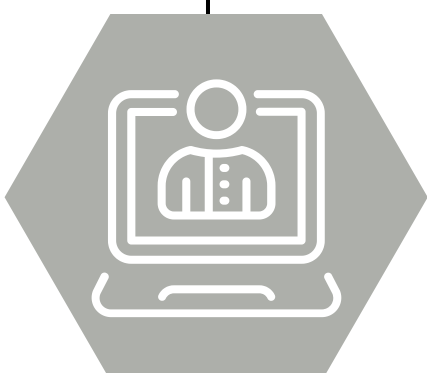
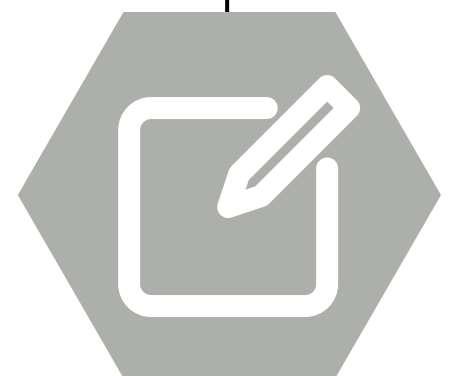


Videos & Audio Files

- Include accurate captions and/or transcripts
- Use accessible media players like YuJa & YouTube

D2L's HTML Editor

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Additional Resources

- Contact Distance Education.
{online@apsu.edu or 931-221-6621}
- Visit our [website](#).