

H1N1 Flu FAQ's

Important: Supervisors are asked to send notice of faculty and staff members absent from work with flu-like symptoms to FLU@APSU.EDU. Banner ID numbers are appreciated. Names are not necessary.

Are there any special provisions for leave if I have the flu?

No. We expect you to use your sick leave to keep you in pay status.

How do I know how much sick leave I have?

Your sick and annual leave totals are detailed on your direct deposit email sent to you electronically each pay period. Annual and sick leave can be used to maintain your pay status.

What would happen if I run out of paid leave?

You will be placed on unpaid leave.

Can I use FMLA?

Yes, if policy requirements are satisfied, although use of FMLA will not keep you in pay status.

Can I use the sick leave bank?

At this time influenza is not defined as an illness covered by the sick leave bank.

I don't feel well, but I feel good enough to come to work.

H1N1 is an illness easily transmitted to others. If you exhibit any symptoms of the flu, your supervisor may ask you to go home.

What if I refuse to leave work?

Refusing a direct order from your supervisor is an act of insubordination and may result in discipline.

Can my supervisor ask me to leave work if I have the flu?

Yes, you can return when 24 hours have passed with no fever over 101.3 degrees using no medication.

What if I have a doctor's note allowing me to return to work?

That will be fine although getting to see any doctor for this reason will be difficult to do.

My department is very small. I need to be there to do my work.

Your health is more important to the university than the work. Also, it is important that anyone who has contracted the flu stay away from others.

If I am not at work, will I still get paid?

Staff and faculty will be required to use their sick and annual leave to remain in pay status.