

Graduate Care Policy Application
Austin Peay State University

Name of Student _____ Date _____

Student Identification No. _____

Address _____

Under the provisions of the policy on Credential Analysis and Re-Evaluation (CARE), I request that the grades for courses listed below be marked on my transcript and that they be excluded from consideration in the calculation of my Grade-Point Average (GPA).

The courses for which this action is requested were taken during the (term) _____
_____ at (higher education institution)

<u>Course</u>	<u>Credits</u>	<u>Grade</u>
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I understand that the actual record of these courses will continue on my transcript, but that the grades will be appropriately marked, and that all grades earned during this semester will be marked and excluded from my GPA calculation.

Signed _____ Date _____
Requesting Student Applicant

Approved _____ Date _____
Dean, College of Graduate Studies

Action entered on transcript

Office of the Registrar Date _____

Copy: Dean, College of Graduate Studies