



College of Graduate Studies

GRADUATE ASSISTANTSHIP REQUIREMENTS

General information

Graduate assistantships are available for superior students in each of the academic departments that offer graduate programs and several other areas on campus. Applicants must be fully admitted to the University to qualify for an assistantship.

Full admission requires the following documentation be received and processed in the Graduate Admissions Office. It is important to note that another criterion used for selection is the students' undergraduate GPA.

Documents needed for full admission

- Graduate school application;
- \$25.00 application fee;
- Official transcripts from all previous colleges or universities attended;
- Three (3) letters of recommendation;
- Official Graduate Record Examination scores (GRE) and/or Graduate Management Admission Test (GMAT), and/or equivalent acceptable test scores.

To apply for Graduate Assistantship positions submit the following:

- Application for Graduate Assistantship.
NOTE: An updated application and resume is required each Fall semester.;
- Updated resume detailing skills and abilities.

What are the financial benefits of a graduate assistantship?

A student will receive a scholarship to cover the cost of tuition and fees not to exceed 10 credit hours per semester plus a competitive stipend.

What are the general duties?

Graduate assistants are required to work 20 hours per week in their assigned locations. Assignments may include research assistant, teaching assistant and/or administrative assistant. To keep the assistantship, students must be enrolled full-time during their assigned terms and maintain satisfactory academic progress.

How do I apply?

Applications for all graduate assistantships must be submitted to the College of Graduate Studies for the following academic year. Award notifications for Fall will be made by August 1 each year.