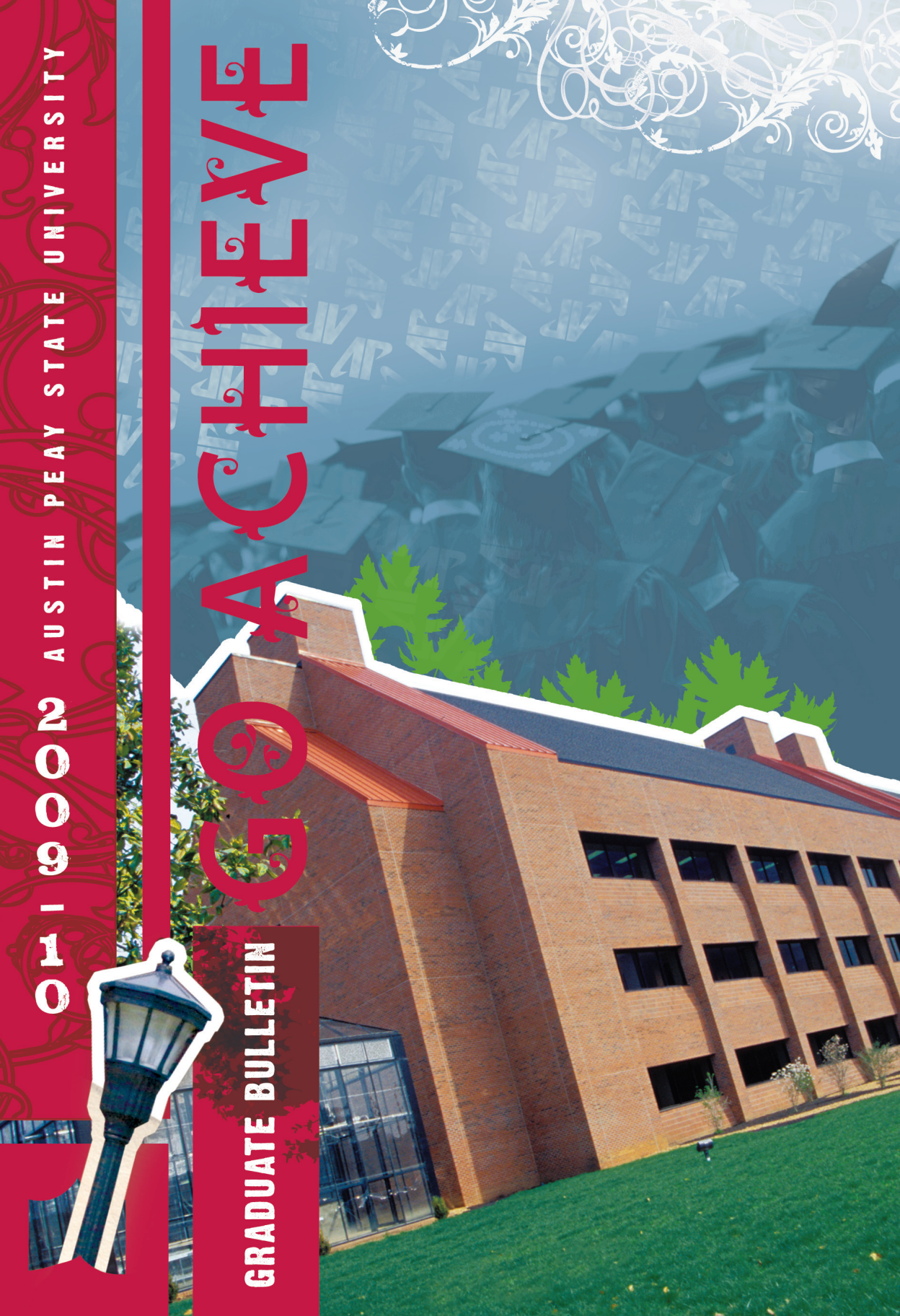


OHIO STATE UNIVERSITY

AUSTIN PEAY STATE UNIVERSITY

# GO ACHIEVE

GRADUATE BULLETIN



## The 2009-2010 University Graduate Bulletin

Austin Peay State University is one of 45 institutions in the Tennessee Board of Regents system, the sixth largest system of higher education in the nation. The Tennessee Board of Regents is the governing board for this system which is comprised of six universities, 13 two-year colleges and 26 Tennessee technology centers. The TBR system enrolls more than 80 percent of all Tennessee students attending public institutions of higher education.

Austin Peay State University, under the control of the Tennessee Board of Regents, is a regional university organized as the College of Arts and Letters, the College of Professional Programs and Social Sciences, the College of Science and Mathematics, the School of Business, the School of Education, the School of Nursing, the College of Graduate Studies and Fort Campbell.

The College of Graduate Studies grants the degrees of Master of Arts, Master of Music, Master of Science, Master of Arts in Education, Master of Professional Studies, Master of Science in Nursing, Master of Social Work, and the Education Specialist degree.

The University is accredited by the Commission on Colleges of the Southern Association of Colleges and Schools. In addition, the professional preparation programs for elementary and secondary teachers, elementary and secondary principals and supervisors, school counselors and school psychologists are accredited by the National Council for the Accreditation of Teacher Education through the master's degree level. The University is also a member of the National Association of Schools of Music.

The University is a member of the following associations:

- American Association of Colleges for Teacher Education
- American Association of State Colleges and Universities
- Association for Field Services in Teacher Education
- Conference of Southern Graduate Schools
- Council of Colleges of Arts and Sciences
- Council of Graduate Schools
- National Association of Graduate Admissions Professionals
- Tennessee College Association
- Tennessee Conference of Graduate Schools

While APMail email is the official communications method used by the University, instructors and students are strongly encouraged to use the Desire-2-Learn (D2L) email system for communications pertaining to courses and course materials. **For all online courses, D2L is the official method of email communication between instructors and students.** Failure to promptly check or open mail messages delivered to students D2L email address will not excuse a student from the responsibility to act in accordance therewith or extend/delay deadlines contained therein for any web-based course. For on-campus and hybrid courses, students and instructors should use the D2L email system whenever possible.

Austin Peay State University is an equal opportunity employer committed to the education of a non-rationally identifiable student body. APSU affirms that it does not discriminate based on race, color, religion, national origin, sex, sexual orientation, age, disability or veteran status in the educational programs or activities which it operates, nor in admission to or employment in such programs or activities.

APSU adheres to the requirements of Title VI and VII of the Civil Rights Act of 1964, Title IX of the Educational Amendments of 1972, as amended, Sections 799A and 946 of the Public Health Service Act, the Age Discrimination Act of 1975, the Rehabilitation Act of 1973, Americans with Disabilities Act of 1990, Executive Orders 11246 and 11375 and the related regulations to each.

APSU reaffirms that it does not discriminate in employment based on race, color, religion, sex, age, disability or national origin and that it has taken affirmative action on behalf of minorities and women as prescribed by the Equal Pay Act of 1963, as amended, Title VII of the Civil Rights Act of 1964, as amended, Executive Orders 11246 and 11375 as amended, Age Discrimination in Employment Act of 1967, as amended, the Rehabilitation Act of 1973, as amended, the Americans with Disabilities Act of 1990, the Vietnam Era Veterans' Readjustment Assistance Act of 1974 and the Pregnancy Discrimination Act of 1978. Also see University Affirmative Action Philosophy in STUDENT HANDBOOK AND CALENDAR. Inquiries regarding these acts may be directed to the Director of Affirmative Action, Browning Building Room 7C, telephone (931) 221-6295.

### Accreditation

Commission on Colleges of the Southern Association of Colleges and Schools

Austin Peay State University is accredited by the Commission on Colleges of the Southern Association of Colleges and Schools (1866 Southern Lane, Decatur, Georgia, Telephone number 404-679-4501) to award certificate, associate, bachelor's, master's, and educational specialist.





# Austin Peay State University

## **Graduate Bulletin 2009-2010**

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for the  
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# Telephone and Web Directory

Academic Affairs	221-7676	www.apsu.edu/academics/staff.htm
Admissions	221-7661	www.apsu.edu/admissions/
Admissions Toll Free	800-844-APSU (2778)	
Affirmative Action	221-7178	www.apsu.edu/affirm_action/
African American Cultural Center	221-7120	www.apsu.edu/AACC/
Alumni	221-7979	www.apsu.edu/alumni/
Athletics	221-7904	www.apsugovernors.com/
Baptist Collegiate Ministry	647-6940	www.apsu.edu/bcm/
Bookstore	221-7655	www.apsubookstore.com/
Business Office	221-7671	www.apsu.edu/businessoffice/acctrec/
Career, Advisement & Testing Services	221-7896	www.apsu.edu/careers/
Catholic Student Union	645-3887	
Child Learning Center	221-6234	www.apsu.edu/clc/
Church of Christ Student Center	647-9575	www.ccscapsu.org
Counseling Services	221-6162	www.apsu.edu/counseling
Disability Services	221-6230	www.apsu.edu/disability/
Voice/TDD	221-6278	
Drew Simmons Fitness Center	221-6975/7564	www.apsu.edu/recreation/facilities/dsfc.htm
Education Opportunity Center	221-7481	www.apsu.edu/eoc/
Extended and Distance Education	221-7816	www.apsu.edu/ext_ed/
Finance and Administration	221-7883	www.apsu.edu/fin_admin/
Financial Aid	221-7907	www.apsu.edu/financialaid/
Fort Campbell	221-1400	www.apsu.edu/apfc/
Foy Fitness & Recreation Center	221-7564	www.apsu.edu/recreation
Graduate Studies (College of)	221-7414	www.apsu.edu/cogs/
Health Services	221-7107	www.apsu.edu/healthservices/
Help Desk (Information Technology)	221-4357	www.apsu.edu/helpdesk/
Hispanic Culture Center	221-6645	www.apsu.edu/hcc/
Honors Program	221-7714	www.apsu.edu/coal/honors.htm

## 6 Telephone and Web Directory

Information Desk @UC Lobby	221-6000	
Library	221-7346	library.apsu.edu/
Public Relations & Marketing	221-7459	www.apsu.edu/prandpubs
Public Safety	221-7786	www.apsu.edu/police/
Registration and Transcripts	221-7121	www.apsu.edu/Registrar/
Student Affairs	221-7341	www.apsu.edu/student_affairs/
Student Government Association	221-7262	www.apsu.edu/sga
Student Life and Leadership	221-7431	www.apsu.edu/activities
Student Publications	221-7376	www.apsu.edu/student_pubs/
Veterans Affairs (MC)	221-7907	www.apsu.edu/vaoffice/
Veterans Affairs (FC)	221-1462	
Wesley Foundation	647-6412	web.mac.com/apsuwesley/iWeb/Site/Welcome.html
Toll Free	1-800-508-0056	

Area code is (931) unless otherwise designated:

\*All correspondence can be addressed to: Austin Peay State University, Clarksville, TN 37044.

**University Home Page: [www.apsu.edu](http://www.apsu.edu)**



# University Calendar

The calendar is subject to change at any time prior to or during an academic term due to emergencies or causes beyond the reasonable control of the institution, including severe weather, loss of utility services or orders by federal or state agencies.

## Fall 2009 Semester

- July 24 . . . . . Application deadline; Civilian conditionally admitted students WILL NOT be allowed to register late.
- Aug 27 . . . . . Residence halls open for freshmen and transfers only
- Aug 28 . . . . . Last day to receive 100% fee adjustment
- Aug 29 . . . . . Classes begin
- Aug 30 . . . . . Last day for remaining students to claim residence hall assignment
- Aug 29-Sept 4 . . . . . Late registration; drop/add
- Sept 7 . . . . . Labor Day holiday – University closed
- Sept 11 . . . . . 14th day; Last day to drop without record; Last day to receive 75% fee adjustment
- Sept 18 . . . . . Last day to apply for December 2009 graduation
- Sept 23 . . . . . Last day to receive 25% fee adjustment
- Oct 9 . . . . . Last day to drop with an automatic “W”
- TBA . . . . . Grad Finale, 2-6 p.m.
- TBA . . . . . Grad Finale, 10 a.m.-2 p.m.
- Oct 17 . . . . . First session classes end
- Oct 18-24 . . . . . Mid-semester
- Oct 19-20 . . . . . Fall break – No classes
- Oct 21 . . . . . Second session classes begin
- Nov 9 . . . . . Last day to drop a course before the mandatory “F” period; Instructor’s signature required
- Nov 9-20 . . . . . Priority advising and pre-registration for currently enrolled students for Spring 2010
- Nov 10 . . . . . Mandatory “F” period begins
- Nov 11 . . . . . Veterans Day – No classes

## 8 University Calendar

Nov 26-29 . . . . .Thanksgiving holiday – University closed  
Dec 9 . . . . .Last day of classes  
Dec 10 . . . . .Study day  
Dec 11-17 . . . . .Final exams  
Dec 18 . . . . .Commencement in Dunn Center

### Spring 2010 Semester

Dec 11 . . . . .Application deadline; Civilian conditionally admitted students WILL NOT be allowed to register late.  
Jan 10 . . . . .Residence halls open for freshmen and transfers only  
Jan 13 . . . . .Last day for remaining students to claim residence hall assignment; Last day to receive 100% fee adjustment  
Jan 14 . . . . .Classes begin  
Jan 14-20 . . . . .Late registration  
Jan 18 . . . . .Martin Luther King holiday – University closed  
Jan 20 . . . . .Last day to drop/add  
Jan 27 . . . . .14th day; Last day to drop without record; Last day to receive 75% fee adjustment  
Feb 4 . . . . .Last day to apply for May 2010 graduation  
Feb 8 . . . . .Last day to receive 25% fee adjustment  
Feb 25 . . . . .Last day to drop with an automatic “W”  
Mar 7-13 . . . . .Mid-semester  
Mar 13 . . . . .First session classes end  
Mar 8-13 . . . . .Spring break  
Mar 14 . . . . .Second session classes begins  
Mar 26 . . . . .Last day to drop a course before the mandatory “F” period; Instructor’s signature required  
Mar 27 . . . . .Mandatory “F” period begins  
Apr 2 . . . . .Good Friday – University closed  
Apr 5-16 . . . . .Priority advising and preregistration for currently enrolled students for Summer and Fall 2011  
Apr 28 . . . . .Last day of classes  
Apr 29 . . . . .Study day  
Apr 30-May 5 . . . . .Final exams  
May 7 . . . . .Commencement in Dunn Center

### May Session 2010

Apr 23 . . . . .Application deadline; Civilian conditionally admitted students WILL NOT be allowed to register late.  
May 16 . . . . .Last day for 100% fee adjustment  
May 17 . . . . .Classes begin; Drop/add; Last day to add a class  
May 19 . . . . .Last day to drop without record  
May 21 . . . . .Last day to drop with an automatic “W”  
May 25 . . . . .Memorial Day – University closed  
June 4 . . . . .Last day of classes; Final exams  
June 14 . . . . .Last day to apply for August 2010 graduation



**Summer I 2010 Semester**

- May 14 . . . . . Application deadline; Civilian conditionally admitted students WILL NOT be allowed to register late.
- June 4 . . . . . Registration
- June 6 . . . . . Last day to receive 100% fee adjustment
- June 7 . . . . . Classes begin
- June 8 . . . . . Late registration; Last day to add a class
- June 11 . . . . . Last day to receive 75% fee adjustment
- June 13 . . . . . 14th day; Last day to drop without record
- June 14 . . . . . Last day to apply for August 2010 graduation
- June 15 . . . . . Last day to receive 25% fee adjustment
- June 17 . . . . . Last day to drop with an automatic “W”
- June 24 . . . . . Last day to drop a course before the mandatory “F” period; Instructor’s signature required
- June 25 . . . . . Mandatory “F” period begins
- July 4 . . . . . Independence Day – University closed
- July 9 . . . . . Last day of classes; Final exams

**Summer II 2010 Semester**

- June 14 . . . . . Last day to apply for August 2010 graduation
- June 25 . . . . . Application deadline; Civilian conditionally admitted students WILL NOT be allowed to register late.
- July 11 . . . . . Last day to receive 100% fee adjustment
- July 12 . . . . . Registration; Classes begin; Last day to drop/add; Late registration; Last day to add a class
- July 16 . . . . . Last day to receive 75% fee adjustment
- July 18 . . . . . 14th day; Last day to drop without record
- July 20 . . . . . Last day to receive 25% fee adjustment
- July 22 . . . . . Last day to drop with an automatic “W”
- July 29 . . . . . Last day to drop a course before the mandatory “F” period
- July 30 . . . . . Mandatory “F” period begins
- Aug 13 . . . . . Last day of classes; Final exams; Summer commencement in Dunn Center

**Full Summer 2010 Semester**

- May 154 . . . . . Application deadline; Civilian conditionally admitted students WILL NOT be allowed to register late.
- June 4 . . . . . Registration
- June 6 . . . . . Last day to receive 100% fee adjustment
- June 7 . . . . . Classes begin
- June 7-8 . . . . . Drop/add
- June 8 . . . . . Late registration; Last day to add a class
- June 14 . . . . . Last day to apply for August 2010 graduation
- June 16 . . . . . Last day to receive 75% fee adjustment
- June 20 . . . . . 14th day; Last day to drop without record
- June 24 . . . . . Last day to receive 25% fee adjustment
- July 22 . . . . . Last day to drop with an automatic “W”
- July 29 . . . . . Last day to drop a course before the mandatory “F” period
- July 30 . . . . . Mandatory “F” period begins
- Aug 13 . . . . . Last day of classes; Final exams; Commencement in Dunn Center; 2:00 p.m.



# About Austin Peay State University

## APSU Today

Austin Peay State University, one of the 22 members of the Tennessee Board of Regents and one of the fastest growing universities in Tennessee, offers high quality undergraduate and graduate programs to a student body of varied ethnicities, ages, and interests. Its urban campus is located in Clarksville, Tennessee's fifth largest city, just 50 miles from Nashville, the state capital. Another campus is located at the military installation at Fort Campbell, Kentucky. While the majority of students live in the northwest and middle areas of Tennessee and in Southern Kentucky, a number of students attend from throughout the state and the nation. APSU's vision is to create a collaborative, integrative learning community, instilling in students habits of critical inquiry as they gain knowledge, skills, and values for life and work in a global society.

As one of the state's most diverse public universities, APSU has much to offer through quality programs, convenient locations and excellent technology-supported facilities. To meet the needs of today's students, APSU offers day, evening, and weekend classes on its main campus, as well as the Fort Campbell campus. In addition, online classes have become increasingly popular as students seek more options for scheduling classes. Therefore, both traditional and non-traditional students will find that APSU offers pro-

grams that match their interests and class scheduling that suits their lifestyles.

The mission of APSU supports the goal of quality learning environment that encourages men and women to equip themselves to use their abilities productively and wisely. Leading the efforts of a committed faculty and staff in fulfilling this mission is President Timothy Hall, the ninth president since Austin Peay opened its doors in 1927 as a normal school for preparing teachers. The school is named in honor of Governor Austin Peay of Clarksville, who was serving his third term of office when the school was established.

## Accreditation

Austin Peay State University is accredited by the Commission on Colleges of the Southern Association of Colleges and Schools (1866 Southern Lane, Decatur, Georgia 30033-4097; (404) 679-4501) to award associate, baccalaureate, master's and education specialist degrees. In addition, the teacher-preparation programs of the University are accredited by the National Council for the Accreditation of Teacher Education for the preparation of elementary and secondary teachers through the master's degree level. Preparation programs for elementary and secondary principals and supervisors, school counselors and school psychologists also are accredited by the National Council for the Accreditation of Teacher Education at the master's

## 12 About Austin Peay State University

degree level. The University is an accredited institutional member of The National Association of Schools of Music.

Accreditation assures that the student is enrolled at an institution approved by the region's accrediting associations. Credits earned at Austin Peay State University may be submitted to other accredited institutions of higher learning and be accepted, if they are appropriate to the designated curriculum.

### Institutional Mission

Austin Peay State University is a comprehensive university committed to raising the educational attainment of the citizenry, developing programs and services and address regional needs, and providing collaborative opportunities that connect university expertise with private and public resources. Collectively, these endeavors contribute significantly to the intellectual, economic, social, physical, and cultural development of the region. APSU prepares students to be engaged and productive citizens, while recognizing that society and the marketplace require global awareness and continuous learning. This mission will be accomplished by:

- Offering undergraduate, graduate, and student support programs designed to promote critical thinking, communication skills, creativity, and leadership;
- Expanding access opportunities and services to traditional and nontraditional students, including the use of multiple delivery systems, flexible scheduling, and satellite locations;
- Promoting equal access, diversity, an appreciation of all cultures, and respect for all persons;
- Serving the military community at Fort Campbell through complete academic programs;
- Providing academic services that support student persistence to graduation;
- Fostering a positive campus environment that encourages active participation in university life; and
- Developing programs (credit and non-credit), conducting research, and providing services that contribute significantly to the quality of life, learning, and workforce development needs of the region.

### Centers for Excellence

#### The University's Chairs of Excellence

The University's Chairs of Excellence include the Roy Acuff Chair in the Creative Arts, APSU Foundation Chair in Free Enterprise, Harper-Bourne Chair in Business, and Lenora C. Reuther Chair in Nursing.

#### The Center for Field Biology

The Center for Field Biology, administered by the Department of Biology, brings together scholars and students from various biological disciplines to conduct research and on biotic inventories; community structure; rare, threatened and endangered species; environmental assessment; and environmental education. The center provides research assistantships to undergraduate and graduate students that provide them with hands-on experience in various areas of field biology under the mentorship of practicing scholars. For more information visit our website at [http://apsu.edu/field\\_biology/](http://apsu.edu/field_biology/).

#### Art Galleries

All Art Galleries on campus are open to the public with no admission charge. For more information any of the Art Galleries, contact the Art Department at (931) 221-7333.

*The Trahern Gallery* is located in the Margaret Fort Trahern Art and Drama complex. Each year (August-May) the gallery hosts regional, national, and international exhibits, as well as the Annual Student Art Exhibition. Gallery hours: 9:00 am-4:00 pm, Monday through Friday; 10:00 am-2:00 pm, Saturday; and 1:00-4:00 pm, Sunday (closed on holidays).

*Gallery 108* is located on the ground floor of the Trahern Building. Each semester this gallery hosts the senior exhibits, featuring works by graduating art majors. Hours vary with each exhibit.

*The Mabel Larson Fine Arts Gallery* is located on the first floor of Harned Hall. Opened officially in 1994, this gallery features selections from APSU permanent art collection. Gallery hours: 8:00 am-4:00 pm, Monday through Friday.

#### Center for Excellence for the Creative Arts

College of Arts and Letters

Location: Music/Mass Communications Building, Room 165

Phone: (931) 221-7876

Website: [www.apsu.edu/creativearts/](http://www.apsu.edu/creativearts/)

The Center for the Creative Arts offers students unique experiences in music, the-

atre, creative writing, and visual art—experiences that challenge the imagination and spur artistic creativity; experiences that last a lifetime.

Established in 1985 as a Center of Excellence, the Center for the Creative Arts is the only program of its kind in the state, offering students rare opportunities to work with nationally acclaimed faculty and guest artists in the preparation and study of the arts in a one-on-one environment.

The Center's primary goal is to sponsor quality arts programs emphasizing collaboration between recognized artists and university students, resulting in the highest possible standards of artistic achievement. The Center annually produces more than 100 quality arts activities by faculty, regional, national, and internationally acclaimed guest artists.

The Center for the Creative Arts is symbolic of the University's commitment to the enrichment of life, which can be realized only through an understanding and appreciation of the arts.

The Center of Excellence for the Creative Arts coordinates with the departments of Art, Languages and Literature, Music, and

Theatre to sponsor a wide variety of activities and study programs to promote APSU's mission. The Center supports new works and other works of artistic value in the form of musical productions, recitals, concerts, theatre performances, creative writing, poetry readings, and exhibitions of visual art. Curricular activities sponsored by the Center include classes, lectures, workshops, seminars, master classes, public school outreach, and symposia focusing on the various arts disciplines and interdisciplinary nature of the arts for undergraduates, graduate students, and members of the community. Regionally, nationally, and internationally recognized authors, musicians, artists, actors, and teachers are brought to the Center as artists-in-residence. Outreach programs take the Center's activities to the local community, the region, and the state. Guest artists and faculty work in conjunction with local school districts to implement the artist-in-the-schools program. The Center sponsors faculty research in the creative arts, with research being defined as scholarly and creative achievement. The Center funds undergraduate scholarships and graduate assistantships for students in the creative arts.

## Student Life

**Web Address:** [www.apsu.edu/student\\_affairs/support\\_services.htm](http://www.apsu.edu/student_affairs/support_services.htm)

Austin Peay State University believes the collegiate experience of students is enhanced through involvement in educationally purposeful programs and activities outside of the classroom environment. The vision of the Division of Student Affairs is to be responsive, innovative, supportive, and empowering. Specifically, the mission of the Division of Student Affairs is to provide programs and services for students that facilitate opportunities for leadership and personal development, promote health and wellness, build a sense of community and loyalty to the institution, provide appreciation for diversity, and support their educational goals.

The Division of Student Affairs is represented in its mission by the following departments: Office of Student Affairs; Child Learning Center; Student Counseling Services; Disability Services; Housing, Residence Life, and Dining Services; University Recreation; Student Life and Leadership; Student Publications; Boyd Health Services; African American Cultural Center; and Hispanic Cultural Center. Each of the departments incorporates human and student development philosophies in their programs and services.

Listed below are some of the opportunities that are available for students to enhance their educational experience.



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### African American Cultural Center

The Wilbur N. Daniel African American Cultural Center is an important University entity dedicated to providing knowledge and programming about the historic and contemporary contributions, achievements, and social perspectives of African Americans and other people of African descent. The Center's mission is intertwined with the University's goals relative to the creation of a collaborative, integrative learning community that fosters critical thinking inquiry and self-reflection necessary in a global society. The primary purpose includes aiding in the retention of African American students, and educating and motivating all students to be highly aware and appreciative of the diverse cultures that define the contemporary world.

Through its provision of many student-centered and student-oriented programs, events, and special services, the Center plays a vital role in assisting African American students to incorporate in their educational and social aspirations a commitment to serve their communities; and that they are highly motivated to take their rightful place as professionals and other social leaders in American society, specifically, and in the global world, generally.

### Greek Organizations

The social Greek organizations are members of the National Pan-Hellenic Conference, the National Pan-Hellenic Council or the National InterFraternity Conference. Campus chapters are members of representative governing bodies that promote leadership development, excellence in scholarship, community service, and positive inter-Greek relationships.

Social Greek organizations are active participants in University programs, activities, and special events, and are well known and respected for their many volunteer, service, and fundraising contributions to the local community and national philanthropies. A high percentage of campus student leaders are members of sororities and fra-

ternities at Austin Peay. Membership in social Greek organizations is the result of a selection process known either as "Intake" or "Recruitment" or "Rush."

### Hispanic Cultural Center

The Hispanic Cultural Center is an important University entity dedicated to providing knowledge and programming about the historic and contemporary contributions, achievements, and social perspectives of Latino and Hispanic Americans. The Center's mission is intertwined with the University's goals relative to the creation of a collaborative, integrative learning community that fosters critical inquiry and self-reflection necessary in a global society. The primary purpose includes aiding in the retention of Hispanic and Latino students, and educating and motivating all students to be highly aware and appreciative of the diverse cultures that define the contemporary world.

The Hispanic Cultural Center also serves as a place where Hispanic and Latino students can connect meaningfully with and take great pride in their heritage in a nurturing environment. Through its provision of many student-centered and student-oriented programs, events, and special services, the Center plays a vital role in assisting Hispanic and Latino students to incorporate in their educational and social aspirations a commitment to serve their communities; and that they are highly motivated to take their rightful place as professionals and other social leaders in American society, specifically, and in the global world, generally.

### Intercollegiate Athletics

Austin Peay State University competes at the National Collegiate Athletic Association Division I level in the Ohio Valley Conference. The Athletic Department sponsors men's teams in football, basketball, baseball, golf, tennis, and cross country; and women's teams in volleyball, basketball, tennis, cross country, softball, golf, indoor and outdoor track, and soccer.

### **National Alumni Association**

The National Alumni Association of Austin Peay State University is an organization designed for the purpose of promoting the welfare of the University through the development of a program of mutually beneficial relations between the alma mater and its alumni. The association was founded in 1936 and became a national association in 1990. Its membership consists of graduates, former students, and friends of the University. It is governed by a Board of Directors elected from its membership. The mission of the organization is to serve the University by providing an association for interaction among alumni, students, faculty, and administrators; and to encourage financial support for the academic programs, student scholarships, and general development of the University, as well as provide assistance in the recruitment of new students.

The headquarters of the APSUNAA and the Alumni Relations Office is located in the Pace Alumni Center at Emerald Hill.

### **Student Government Association**

The three branches of the Student Government Association consist of the Executive, Legislative, and Judicial bodies. The purpose of the Student Government Association is to be the voice of all students by connecting students to other students, faculty, staff, and administration in order to improve the quality of student life and strengthen the Austin Peay State University community.

The Executive Committee is comprised of the President, Vice President, Executive Secretary, and Chief Justice. The legislative power of the SGA is the Senate that consists of representation from each class and college. The Judicial branch is the Student Tribunal and serves as the highest student court. The Student Government Association is advised through the Office of the Student Affairs.

### **Student Publications**

#### **The All State**

Since 1929, The All State has served as APSU's campus newspaper. The All State is a publication for the expression of student opinion and a medium for dissemination of timely news relevant to the campus community. It is produced and managed by students with the guidance of the Student Publications advisor. The newspaper office is located in the University Center, Room 115. Applications for student writers, photographers, advertising representatives, cartoonists, columnists, and designers are always accepted and can be picked up in the Student Publications office. All majors are welcome. For more information, call 931-221-7376 or email [theallstate@apsu.edu](mailto:theallstate@apsu.edu).

#### **The Tower - "The Red Mud Review"**

The literary review is published annually by students under the supervision of the Department of Languages and Literature. Its purpose is to promote and stimulate interest in creative writing; it provides students interested in the art of writing an opportunity to acquire experience in creative writing and to achieve satisfaction in seeing their work in print.

### **University Recreation**

The vision of University Recreation is to provide the APSU community with opportunities to develop and enhance all aspects of wellness through quality recreational programs and services.

In January 2007, the new \$11 million Foy Fitness and Recreation Center opened, featuring a 3-court gymnasium, indoor walking track, climbing wall, large cardio and resistance training space, a cycling studio, modern fitness studios, locker rooms, and dining facility. University Recreation also continues to operate the Drew Simmons Fitness Center, as well as utilize the Memorial Health Gymnasium. In Spring 2008, a new outdoor swimming pool opened with lanes for lap swimming and state-of-the-art locker rooms.

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We offer a variety of informal, educational, and competitive activities to meet and expand the interests of our constituents. We regularly facilitate fitness and nutrition workshops as well as organize sports leagues and tournaments. Operating hours, a full group fitness schedule, personal training details, and dates and times for specific events can be found on our Web site at [www.apsu.edu/recreation](http://www.apsu.edu/recreation), or call us at 931-221-7564.

Participation in all activities is voluntary, and each individual assumes the associated risks. Participants are strongly urged to consult a physician prior to engaging in any activity, and health and medical insurance are strongly recommended as well.

### Honor and Professional Organizations

The following organizations recognize

and honor students for their academic achievements, leadership qualities, and service. Membership offers students the opportunity to associate and interact with others who have similar goals and interests.

Go to [www.apsu.edu/sll](http://www.apsu.edu/sll) for a complete list of recognized groups and organization information.

- Alpha Kappa Psi (Business)
- Association for Computing Machinery (ACM)
- Beta Beta Beta – Tri Beta (Biological Sciences)
- Beta Iota Gamma (Counseling)
- Chi Delta Chi (Veterans)
- Collegiate Organizations (Graduate Students)
- Phi Alpha (Social Work)
- Phi Alpha Theta (History)
- Phi Delta Kappa (Education)
- Sigma Theta Tau (Nursing)

## Student Right to Know

### Code of Student Conduct

APSU students are citizens of the local community, state, nation, and academic community.

They are, therefore, expected to conduct themselves as such at all times. Admission to the University carries with it special privileges and imposes special responsibilities apart from those rights and duties enjoyed by non-students. In recognition of the special relationship that exists between the institution and the academic community which it seeks to serve, the Tennessee Board of Regents (TBR Policy 3:02:00:01) has authorized the presidents of TBR institutions to take such action as may be necessary to maintain campus conditions and preserve the integrity and educational environment of the institutions.

Pursuant to this authorization and in fulfillment of its duty to provide a secure and stimulating atmosphere in which individual and academic pursuits may flourish, the University has developed the Code of Student Conduct, APSU Policy 3:013, con-

tained in the STUDENT HANDBOOK, which is intended to govern student conduct at Austin Peay State University.

In addition, students are subject to all national, state, and local laws and ordinances. If a student's violation of such laws or ordinances also adversely affects the institution's pursuit of its educational objectives, the University may enforce its own regulations regardless of any proceedings instituted by other authorities.

Conversely, violation of any section of the Code of Student Conduct may subject a student to disciplinary measures by the institution whether or not such conduct is simultaneously in violation of state, local, or national laws.

Generally, through appropriate due process procedures, institutional disciplinary measures shall be imposed for conduct which adversely affects the University's pursuit of its educational objectives, which violates or shows a disregard for the rights of other members of the academic community, or which endangers property or persons on

University or University-controlled property. In addition, disciplinary action may be taken on the basis of any conduct, on or off campus, which violates University policies for Student Organizations or poses a substantial threat to persons or property within the University Community.

When students are unable to pursue their academic work effectively, when their behavior is disruptive to the normal educational process of the University or is detrimental to themselves or others, due to drug and/or psychological disturbance, they may voluntarily withdraw, or be temporarily suspended from the University.

The University Academic and Non-Academic Grievance Policies are designed to afford students a due process opportunity for expressing their complaints. These policies are published in the STUDENT HANDBOOK.

### University Rights

The University shall have such rights and responsibilities as are necessary and desirable for the University to achieve its purposes. The Tennessee Board of Regents specifically confirms the following rights of the University:

1. To establish regulations concerning the use and abuse of University property and to assess students with claims of damage for such abuse;
2. To withhold grades and transcripts of credit until all claims have been paid;
3. To dismiss, in the absence of specific regulations, any student, at any time, for cause deemed by the University to be in the best interest of the student's emotional or physical safety or the well-being of the University community;
4. To establish standards of dress, manners, and conduct on the campus within the range of convention and good taste;
5. To establish traffic regulations on campus, provide for registration of all vehicles using the campus, and enforce such regulations as are established. Automobile Restrictions: All cars to be parked on cam-

- pus must be registered with the Office of Public Safety/campus police;
6. To control and regulate the housing of students on campus;
7. To establish or institute honor systems and ethical practice codes;
8. To supervise the scheduling of meetings, events, and activities of student organizations; and
9. To enter, inspect, and search for contraband, stolen articles, and such in the room of any student in University-owned housing facilities, when probable cause is established.

The list is not intended to be all-inclusive and in no way limits the rights, responsibilities, and authority which the University now has. It is simply a reiteration of some of the rights, responsibilities, and authority which have been and are now vested in it.

### Confidentiality of Student Records

It is the policy of the Tennessee Board of Regents and Austin Peay State University to comply with the Family Educational Rights and Privacy Act (FERPA) also known as the "Buckley Amendment" and, in so doing, to protect the confidentiality of personally identifiable educational records of students and former students. The student has the right to access, to request amendment, and to file a complaint concerning his/her education records in accordance with APSU Policy 3:024. Appointments to review education records are scheduled through the Office of the Registrar at least 72 hours in advance.

If the student is indebted to the University, a copy of the education records will not be made. Except as provided by the policy, the University may disclose directory information to any person requesting it without consent of the student. Directory information includes the student's name, permanent address, telephone number, email address, date and place of birth, major field of study, participation in officially recognized activities and sports, weight and height of members of athletic teams,

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dates of attendance, enrollment status, degrees and awards received, and the most recent previous educational agency or institution attended by the student. The University provides each student the opportunity to refuse to allow disclosure of designated directory information through the Offices of the Registrar, Ellington Building, Room 303 and the AP Center at Fort Campbell Information Window. The student will be given this opportunity at the beginning of each academic term. The student has the right to file a complaint with the U.S. Department of Education concerning alleged failures by the University to comply with the requirements of FERPA. The name and address of the office that administers FERPA is: Family Policy Compliance Office, U.S. Department of Education, 400 Maryland Ave. SW, Washington, DC, 20202-4605.

Annually, students are informed of their rights through the STUDENT HANDBOOK. A complete copy of the policy shall be made available upon request at the Office of the Registrar (free of charge) and the University library (at a nominal per-sheet charge).

### **Student Right to Know Act**

Statistics for all crimes are publicized and distributed to employees and students on an annual basis, in the time frames required by Federal/State law, and are available to applicants for enrollment or employment upon request from the Office of Public Safety. The graduation rate is 35.6 percent. For information on the law and University policy and statistics, contact the Office of Institutional Research and Effectiveness at 931-221-6184.

### **Drug-Free Schools and Communities Amendments Act**

All currently enrolled students are

required to read the University's Drug-Free Schools and Communities Amendments Act Statement. This statement outlines policy, legal sanctions (federal, state, and University), health risks, and assistance programs related to the use of alcohol and/or other drugs on the Austin Peay State University campus. The statement is in the STUDENT HANDBOOK.

### **Smoking and Clean Air**

All smoking is prohibited on the APSU campus, except in designated campus parking lots (APSU Policy No. 3:032). APSU promotes an environment free from tobacco smoke in buildings and vehicles where students, faculty, and staff are working, conducting seminars, research, discussions, etc. Regardless of whether classes are in session, this policy prohibits smoking 24 hours-a-day year-round. Those choosing to use smoke-free tobacco products may do so 30 feet from each building entrance and exit. (See STUDENT HANDBOOK.)

### **University Liability**

Austin Peay State University is not responsible for bodily harm and/or death to participants in any voluntary organizations or activities, including but not limited to voluntary athletics, intramural recreation, hiking, karate, judo, skydiving, or other activities in which risk is incurred. Austin Peay State University, as an agency of the state of Tennessee, is not liable for claims resulting from injury and/or death incurred in such participation. All claims should be filed with the Tennessee Claims Commission. Forms for such claims may be obtained in the University's Affirmative Action Office. Members of the University faculty and staff may not be held liable unless personal negligence occurs.



## Student Services

**Web Address:** [www.apsu.edu/student\\_affairs/](http://www.apsu.edu/student_affairs/); [www.apsu.edu/Registrar/](http://www.apsu.edu/Registrar/)

### AP Self Service

Students may apply, register, pay fees, obtain grades, order student transcripts, and obtain information on admissions, financial aid, veteran services, housing, and testing by accessing AP SELF SERVICE at <https://www.webss.apsu.edu/>.

### Distance Education

Distance Education enables the University to reach beyond the traditional campus via online, two-way interactive video, videotapes and off-campus on-site courses. Graduate online courses are offered each term with the number of offerings increasing each term. APSU also is a participant in the Tennessee Board of Regents Online degree and the Army online initiative.

Information about the schedule and locations of distance education classes may be obtained by contacting the Distance Education Office at (931) 221-1014, visiting the Web site at [www.apsu.edu/ext\\_ed/](http://www.apsu.edu/ext_ed/) or by referring to the SCHEDULE OF CLASSES each term.

### Regents Online Degree Program (RODP)

Location: Clement 109

Phone: 931-221-1373

email: [rodp@apsu.edu](mailto:rodp@apsu.edu)

Web site: [www.rodp.org/campus.apsu.htm](http://www.rodp.org/campus.apsu.htm)

Tennessee Board of Regents' colleges, universities, and technology centers offer the Regents Online Degree Programs (RODP). APSU is one of six TBR universities that delivers and awards the noted master's degrees. Courses completed in the Regents Online Degree Programs are entirely online and transferable among all the participating institutions.

These degrees and courses will be offered in an interactive, asynchronous format. That means classes can be accessed

any time of the day from anywhere via the internet. Advising, library services, student support, and other forms of student assistance also will be available online. Students have technical support 24 hours a day, 7 days a week.

### Felix G. Woodward Library

The Felix G. Woodward Library offers a print collection numbering 400,000 and an electronic collection that includes 9,000 full-text periodicals, 43,000 e-books, 4,700 audio visuals, and 663,000 microforms. Onsite and remote access to numerous Internet and other electronic resources and databases is readily available to students.

### Book and Supply Store

Web site: [www.apsubookstore.com](http://www.apsubookstore.com)

The APSU Book and Supply Store provides the books and materials needed as part of the educational process for students. Items available include textbooks (new and used), supplies such as notebooks and folders, APSU gift items (sweatshirts, T-shirts, baseball caps, class rings and various APSU logo items), and graduation regalia. The Book and Supply Store is located in the Catherine Evans Harvill Building and can be reached at 931-221-7655.

### Child Learning Center

The Child Learning Center (CLC), a department of the Division of Student Affairs, serves children ages 2 1/2 to 5 years in the preschool program. The Child Learning Center is the recipient of the National Association for the Education of Young Children Award. Children of APSU students, staff, and faculty, as well as alumni and members of the community who meet the age requirements are eligible to attend. The Child Learning Center is located in the Sexton Building on Eighth Street, an easily accessible part of the campus. The

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trained and caring staff takes pride in the facility and in the developmentally appropriate curriculum. Call 931-221-6234, Monday through Friday, during regular business hours for more information.

### Career Services

Career Services is located in the Morgan University Center, Room 112. Services include taking career interest inventories as well as assistance with preparing for a career fair, writing a resume and/or cover letter, developing interviewing skills and searching for a job. Call 931-221-6544 for more information.

### Testing Center

The Testing Center is located in the Ellington Building, Room 202. The Center offers a variety of tests which include: COM-PASS, ACT-Residual, CLEP, DANTEs, and MAT. Exams also are administered for online and correspondence courses taken through other universities. Testing information about PRAXIS, GRE and national ACT is available at the Testing Center. For more information or to schedule a testing session, call 931-221-6269.

### Student Counseling Services

The Office of Student Counseling Services is located in Ellington Building, Room 202. Services are provided to promote student learning through cultural, emotional, social, intellectual, and spiritual development. Personal counseling sessions may be scheduled for a variety of issues which include adjustment to college, marriage preparation, depression, anxiety, relationship issues, stress management, low self-esteem, alcohol and drug abuse, grief, and sexuality. The primary counseling staff is made up of licensed professionals. Services are provided to students at no additional cost. Students may call 931-221-6162 for an appointment.

### Govs ID Card

The Govs Card is the official identification card for every student, faculty, and staff

member at APSU. It offers a convenient, easy, and safe way to make purchases and utilize campus services. The card can also be used as a library card, meal plan card, meal money (Gov Bucks), admittance to athletic events and other campus activities, access to residence halls and the student recreation center, in vending machines, and as a U.S. Bank ATM/Debit Card. Information about the Govs ID Card is available at the Morgan University Center Information Desk, or by calling 931-221-6617.

### Health Services

The University provides health services guided by standards set by The Southern Association of Colleges and Schools and American College Health Association. The A.R. Boyd Health Services is an outpatient clinic on the campus, with either a Board Certified Family Practice Physician or Board Certified Family/Adult Nurse Practitioner on site. Services are provided for APSU students, staff, and faculty. Students are assessed a health service fee each semester enrolled. Staff and faculty seeking services through the clinic are required to pay a visit co-pay. Minor illnesses may be treated in the clinic without additional expense except for medications, certain procedures/exams, and laboratory tests. Major illnesses are referred to the patient's family doctor or to the staff of consultants and specialists at Clarksville Gateway Hospital, an institution approved by the American Hospital Association. Medical care or related services obtained off campus is at the patient's expense. Services available at Boyd Health Services include visits with medical staff for illness and/or injury, gynecology and family planning services, well-patient physical examinations, allergy injections, immunizations and tuberculin testing, laboratory and phlebotomy services, and health education.

No medical services will be provided until a medical history is completed, signed, and filed.

In addition to this initial record, the University and Boyd Health Services reserves the right to require additional

examinations and/or immunizations during any time the student is enrolled at the University.

Service may be denied to patients who are noncompliant with recommended treatment plan or for whose illness is outside the scope of clinic services.

### **Public Safety – Campus Police**

The APSU Campus Police station is open and staffed 24 hours a day, and is located in the Shasteen Building. Officers patrol the campus by automobile, bicycle, and on foot. The cadre of police officers attends a state police academy and are otherwise certified and trained to state standards.

The jurisdictional area extends to all facilities owned, operated, and leased by the Board of Regents, as well as public roads and right-of-ways contiguous to that property. They are armed and empowered with the same arrest authority as city and county officers. Campus officers work closely with local and state police and emergency officials, and share a common radio network. Police officers are augmented on campus by security officers and by the Student Patrol, which assist in parking and traffic control and in security during special events, and provide a security escort service for students during evening hours. Other crime prevention programs run throughout the year, including crime prevention briefings and a program for recording and engraving serial numbers on valuable items of property. Public Safety is also responsible for coordinating homeland security efforts and APSU's Emergency Preparedness Plan. For more information, contact Campus Police at 931-221-7786. For emergencies and only while on campus, dial 4848.

### **Sickness and Accident Insurance**

The University has contracted to provide, on a voluntary basis, sickness and accident insurance. The plan, including hospital and accident benefits, is available to full-

time and part-time students and their family members at a reasonable cost. Students may obtain more information about this plan at Boyd Health Services in Ellington Student Services Building or at Student Affairs in the University Center, Room 206. Students are strongly encouraged to have comprehensive health insurance during their time of enrollment at the University.

### **Students with Disabilities**

APSU welcomes students with disabilities and is committed to meeting their needs. Major renovations in the form of ramps and elevators have been made to classroom buildings, the library, and administrative buildings. Some specially adapted housing units are available for students with curb cuts, ramps, etc. Parking for students with disabilities is provided at strategic locations throughout the campus. APSU's commitment to and concern for students with disabilities is further evidenced by a permanent committee designated as the Committee for Persons with Disabilities, whose objectives are to:

1. Develop policies related to the services and activities on campus for students, faculty, and staff with disabilities;
2. Monitor questions relative to procedures and access; and
3. Make recommendations directly to the President.

This committee, in addition to other University personnel, works closely with state agencies which have programs to help students overcome difficulties they may encounter on campus as a result of their disabilities. Students with ambulatory disabilities are encouraged to visit the campus prior to enrollment and assess the physical environment for accessibility. Potential or currently enrolled students with disabilities are required to provide current documentation to substantiate a need for appropriate accommodations. For more information, students should contact the Office of Disability Services at 931-221-6230 Voice or 931-221-6278 TTY.

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### Traffic and Parking Regulations

Students who desire to park and/or drive vehicles on the APSU campus are required to register with the Office of Public Safety in the Shasteen Building. All vehicles must display a proper parking decal and must be operated in accordance with state laws and University Traffic and Parking Regulations, distributed by the Office of Public Safety.

### University Center

The Morgan University Center is the center of campus life at Austin Peay. The Center is the home to the University's food service operations, featuring the cafeteria and food court. In addition, the following offices are located in the facility: Student Affairs, University Facilities, Student Life and Leadership, Career, Advisement, and Testing Center, Student Publications (The All State student newspaper), and the Student Government Association. Besides the offices listed, the Morgan University Center includes a coffee shop and meeting rooms. In the Morgan University Center you will find regular events and programs scheduled throughout the day, as well as a location to relax and refresh from your academic studies.

### University Housing

Web Address: [www.apsu.edu/housing/](http://www.apsu.edu/housing/)

The University believes that life in campus housing provides students with an essential part of the educational experience. Living in a residence hall/apartment affords students opportunities for involvement in learning communities, campus activities, shared responsibilities and community experiences. Since the majority of students' study and involvement patterns are formed early, the University requires that all full-time single freshmen students under 21 years of age, not residing with their parents or legal guardians, must reside in University housing and participate in a University meal plan while in University housing.

The University has accommodations for approximately 1,500 students. Single stu-

dents are housed in residence halls, generally two to a room, or Meacham Apartments and Hand Village, four to an apartment, under the supervision of professional and student staff. Also available are Honors housing in both Harvill Hall and Two Rivers Apartments, as well as designated learning communities for first-time freshmen. Learning-living communities are located in buildings 300 and 400 of Hand Village. Rooms in Harvill Hall are available to all classifications with a 3.0 GPA or higher. Incoming freshmen must have a minimum ACT score of 21 on file with the University to qualify for reservation in Harvill Hall. Two Rivers Apartments are reserved for any junior, senior, or graduate student with a grade point average of 3.0 or higher and no formal disciplinary record. Regulations governing certain aspects of student conduct are prescribed for all students living in residence halls or apartments.

All resident students must provide their own bed linens, towels, telephones, and other personal accessories. Students are responsible for the care and cleaning of their rooms. Laundry facilities are available in all residence halls/apartments. Internet, cable, in-house movie/information channel, and local telephone service are provided. All residences are smoke free. (One, two, and three bedroom apartments are available for married students, single parents with dependent children, or single students age 23 or older with no dependents.)

Application for University Housing should be made online at [www.apsu.edu/housing](http://www.apsu.edu/housing). Housing contracts are for the full academic year (fall and spring semesters) and renewed annually. Please refer to Housing Licensing Agreement for fee adjustment policies and deadlines.

# College of Graduate Studies

## GRADUATE VISION STATEMENT

The College of Graduate Studies fosters an intellectual community of advanced learning within an environment of scholarship, research, and creative activities engaging faculty and students with partnerships representative of a global society.

## GRADUATE MISSION STATEMENT

The College of Graduate Studies develops advanced programs and services addressing national needs, and provides a mechanism for collaborative opportunities in research, creative and scholarly activities. These connect university expertise with private and public resources, and contribute significantly to the intellectual, economic, social, physical, and cultural development of the region, and therefore the nation. The College of Graduate Studies engages students in graduate education that promotes the knowledge of society, global awareness, and continuous learning.

## ADMISSION TO GRADUATE STUDIES

All applicants wishing to pursue a graduate degree at APSU must formally apply to the College of Graduate Studies. Applications must be submitted to the Office of Graduate Admissions, P.O. Box 4458, Clarksville, TN 37044. You can also apply

online at [www.apsu.edu/cogs](http://www.apsu.edu/cogs). A non-refundable, one-time application fee of \$25 is required for all new applicants. Admission to graduate study permits the student to enroll in graduate courses for which he or she is prepared, but does not imply that the applicant will be approved as a candidate for a degree. **Applicants to the Department of Psychology and the School of Nursing must be formally accepted by the department before they can enroll in any courses.** Students who do not enroll for a Fall or Spring semester must re-apply for admission. All students born after 1956 are required to submit proof of two doses of Measles, Mumps and Rubella immunization (see page 20). Applicants who have earned a master's degree and reapply for admission to a master's degree program may request exemption from re-taking the GRE.

Applicants interested in a graduate assistantship must be fully admitted in their program and submit their application for Graduate Assistantship to the College of Graduate Studies by March 1 for the Fall semester (see page 42). The application is available in the Graduate office or online.

## MASTER'S DEGREE PROGRAM ADMISSION REQUIREMENTS

Admission to any Austin Peay State University master's program is based on a careful review and

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evaluation of a complete application for admission that includes the following credentials.

- I. **Official** transcripts from all colleges and universities attended must be issued directly to APSU, showing:
  - A. That a bachelor's degree has been earned,
  - B. The cumulative grade point average (GPA) attained, and
  - C. Undergraduate preparation and licensure appropriate to the graduate program selected.
- II. **Official** transcripts from all colleges and universities attended, for all graduate coursework completed.
- III. **Official** scores on Graduate Management Admission Test (GMAT) and/or the General Test of the Graduate Records Examination (GRE) on the verbal and quantitative sections of the exam that are not more than five years old. (See departmental admission requirements for specific program information that may apply to GRE/GMAT scores). APSU code for GRE is 1028. Another test may be required or accepted by some departments. Please review specific departmental requirements in this bulletin.
- IV. Three letters of recommendation from former college professors and/or university instructors verifying that the applicant has demonstrated evidence of the ability to do graduate level academic work successfully. If one or more college/university professors are not available, students may provide a letter from someone (i.e., supervisor) who can verify the applicant has the ability to complete graduate course work successfully. (See departmental admission requirements for specific program information related to these recommendations). Any exceptions should be requested through the departmental Graduate Coordinator.
- V. All military personnel (active duty and veterans) must submit the following documents as appropriate:

<b>Branches</b>	<b>Documents Needed</b>
Air Force	Community College of the Air Force transcript or DD Form 295
Army	AARTS transcript or DD Form 295
National Guard	AARTS transcript of NGB Form 22
Marine Corps Reserves	ITSS MATMEP or SMART Enlisted contract 4-1 or 4-2 or DD Form 2586

Navy	DD Form 295 or SMART
Veterans	DD Form 214 Member Copy 4 with characterization of service (Retired or Discharged)

### CATEGORIES OF ADMISSION

#### Degree Seeking

- I. **Regular admission status** will be granted to applicants who have met all entrance requirements prescribed by the College of Graduate Studies, the department and the program to which they apply. It is the applicant's responsibility to understand specific admission requirements. Locate departmental requirements for each program using the index on page 169.
- II. **Conditional admission status** may be granted to an applicant who is ineligible for regular admission, but who shows potential for academic success at the graduate level. In consultation with the department that agrees to allow a conditionally admitted student to enroll in specified courses, the Dean of the College of Graduate Studies stipulates conditions of the student's admission, to which he/she may be required to agree in writing. **Conditional admission decisions made by the college are final and may not be appealed.** Students admitted conditionally must maintain a minimum cumulative GPA of 3.0 during the initial 12 graduate semester hours completed at Austin Peay State University. **Compliance with all established conditions enables students to be upgraded to regular admission status. For students in the conditional admission status, failure to maintain a cumulative GPA of 3.0 during the first 12 semester hours of graduate course work results in suspension from Graduate School.**

#### Non-Degree Seeking

(Limited to nine graduate semester hours, unless specified below.)

- I. **Unclassified status** may be granted to applicants who desire to enroll in graduate studies for reasons other than to seek a degree. With the approval of a department, students who change their minds and decide to pursue a degree while they are in the unclassified status may apply up to nine acceptable graduate semester hours toward that degree. Admission to the Graduate College must be sought and attained prior to the completion



of more than nine semester hours in order for those credits to be applied toward a degree. Applicants who have been denied regular or conditional graduate admissions are ineligible to enroll in courses as an unclassified student. Credits obtained under unclassified status will not be accepted by some programs. It is the student's responsibility to be aware of departmental regulations regarding unclassified status. Locate departmental guidelines for each program using the index on page 161.

## II. Undergraduates Taking Graduate Credits.

A. **Senior I status** is for graduating APSU students who are within nine hours of completing baccalaureate requirements, with a minimum GPA of 3.0 and satisfactory scores on the GRE as prescribed by the intended graduate program. Students admitted to this status are eligible to hold a graduate assistantship. Graduate credits may not be applied to the bachelor's degree.

B. **Senior II status** is for APSU students who are within 21 hours of completing a baccalaureate degree with a minimum cumulative GPA of 2.75. Students may register for only one graduate class per term, reapply for each subsequent semester and are not eligible to hold a graduate assistantship. Graduate credits may not be applied to the bachelor's degree.

C. **Selective Admission (Psychology)** – Seniors may enroll in graduate level psychology courses and apply the credit to their undergraduate degree. These students must have completed 24 hours of undergraduate credit in psychology, a minimum cumulative GPA of 3.0, a minimum GRE of 400 verbal and 400 quantitative, completed all necessary course prerequisites and approval of the psychology department chair. The credit for the course may not be counted toward a graduate degree.

III. **Postgraduate status** is for applicants with a master's degree or greater who are not seeking another degree. No credit limitation applies to the post-masters status. Students must submit an official copy of their transcript showing the master's degree to clear admission. Students enrolled in postgraduate study may enter the Educational Specialist degree program by meeting all regular admission requirements for the Ed.S. Students may only utilize credit that is six or less years old at the

time of completion of the Ed.S. (Applicants for a teaching endorsement in Educational Leadership Studies should refer to "Programs with Special Admission Requirements", see page 26.)

IV. **Transient Status** is granted for applicants enrolled in graduate programs at other colleges or universities who wish to take courses at APSU for transfer credit. A letter of good academic standing from the Graduate Dean at the other institution must be secured by a student prior to granting him/her transient admission at Austin Peay.

## EDUCATION SPECIALIST PROGRAMS ADMISSION REQUIREMENTS

Admission to the education specialist program is based on an application for admission and the following minimum credentials:\*

- I. Official transcript from a college or university showing:
  - A. That the master's degree has been earned,
  - B. A minimum graduate cumulative GPA of 3.0 (on a 4.0 scale) and
  - C. Academic preparation and licensure appropriate to the graduate program.
- II. An official transcript from each college or university for all graduate course work, if applicable.
- III. Official scores on the General test of the Graduate Record Examination with minimum 350 verbal and 350 quantitative scores. (See page 24). APSU code for GRE is 1028.
- IV. Three letters of recommendation in support of the applicant from faculty members who taught courses within the student's master's degree program. (See page 24). Not needed from applicants who already have a master's degree from APSU.
- V. All military personnel (active duty and veterans) must submit the following documents as appropriate: Refer to page 24 for documents needed.

\* Administration and Supervision and School Counseling concentrations include additional requirements as listed below.

## ADMINISTRATION AND SUPERVISION CONCENTRATION

Students must meet the requirements above as well as submit GRE scores that total a minimum

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of 800 with a minimum verbal and quantitative score of 350 each, and their three letters of recommendation must be from school administrators.

### SCHOOL COUNSELING CONCENTRATION

Students must meet the requirements above as well as submit GRE scores with a minimum verbal and quantitative score of 400 each. They must also have completed the competency courses or their equivalent necessary for licensure as a guidance counselor in the state of Tennessee and attain Psychology Department admission approval. Any course deficiencies may be made up during the pursuit of an Ed.S. degree. Applicants to the Department of Psychology must be formally admitted by the department before they can enroll in any courses. Possible changes in Tennessee certification requirements of accreditation may significantly alter this program of study. Please consult with the Coordinator of School Counseling for current information.

### DEPARTMENTAL REQUIREMENTS FOR ADMISSION

Admission to each program at APSU is determined by specific departmental guidelines. Locate departmental guidelines for program requirements in the index on page 169.

### ADMISSION OF INTERNATIONAL STUDENTS\*

The Office of Admissions processes the applications of all international students. Before being considered for graduate study at Austin Peay State University, the following documents must be received for review:

1. Completed graduate application,
2. Application fee, \$25.00 payable by credit card, check, or bank draft.
3. Official copies of all transcripts, certificates, diplomas and degrees (translated to English and a course-by-course equivalency performed by an educational credential agency), showing GPA based on a 4.0 scale and bachelor's or master's degree earned.
4. Official acceptable GRE and/or GMAT scores (with scores on the verbal and quantitative sections meeting the specific requirements), see page 15. APSU code for GRE is 1028.
5. Official acceptable TOEFL scores (a minimum score of 500 on paper-based test, or 173 on

computer based test or 61 on the internet based TOEFL test is required), APSU code for TOEFL is 1028.

6. Three favorable letters of recommendation (from former college and university professors/instructors verifying that the applicant has demonstrated evidence of the ability to do graduate level academic work successfully),
7. Financial statement with proof of resources sufficient to pay educational expense (must be notarized by bank official certifying deposit),
8. Certification of freedom from Tuberculosis and proof of two immunizations with the Measles, Mumps and Rubella vaccine.

International students are required to submit evidence that they have obtained medical insurance for themselves and any family members who accompany them prior to registration (see page 14).

\* Corporate Communication, General Communication, Health Services Administration, Industrial/Organizational Psychology, Family Nurse Practitioner, Nursing Administration, Nursing Education, Nursing Informatics, Regents Education and Strategic Leadership programs are not available to International students on F-1 or J-1 Visa.

## General Academic Information

### CREDIT AND COURSE-RELATED MATTERS

#### UNIT OF CREDIT

The University offers instruction and grants credit on the semester system, with the academic year on the Main Campus including Fall and Spring Semesters, and Summer Term. One semester hour of credit is equivalent to 1 1/2 quarter hours credit. One quarter hour of credit is equivalent to two-thirds of a semester hour credit.

#### CREDIT LOAD

The maximum load per semester for full-time students who are not graduate assistants is 15 hours of combined credit earned in course work and research. Graduate assistants are limited to 12 hours. The minimum number of credits which may be taken in a semester by a graduate assistant is eight hours, unless otherwise approved by

the Dean of the College of Graduate Studies.

Fully employed students, such as in-service teachers, will be limited to a maximum of six hours per semester. The Tennessee State Board of Education's rules limiting in-service teacher's registration state:

"Training acceptable for licensure and for salary ratings shall be limited to six hours during any one semester of the school year. However, teachers wishing to exceed six hours of work may do so provided prior approval of the local board of education is granted before the teacher enrolls in classes offered by institutions of higher learning."

### ACADEMIC TIME STATUS CLASSIFICATION AND MAXIMUM LOAD

Time Status	Graduate Hours <sup>1</sup>	
	Fall or Spring	Summer
Full-Time (F)	8	6
Three-quarter (T)	6	4
Half-time (H)	4	3
Less than Half-time (L)	3	2
Maximum Load	15	12 <sup>2</sup>

<sup>1</sup> Graduate students enrolled in undergraduate credits may also refer to credit load in the Undergraduate Bulletin

<sup>2</sup> Applies to APSU Center at Fort Campbell terms and Main Campus Summer Term.

### COURSE OFFERINGS AND SCHEDULE OF CLASSES

Courses offered during the Fall and Spring Semesters and Summer Terms, together with the time and place of class meetings and official calendar, are available online at [www.apsu.edu/Registrar/](http://www.apsu.edu/Registrar/) under the SCHEDULE OF CLASSES link.

The University reserves the right to cancel any course listed in the SCHEDULE OF CLASSES.

### PREREQUISITES AND COREQUISITES

It is the student's responsibility to check for satisfactory completion of prerequisites and necessary corequisites as listed in the BULLETIN. Students must have passed or be currently enrolled in the appropriate prerequisite(s) or meet specified conditions prior to registration. Corequisites are courses in which students must register concurrently.

### PROBLEM COURSES

The maximum total of semester hour credits allowed for all types of problem courses is six.

### INCLEMENT WEATHER

During severe inclement weather the University will remain open, classes will be held and the faculty and staff will be expected to perform their normal duties. Unless a modified schedule or an official closing due to catastrophic conditions (such as loss of heat, power outage, etc.) is announced over radio or TV broadcasts, all employees are expected to report for work at the normal times. Should the University close due to catastrophic conditions; certain key personnel will still be expected to report to work.

In cases of severe inclement weather and hazardous roads, students are to exercise their own judgment in making decisions about class attendance.

## Course Registration, Course Repeats, Dropping and Withdrawal

### REGISTRATION

Students are responsible for the schedule of courses for which they register, unless they officially change it. To make an official change in schedules the students must use AP Self Service or submit required forms. This process must be completed within the required timeframe for adding or dropping a course as stated in the University Calendar.

### UNDERGRADUATES REGISTERING IN GRADUATE COURSES

Undergraduates interested in registering in graduate courses must apply for admissions to the College of Graduate Studies and must meet minimum requirements as listed in the GRADUATE BULLETIN on page 24.

### COURSE REPEATS

Students who are repeating courses with grades other than "A" or "B" must complete a Course Repeat form located on the Office of the Registrar web site at [www.apsu.edu/Registrar/forms.aspx](http://www.apsu.edu/Registrar/forms.aspx). Permission from the Dean of the College of Graduate Studies is required. This form must be returned to the Office of the Registrar by the 14th day of classes.

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### DROPPING COURSES

After a student has officially registered for a class, the student is considered to be a member of the class unless the student officially drops the class, withdraws from the University, cancelled by administrative authority, or is permanently excluded by the Student Academic Grievance Committee. Discontinuing class attendance without officially dropping or withdrawing from the University will be an unofficial withdrawal, and the student will retain financial obligation. Failure to drop a class via AP Self Service or file a notification on the approved form in the Office of the Registrar will result in the grade of "F" or "FA."

### REPORTING GRADES FOR COURSES DROPPED

The grade awarded for a dropped course or for courses from which the student withdrew depends on the date the student withdrew from the course or from the University. The dates for awarding grades appear in the official University calendar.

1. A grade of "W" is awarded when the student drops or withdraws within the time period the University has established for awarding an automatic "W." The grade has no impact on the student's cumulative GPA.
2. A grade of "F", "FA" or "W" will be awarded if the student drops or withdraws between the automatic "W" date and the automatic "F" date. A grade of "W" will only be awarded if the instructor determines the student is passing at the time of withdrawal.
3. A grade of "F" or "FA" is awarded during the mandatory "F" period. Very limited exceptions are made and require that the student present to the Dean of College of Graduate Studies documenting acceptable reasons that establish the existence of extenuating circumstances. The dean's decision is communicated to the instructor.

### WITHDRAWAL FROM THE UNIVERSITY

Official withdrawal requires that all courses be dropped by submitting the required form located online at <http://www.apsu.edu/Registrar/forms.aspx>, obtaining the necessary signatures, and be based on the published schedule for fee adjustments included in the official University calendar and the date the completed withdrawal form is submitted to the Office of the Registrar. Withdrawal from the University may require repayment of financial aid. Students receiving financial aid should meet with a financial aid counselor prior to withdrawal.

### GRADE-RELATED INFORMATION

#### THE GRADING SYSTEM

At the end of each semester the student's quality of work is graded by the instructor. The grades are indicated by letters, with a four-point system being used:

Grade	Interpretation	Quality Points Per Semester	Hours of Credit
A	Excellent		4
AU*	Audit		-
B	Satisfactory		3
C	Unsatisfactory		2
D	Unsatisfactory		0
F	Unsatisfactory		0
FA	Failure, Stopped Attendance (Unofficial Withdrawal)		0
FN	Failure, never attended		0
P*	Pass, on Pass-Fail		-
XF*	Fail, on Pass-Fail		-
I*	Incomplete		-
IP*	In Progress		-
W*	Withdrew		-
*NR	Not Recorded		-

\*Not calculated in GPA

### GRADUATION GRADE REQUIREMENTS

Grades of "A", "B", and "C" carry the appropriate quantity and quality credits. No credit will be given for the grades of "D" or "F". Students will not be awarded a graduate degree if they have received grades of "D" or "F" in any courses taken to satisfy requirements in the field in which they are earning their graduate degree. However, all grades earned as a graduate student will be used to calculate their overall GPA. In order to re-calculate grades of "D" or "F" in the current field of study the student must receive permission from the Dean of Graduate Studies. The Request to Repeat Graduate Course form is located on the College of Graduate Studies website at <http://www.apsu.edu/cogs/forms.htm>. This form must be completed two weeks before the semester in which the course is repeated.

### GRADE POINT AVERAGE (GPA)

The grade-point average (GPA) is determined by dividing total quality points earned by total hours attempted.

### **PASS-FAIL GRADING**

Students taking the practicum experience in psychology or counseling have the option of taking the course on a pass-fail basis. To exercise the option, the student must sign a Pass-Fail Card the first week of the semester at the Office of the Registrar. Students taking the practicum experience in education take it on a pass-fail basis.

## **CLASS ATTENDANCE AND GRADING**

### **STATEMENT OF POLICY**

Class attendance is a key attribute to academic success. Though the matter of class attendance is in the purview of the teaching faculty, the University requires faculty to routinely report students who have never attended class ("FN" – Failure, Never Attended) within 21 days of the first day of class. For those students who stop attending class and/or are no longer receiving instruction, a grade of "FA" (Failure, Stopped Attendance) should be reported. Faculty members will inform students of policies applicable to their classes through a syllabus distributed early in each semester/term. These punitive failing grades reported during the semester/term may affect the student's time status, financial aid repayment, and/or veteran benefits.

### **ABSENCE FROM ANNOUNCED TESTS AND EXAMINATIONS**

Students who are forced by circumstances beyond their control to be absent from announced tests and examinations should request approval from the instructor. At the discretion of the instructor, the student will receive the grade of "I", "F" or "FA."

### **AUDITING OF COURSES**

An auditor is one who enrolls in a course without expecting to receive academic credit. The same registration procedure must be followed and the same fees are charged as for courses taken for credit.

Audited courses cannot be used toward any degree. Audit hours will not be considered part of the minimum credits required for full-time enrollment but will be counted in determining overloads. Courses may be audited provided instructor gives consent to enroll, space is available, and students satisfy any necessary prerequisites.

Regular class attendance is expected of an auditor. Auditors are not required to take exami-

nations and do not receive a regular letter grade. The student and the instructor should reach a precise agreement as to the extent and nature of the student's participation in the course, including class discussion, projects and readings. A successful audit will be recorded on the transcript with the designation AU. Audited courses may be repeated for credit.

After the published "Last Day to Add a Course" students may not change their enrollment status in a course from credit to audit or from audit to credit.

### **INCOMPLETE GRADES**

A temporary grade of I/IP indicates that a student has performed satisfactorily in the course, but due to circumstances beyond the student's control, was unable to complete the course requirements. It also indicates that the student has received consent from the instructor to complete the work for which an I/IP has been assigned.

The I/IP grade cannot be used to enable a student to do additional work to raise a deficient grade. The course will not be counted in the cumulative grade-point average until a final grade is assigned.

An I/IP must be removed no later than one calendar year from the time the grade was initially assigned. Time extensions must be submitted and approved by the Dean of the College of Graduate Studies before the time expires. An I/IP not removed within the specified time will be converted to an F, except in courses involving thesis, field study reports, research project papers, and research literacy papers. A student cannot make up an I/IP by registering and paying for the course again. No student may graduate with an I/IP on their academic record.

### **PROFICIENCY IN ENGLISH AND GRADING**

Students are expected to maintain satisfactory standards of oral and written English in all of their courses. The faculty of the University has agreed to accept English usage as a University-wide responsibility. Deficiencies in the use of English will be taken into consideration in assigning course grades, and students who fall below acceptable standards may make low grades or fail.

### **GRADE REPORTING**

Students may obtain their grades through AP Self Service after each semester/term. Grade reports are not mailed to students.

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### GRADE APPEAL

Students may appeal course grades with their instructor within one calendar year from the date the grade was submitted to the instructor. Once a degree has been posted to the transcript, the academic record is deemed complete and changes will not be made on grades earned prior to the posted degree. Review the Academic Grievance Policy section in the STUDENT HANDBOOK for appeal procedures.

### ACADEMIC STATUS AND RETENTION

The academic status of a student is denoted by one of four conditions:

- Good Standing
- Academic Probation
- Academic Suspension
- Academic Dismissal

Students who fail to meet prescribed academic standards are subject to disciplinary action. Official notification of academic probation, academic suspension and academic dismissal is sent to students at the end of the Fall and Spring semesters, Summer term or Fort Campbell term.

At any time a student's academic performance becomes deficient, he/she is placed on probation. When established standards are met, probationary status is removed. Two terms of deficient academic performance will result in a one semester suspension, after which a student is eligible to appeal for readmission. More than two suspensions result in dismissal from Graduate School.

#### Good Standing

Students are in good standing as long as their cumulative grade point average is 3.0 or higher. Good standing indicates only that the student is meeting the minimum standard for retention.

#### Academic Probation

Students whose **cumulative** GPA in graduate courses that fall below 3.0 are placed on academic probation.

- i. Probationary students must achieve a minimum 3.0 GPA during their next and subsequent *semesters* in graduate courses to avoid academic suspension.
- ii. A probationary student who does not achieve a minimum 3.0 GPA for two consecutive *semesters* will be suspended.

### Academic Suspension

Probationary students, whose GPA falls below 3.0 for two consecutive semesters, are suspended. Students suspended for the first time may not enroll in Graduate School for at least one semester following their suspension. The University reserves the right to cancel a student's registration with full fee adjustment should the student enroll prior to being notified of an academic suspension. A student on academic suspension from Graduate School may not be admitted to, or continue in, any graduate program at APSU for credit or grade point average.

#### Readmission After Academic Suspension.

After an absence of at least one semester, suspended students must request readmission by appealing to the Dean of the College of Graduate Studies. Accompanying the request must be written supportive recommendation(s) for readmission from the student's graduate committee chair and/or the department chair. The Graduate Dean presents the appeal to the Graduate and Research Council for its review and action. **Decisions of the Graduate and Research Council regarding readmission are final and may not be appealed.**

Upon a second suspension, the student will be suspended from Graduate School for a minimum of one calendar year. Students seeking readmission must follow the same procedure specified herein.

### CARE POLICY

Persons seeking admission to the College of Graduate Studies who have not taken graduate courses for at least six years and who have grades of "D" or "F" in previous graduate courses may appeal to the graduate dean for consideration within the CARE (Credentials Analysis and Re-Evaluation) Policy. Appeals will be granted only in cases where special circumstances exist. Courses and grades will remain on the student's transcript but the grades and hours earned will neither be calculated into the GPA nor counted as credit toward a graduate degree. Only one semester of graduate course work may be removed from the GPA calculation but all credit earned during that semester will be lost.

### STUDENT DUE PROCESS

Students have the right to due process. If a student believes their rights have been violated, he/she may appeal that perceived violation to the Provost and Vice President for Academic Affairs and Student Affairs. Judgments at this level will be



made only in relationship to procedural matters. All decisions made by the Dean of the College of Graduate Studies or the Graduate and Research Council that are substantive in nature, are not subject to appeal at the level of the Provost and Vice President for Academic Affairs and Student Affairs.

## Research Requirements

### RESEARCH PLANS

To meet research literacy and writing requirements for a graduate degree, the student must select one of the following research plan options. All options are not necessarily available in each department. All students seeking a master's degree must register for the appropriate research foundations course the first time it is offered, after they are admitted to the College of Graduate Studies.

#### PLAN I (Demonstration of Research Literacy)

The student must complete a minimum of 30 hours, including the research foundations course (5000 – 3 hours). Some departments require a research literacy paper. Other departments administer a comprehensive examination. The penultimate draft of the research literacy paper must be approved by the student's graduate committee chair or the instructor of the research course and be submitted to the College of Graduate Studies no later than two weeks prior to the end of the semester, in which the student expects to complete degree requirements. All final research literacy papers must be approved by the graduate dean and will be filed in the College of Graduate Studies office.

#### PLAN II (Research Project)

The student must complete a minimum of 30 hours, including the research foundations course (5000-3 hours) and a research project paper. A research project proposal must be approved by the student's graduate committee chair and the Dean of the College of Graduate Studies. The penultimate draft of the research project paper must be approved by the student's graduate committee chair and be submitted to the College of Graduate Studies no later than two weeks prior to the end of the semester, in which the student expects to complete degree requirements. All final

research project papers must be approved by the graduate dean and will be filed in the College of Graduate Studies office.

#### PLAN III (Thesis)

The student must complete a minimum of 30 hours, including the research foundations course (5000-3 hours) and a three or six semester hour thesis. A thesis proposal must be approved by the student's graduate committee and the Dean of the College of Graduate Studies. The penultimate draft of the thesis must be approved by the student's graduate committee and be submitted to the College of Graduate Studies no later than two weeks prior to the end of the semester, last day of class, in which the student expects to complete degree requirements. All final theses must be approved by the graduate dean. It is the student's responsibility to duplicate four copies of the thesis. Information regarding the duplication and binding of theses is available in the College of Graduate Studies office.

#### PLAN IV (Field Study Report)

The student must complete a minimum of 30 hours beyond a master's degree, including a four-hour field study. A field study proposal must be approved by the student's graduate committee chair and the Dean of the College of Graduate Studies. The penultimate draft of the field study report must be approved by the student's graduate committee chair and be submitted to the College of Graduate Studies no later than two weeks prior to the end of the semester in which the student expects to complete degree requirements. All final field study reports must be approved by the graduate dean. It is the student's responsibility to duplicate four copies of the field study report. Information regarding the duplication and binding of field study reports is available in the College of Graduate Studies office.

### RESEARCH INVOLVING HUMANS AND ANIMALS

All research concerned with human subjects must be approved by the Austin Peay Institutional Review Board. Most departments with graduate programs have representatives on this review board. Forms for submitting human research proposals and guidance in their preparation are available in the College of Graduate Studies, located in Room 203, of Kimbrough Hall and may be obtained from the web site.

All research involving animals must be

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approved by the University Animal Care and Use Committee. Departments that conduct animal research are represented on this committee. Forms for submitting animal research proposals and guidance in their preparation are available in the Office of Grants and Sponsored Research, located in Room 06 of the Browning Building.

### CONTINUED ENROLLMENT TO COMPLETE GRADUATE RESEARCH REQUIREMENT

There will be an assessment of tuition and fees for the continued enrollment of those graduate students who have completed all course work, but not the research literacy component of their degree requirements. During a two-semester "grace period," tuition and fees will be waived and enrollment is not required. Summer terms are not considered to be semesters. Beginning the third semester, students who have not completed their theses, field study reports, research project papers, or research literacy papers must reapply for graduate admission and will be assessed tuition and fees for a one credit hour course each semester until completion of the requirement.

## Residency, Program/Candidacy and Degree Completion

### RESIDENCY FOR ACADEMIC PURPOSES

The graduate student must earn a minimum of 30 graduate hours to complete a program with at least 23 graduate hours earned at Austin Peay State University.

### RESIDENCY FOR FEE PURPOSES

A student's classification for fee purposes is made upon admission in accordance with Tennessee Board of Regents regulations (see Appendix A page 157). "IN STATE" fees are assessed to Tennessee residents classified "in state," as well as military personnel, their spouses and dependents stationed in Tennessee or at Fort Campbell, residents from the Kentucky counties of Allen, Calloway, Christian, Logan, Simpson, Todd or Trigg (within 30 miles of APSU), and part-time students employed full-time in Tennessee. The

Admissions Office clerk is responsible for classifying applicants for admission or readmission as either "in-state" or "out-of-state." A decision by the Admissions Office clerk may be appealed in writing to the residency classification officer in the Office of Admissions on an Application for Residency Classification form.

### PROGRAM OF STUDY/ADMISSION TO CANDIDACY

Students admitted to a degree-seeking program must complete the following prior to the completion of 9 semester hours of graduate credit.

Program of Study/Admission to Candidacy/  
Graduate Committee Assignment Form

Candidacy packets are available from the College of Graduate Studies office and from academic departments. All forms must be approved by the student's graduate committee, chair of the department and the graduate dean.

### TEACHER LICENSURE REQUIREMENT

Master of Arts in Education (M.A.Ed.) degree programs, with the exception of the Special Education and Instructional Technology, require licensure. All Education Specialist degree programs (within Education), with the exception of Administration and Supervision Non-Licensure Specialization, also require teacher licensure. A copy of a valid teaching license, if held, must be submitted to the College of Education's Graduate Coordinator at the time program of study/admission to candidacy is sought. Students seeking a teaching license while completing a master's degree must complete the Master of Arts of Teaching (M.A.T.) degree program.

### TRANSFER CREDIT

A maximum credit of nine hours earned at another regionally accredited graduate college or university may be accepted for transfer by the student's graduate committee and the Dean of Graduate Studies. The transfer credits must be submitted by completing the Program of Study (or Change of Program of Study) with appropriate notation as instructed on the form. To be acceptable, the transfer credit must fall within the time limit governing the completion of requirements for the degree and have not been used for a previous degree.

## TIME LIMIT FOR COMPLETING THE DEGREE

The requirements for the degree must be completed within six calendar years from the date of initial enrollment in graduate courses at Austin Peay. This includes all required course work, research and comprehensive examinations. Appeals to extend time limit for completion of the degree are made in writing to the graduate dean for review by the Graduate and Research Council.

## EARNING DOUBLE MASTER'S DEGREES

A student who pursues two distinct master's degrees at APSU either simultaneously or consecutively, may have up to 9 credits of graduate course work accepted for both degree programs if:

- a) The courses being double counted are perceived as reasonable substitutions for courses in the program;
- b) Written approval of the graduate chairs/coordinators of both programs and the Dean of the College of Graduate Studies is obtained; and
- c) The course work for each degree must fall within the prescribed time limits.

## DEPARTMENTAL COMPREHENSIVE EXAMINATION

During the last term in residence, or as otherwise specified, the candidate must pass a departmental oral and/or written comprehensive examination on all work used to meet the requirements for degree. The examination is a test of the candidate's ability to integrate knowledge of the major and related fields, including material in the research literacy paper, research project paper, and thesis or field study report. Upon completion the approved Verification of Thesis/Field Study/Research and/or Written-Oral Exam Completion Form must be turned into the College of Graduate Studies for the dean's approval two weeks prior to the end of the semester in which student expects to graduate. If the performance is unsatisfactory, the candidate may be reexamined after a minimum of three months and before a maximum of twelve months, unless otherwise approved by the Dean of the

College of Graduate Studies. The result of the second examination will be final. Unanimous agreement by the student's graduate committee is necessary for passing the examination.

## APPLICATION FOR DEGREE AND COMMENCEMENT

Students must file formal application for degree online at [www.apsu.edu/Registrar/](http://www.apsu.edu/Registrar/) according to the published University Calendar at the beginning of the term during the semester of completion. Applications for the degree will not be accepted from students who do not have at least a 3.0 GPA. All applicants for the degree must notify the Office of the Registrar in writing whether they will or will not participate in Commencement. After the application for degree is filed, the student's record is audited against his/her Program of Study/Admissions to Candidacy; the student will be notified by the Office of the Registrar of their graduation status.

## GRADUATING WITH HONOR

Graduate students who complete their degree with a minimum cumulative graduate GPA of 3.85 or higher will be awarded their degree "with honor."

## ACADEMIC HONORS AND AWARDS CEREMONY

This ceremony, produced by the Honors and Awards Committee, recognizes all students holding a 3.65 GPA for undergraduates fully enrolled (12 units or more in all classes except freshman, where a minimum of 16 units are required) and a 3.85 GPA for graduate students fully enrolled (eight hours or more). The student must be fully enrolled in the previous fall term and fully enrolled per the criteria for the current spring term. The student receives a certificate/instruction letter in the mail as well as an invitation is sent to the student(s) family. The student is given individual recognition and an "Honor Student" gift bag for their distinguished achievement. It is a yearly program given in the month of April. The ceremony also showcases recipients of departmental awards, senior student awards and outstanding faculty awards culminating in a reception. For more information call (931) 221-7676.

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### Graduate Fees And Expenses

The following fees are in effect for the 2008-2009 fiscal year. All fees are subject to change. It is the intent of the state of Tennessee that students classified in-state pay 30 percent of the cost of their education. The Tennessee Board of Regents annually sets fees so that approximately 70 percent of total cost is paid by the state and 30 percent by the student for Tennessee residents. **All fees are subject to change.**

#### REQUIRED FEES

Main campus, Off-campus, APSU Center at Fort Campbell and Distance Learning

##### Registration and maintenance

For 10 or more credit hours	\$2,723
Per credit hour (less than 10 credits)*	\$288
Per credit hour for Tennessee residents at least 65 years of age and/or permanently disabled (maximum of \$75)	\$70

##### Additional Charge to Out-of-State Students

For 12 or more credits	\$7,861
Per credit hour (less than 12 credits)	\$734

##### Technology Access Fee

For 10 or more credit hours	\$112.50
Per credit hour (less than 10 credits)	\$11.25

General Access Fee for 10 or more credit hours	\$325.50
Per credit hour	\$32.55

##### Other required fees for Main Campus Only

Debt Service Fee	
Full-Time Students (12 or more credit hours)	\$137
Part-Time Students (less than 12 credits, per hour)	\$12
Student Government Fee (per registration)	\$5
Post Office Box Rental (per semester - if living on campus) (non-fee adjustable)	\$9
Online course fee, per credit hour	\$35
Science Consumables fee, per lab	\$15
Business Course Fee (per credit hour)	\$20
Sustainable Campus Fee	\$10

\*Summer fees will be calculated on a per credit charge with no maximum for a full-time student

#### BOARD AND ROOM

Board in Cafeteria per semester, estimated	\$700-1,055
Family Housing	\$530-695
Residence Hall Room (double-occupancy per semester)	\$1,700
Student Apartment (per semester)	\$1,880-2,795

#### RETURNABLE DEPOSITS

Prepayment Advance (Required for residence halls; applied to room charge)	\$200
Apartments	\$100

**SPECIAL FEES (SOME REQUIRED)**

Application fee if not previously enrolled in Graduate School (Include with application; non-fee adjustable) .....	\$25
Audit Fees .....	Same as regular fees (No charge to Tennessee residents at least 60 years of age and/or permanently disabled)
Graduate Record Examination (General only) .....	Current ETS fee
Graduation (Includes commencement regalia) Master and Specialist Degrees .....	\$35
Identification card .....	No charge (Required of all students taking on-campus classes)
Identification Card Replacement .....	\$20
Late Registration (Non-fee adjustable) .....	\$50
Motor Vehicle Registration – Included with General Access Fee .....	\$0
Music Lessons – Individual: One half-hour lesson per semester .....	\$150
One hour lesson per semester .....	\$300
Returned Check Service Charge .....	\$30
Thesis and Field Study Binding (Each copy) .....	\$13.00
Fax Transcripts (Per page, including Cover Sheet) .....	\$1
Transcripts, Official (Limited number) .....	No charge

(Transcripts issued only upon written request by the student)

### Fee Discounts

#### EMPLOYEES OF AUSTIN PEAY STATE UNIVERSITY

Full-time employees of APSU may enroll for one course per term on a space available basis without paying tuition charges, maintenance fees, debt service fees, general access fees, and registration fees. The approved PC 191 form must be submitted to the Business Office each term. APSU employees may also use the Employee Scholarship Application form.

#### CHILDREN OF VIETNAM CONFLICT VETERANS

Children of Vietnam Conflict Veterans who died while either serving in Vietnam or as a result of injury sustained while serving in Vietnam or who have been declared missing in action in Vietnam, may be eligible for waiver of registration and maintenance fees. The parent who is deceased or missing in action must have been a resident of Tennessee. Contact the Veterans Affairs Office in Atlanta, Georgia at 1-888-442-4551 for more information and verification procedures.

#### EMPLOYEES OF THE STATE OF TENNESSEE

Full-time employees of the state may enroll in one undergraduate or graduate course without paying tuition charges, maintenance fees, debt service fees, general access fees, and registration fees. The approved form (available from the Office of Admissions) must be submitted to the Business Office each term / semester.

#### REGISTRATION FOR STUDENTS 60 AND 65 YEARS OF AGE AND OVER, AND STUDENTS WITH DISABILITIES

A student domiciled in Tennessee who is 60 years or older, or one who is permanently and totally disabled, who wishes to audit a course and be exempt from paying fees as provided by Tennessee law may do so by filing in the Office of the Registrar a birth certificate or an acceptable physician's certificate of permanent, total disability (these documents will be duplicated and originals will be returned to the student). A student domiciled in Tennessee who will become 65 years of age or older during the semester/term, or one who is permanently, totally disabled, may register in courses for credit on a space available basis for a

maximum fee of \$75. Appropriate documentation is required. Contact the Registrar's Office for registration timetables and procedures (931) 221-7121.

### Payments and Fee Adjustments

- I. The University operates on the semester plan and students are expected to pay all expenses when registering at the beginning of each semester. Students expecting to pay a portion of their expenses by working for the University should bring sufficient money to pay all fees, to make all returnable deposits, to pay board charges for one semester and to pay for at least one month's rent. The University accepts cash, checks, VISA and Master Card.
- II. Out-of-state, full-time students will be charged each semester for tuition in addition to the graduate maintenance fee. This charge does not apply to students living in Kentucky counties of Allen, Calloway, Christian, Logan, Simpson, Todd and Trigg, which are within the legal service area of APSU (30 mile radius of Clarksville).
- III. Fee adjustment procedures for maintenance fees, out-of-state, debt services, music lessons, student activities, student government activity fees and deposits are as outlined:

#### A. Maintenance Fee Adjustments

1. Fee adjustments are 100 percent for courses canceled by the institution.
2. Changes in courses involving the adding and dropping of equal numbers of student credit hours for the same term at the same time require no fee adjustment or assessment for additional maintenance fees.
3. The basic fee adjustment for withdrawals or drops during regular terms (fall and spring) is 75 percent from the time of enrollment through the 14th calendar day of classes and then reduced to 25 percent for a period of time which extends 25 percent of the length of the term. There is no fee adjustment after the 25 percent period ends.
4. For summer sessions, Ft. Campbell and other short terms, the fee adjustment periods are adjusted in proportion to III.A.3.



5. All fee adjustment periods will be rounded to whole days and the date on which each fee adjustment period ends will be included in publications. In calculating the 75 percent period for other than the fall or spring and in calculating the 25 percent length of term in all cases, the number of calendar days during the term will be considered. When the calculation produces a fractional day, rounding will be up or down to the nearest whole day.
  6. A 100 percent fee adjustment will be provided for students who enroll under an advance registration system but who drop or withdraw prior to the first day of class. No fee adjustment will be made during the registration period.
  7. A 100 percent fee adjustment will be provided to students who are compelled by the institution to withdraw when it is determined they are academically ineligible for enrollment or were not properly admitted to enroll for the course(s) being dropped. An appropriate official must certify in writing that this provision is applicable in each case.
  8. When courses are included in a regular term's registration process for administrative convenience, but the course does not begin until late in the term, the 75 percent/ 25 percent fee adjustments will be based on the particular course's beginning and ending dates. This provision does not apply to classes during the fall or spring terms which may meet only once per week. Those courses will follow the same fee adjustment dates as other regular courses for the term.
  9. Students receiving Title IV financial aid who withdraw during their first term at the University will have their fee adjustments calculated and applied to outstanding balances in accordance with the Department of Education Higher Education Act of 1965 as amended.
  10. The fee adjustment percentage is applied to the difference between the per hour rate (for maximum) for the number of credit hours immediately before the drop or withdrawal and the number immediately afterward.
- B. Out-of-State Tuition Fee Adjustments**  
The fee adjustment provision for out-of-state tuition is the same as that for maintenance fees. A 75 percent fee adjustment is made for the same period and a 25 percent fee adjustment is made for the same period. When 100 percent of maintenance fees are fee adjusted, the 100 percent of out-of-state tuition is fee adjusted. Calculation procedures are the same as those specified for maintenance fees.
  - C. Debt Service, Music Lesson, Student Government, General Access Fee and Technology Access Fee Adjustments**  
These fees will be subject to the same fee adjustment policy as maintenance fees.
  - D. Student Resident Hall/Apartment Rent and Deposit Fee Adjustments**
    1. RENT
      - a. A pro-rated rent fee adjustment will be made if a student is forced to move out of the residence halls due to personal illness (confirmed in writing from a licensed physician) or at the request of the University for other than disciplinary reasons (i.e. marriage, academic suspension). Full fee adjustment will be made in the case of death to the student.
      - b. A percentage fee adjustment of rent will be made if the student is forced to move out of university housing due to withdrawal from the University. This percentage fee adjustment will be the same as the percentage fee adjustment policy for general maintenance fees.
      - c. No fee adjustment of rent will be made if the student moves out of the residence halls for any other reason except those noted in a. and b. above.
    2. DEPOSIT  
The deposit will be fee adjusted if:
      - a. The student cancels the license agreement by August 1 for the academic year. (For all new students applying for Spring Semester, the deadline for cancellation is December 15. Applications sub-

- mitted after these dates will be subject to automatic forfeiture of housing deposit upon cancellation.),
- b. The student has vacated the residence hall at the end of the license agreement and has properly checked out,
  - c. The student is forced to withdraw from university housing or cannot move into university housing due to illness (confirmed in writing from a licensed physician),
  - d. The inability of the student to move into university housing due to lack of space,
  - e. The student is forced to withdraw from university housing for other than disciplinary reasons (i.e. marriage, academic suspension, academic internships, student teaching),
  - f. The student is not accepted to APSU (verified by Admissions Office),
  - g. The student graduates or leaves school at end of the Fall semester and does not enroll for Spring Semester. The student must cancel agreement by December 15 if not attending Spring Semester or
  - h. The student has died.
- E. Textbook Fee Adjustment Policy**
1. Purchased textbooks and related materials may be returned for fee adjustment through the Drop/Add period.
  2. Receipts are required for ALL returns.
- F. Fee Adjustments for Activated Military Reserve and National Guard Personnel**
1. Students who are absent in excess of 30 days during the term due to active military service will receive a 100 percent fee adjustment on all registration fees and tuition charges. Room and board charges will be prorated on a weekly basis.
  2. Fee adjustments will be applied to outstanding balances owed the University including required financial aid repayments, according to rules and regulations in place at the time.
3. Students will be responsible for repayment of financial aid debts in excess of the amounts repaid through the fee adjustment process.
  4. Students must present proof from an appropriate military authority of the dates active duty was actually performed.
- IV. Students taking on-campus courses are required to have a special photo made on an identification card for personal identification. These photos are made at the University during registration without charge. Validation is required at each registration. If the original card is lost, there will be a replacement charge. This card will be the means of admission to activities during the semester for which the student is enrolled. Students are expected to show their ID cards to appropriate University officials when requested.
- V. Fort Campbell students who wish to receive an ID Card mentioned in IV must pay the debt service charge.
- VI. If a registration check is returned, the fee is assumed to be unpaid and charges for late registration will be assessed. Registration is subject to cancellation if check given in payment of fees or cashed by the University for the personal convenience of the student is returned. Check-cashing privileges will be revoked for any student who has more than one check returned during the fiscal year.
- VII. No student shall be enrolled, shall be graduated, or shall receive a transcript of his/her record until all accounts are settled, including University owned equipment rented or loaned to the student. The term "transcript" includes application for issuance or renewal of certificates.
- VIII. The application fee is non-fee adjustable.
- IX. Students who are enrolled at either the main campus or the APSU Center at Fort Campbell will be assessed fees at the respective location and then assessed fees for any additional courses taken at the other site. This policy is in effect for all students, veterans and non-veterans, who cross enroll at the two campuses even though one academic record is established for their cross enrollment.

## Financial Aid and Scholarships

Many students need financial assistance to meet part or all of their college-related expenses. At APSU, students of academic promise with a strong desire to secure a college education are encouraged to apply for financial assistance. Students applying for financial assistance must be enrolled in a degree-seeking program, not be considered a special or transient student and enroll at least half time.

### HOW TO APPLY FOR FINANCIAL AID

A student should complete the Free Application for Federal Student Aid, a U.S. Department of Education form, after January 1 for the next academic year. No check or money order is required. Applications may be completed at [www.fafsa.ed.gov](http://www.fafsa.ed.gov).

Students should file an application for admission to the University at the same time they complete the Free Application for Federal Student Aid. A student should not wait to be accepted for admission to apply for federal financial aid. For further information contact: Office of Student Financial Aid and Veterans Affairs Office, Box 4546, Austin Peay State University, Clarksville, Tennessee 37044, telephone (931) 221-7907, toll-free 1-877-508-0057.

### FEDERAL STUDENT AID Federal Perkins Student Loan

This program provides long-term, low-interest loans to students who need financial assistance. Awards for graduate students range up to \$6,000 annually, not to exceed \$40,000 (includes any Federal Perkins Student Loan as an undergraduate or graduate student).

General provisions of the Federal Perkins Student Loan includes the following: repayment begins ten months after the student leaves the University and continues monthly there after until the entire loan is repaid; interest begins accruing at a rate of five percent nine months after the borrower ceases to be enrolled on at least a half-time basis; and minimum payments are \$40 per month, including interest on the unpaid balance. Loan repayments may be deferred for periods during which a borrower: (1) is at least a half-time stu-

dent (2) is pursuing a course of study in an approved graduate fellowship program or approved rehabilitation training program for disabled individual excluding a medical internship or residency program (3) is unable to find full-time employment, but not in excess of three years (4) may be suffering an economic hardship, but not in excess of three years or (5) is engaged in service described under the cancellation provisions.

### Federal Subsidized Stafford Student Loan

These loans are made by banks and are guaranteed by the Federal Government. No payments are due on the loan while the student is enrolled on at least at half-time basis and the government will pay the interest while the student is enrolled on at least half-time basis. The maximum loan for graduate students is \$8,500 annually, not to exceed \$65,000 (includes any funds borrowed as an undergraduate or graduate). Students must be enrolled at least half-time to receive this loan.

The agency responsible for this program in Tennessee is the Tennessee Student Assistance Corporation (TSAC). Loan repayments may be deferred for periods during which a borrower: (1) is at least a half-time student (2) is pursuing a course of study in an approved graduate fellowship program or approved rehabilitation training program for disabled individuals excluding a medical internship or residency program (3) is unable to find full-time employment, but not in excess of three years (4) may be suffering an economic hardship, but not in excess of three years or (5) is engaged in service described under the cancellation provisions.

### Federal Unsubsidized Stafford Loan

These loans have the same application procedure, interest rates and repayment process as the Federal Subsidized Stafford Loan; however, the student is responsible for paying the interest. The student may pay the interest while enrolled or choose to let the interest accrue and capitalize. The maximum is \$10,000 annually not to exceed \$73,000 in federal unsubsidized loan funds (includes funds borrowed as an undergraduate or graduate). Students must be enrolled at least half-time to receive this loan. Repayment of principal begins after the student ceases to be enrolled at least half-time. Loan amounts are restricted by the cost of education, resources available, state and federal regulations.

### Disbursement of Funds

It is the policy of the University to disburse one-half of an academic-year award within three days of the beginning of the semester/term. The exception to this policy is for students who are enrolled at Fort Campbell and who will have their awards disbursed in fourths to coincide with the four sessions of the academic year at the center. Summer assistance is managed in a different manner. For additional information on availability and disbursement of summer funds, contact the Student Financial Aid Office.

If an offer of financial assistance includes employment under the provisions of the FWS, it must be understood that the amount of money awarded is the amount of money a student may expect to earn during the award period as a result of work performed and hours necessary to perform such work. FWS recipients must contact the Student Financial Aid Office to complete job assignment. This must be done each academic year.

### SATISFACTORY ACADEMIC PROGRESS REQUIRED TO RECEIVE AND RENEW AID

All students receiving Title IV aid are required to maintain class attendance and satisfactory progress each semester as outlined:

#### 1. Guidelines

Graduate students must maintain a minimum 3.0 cumulative GPA and attempt less than 72 graduate credits to maintain satisfactory academic progress for financial aid purposes. Students that do not maintain satisfactory academic progress may appeal for reinstatement.

#### 2. Appeals

Appeals should be made to the Student Financial Aid Office on the appropriate forms. The following circumstances may be considered appropriate reasons for appeal:

- A. Serious illness or accident on the part of the student.
- B. Death or serious illness in the immediate family.
- C. Discontinuance of a course by the University.
- D. Personal complications.

### POLICY OF CLASS ATTENDANCE AND UNOFFICIAL WITHDRAWALS

Students receiving Federal Title IV Financial Aid must attend class on a regular basis. If students cease to attend class, they should officially withdraw from the University. Students who unofficially or officially withdraw may be held responsible for all or partial repayment of funds. This includes FA, FN grades and/or other changes in enrollment status.

### POLICY ON ALLOCATION OF FEE ADJUSTMENTS AND REPAYMENT TO TITLE IV FEDERAL (PELL GRANT, FSEOG, FEDERAL PERKINS, FEDERAL STAFFORD STUDENT LOANS)

Students who change enrollment status within the first 14 days of classes may be required to repay all or part of any federal funds disbursed.

Students who withdraw from school during a payment period or period of enrollment in which they began attendance must return any unearned funds to the Student Financial Aid Programs (SFA). The school must calculate the amount of SFA Program assistance the student did not earn and those funds must be returned. Up through the 60% point in each payment period or period of enrollment, a pro rate schedule is used to determine how much SFA Program funds that student has earned at the time of withdrawal. The amount of fee adjustable (or balance outstanding) of institutional charges will be set by the University policy. If there is a student account balance resulting from these adjustments, the student is responsible for payment.

#### 1. Distribution Among the Title IV Programs

The University will allocate the Title IV portion of the fee adjustment to the various Title IV program(s) from which the student received aid. The allocation will take place in the following order:

- a. Federal Family Education Loan (FFEL) programs (the Part B loans) (Subsidized and Unsubsidized Stafford Loans, PLUS-Parent Loan)
- b. Federal Perkins Loan

#### 2. Distribution of Repayments of Cash

Disbursements Made Directly to the Student

- a. If a student officially or unofficially with-

draws from or is dismissed by the University on or after the first day of classes of a semester, and the student received a cash disbursement for non-instructional costs under any Title IV program (except Federal Work-Study Program) for that semester, the University will determine whether a portion of that cash disbursement will have to be repaid.

- b. In determining whether a student will have to repay a cash disbursement, the University will subtract from the cash disbursement received by the student the educational costs incurred by him/her for non-instructional charges for that term up to the date of withdrawal or expulsion.
  - i. If the expected repayment will total less than \$100, no repayment will be required.
- c. The University will apply these policies in a consistent manner to all students receiving Title IV aid.
  - i. The University will not allocate any part of the fee adjustment to a Title IV program if the student did not receive aid under the program.
  - ii. The amount allocated to a program may not exceed the amount the student received from that program.

## **PART-TIME EMPLOYMENT**

### **General Campus Work**

Each year, a number of students are employed on campus in administrative and departmental offices. The number of hours students are permitted to work depends on the need of the various departments and is limited to a maximum of 20 hour per week. Job opportunities are posted on the human resources website and may be advertised in the campus newspaper. Questions may be referred to the Office of Human Resources by calling (931) 221-7177. Graduate Assistants must receive approval from the Dean of Graduate Studies before general campus assignments begin. Refer to page 42 for more information.

### **Federal Work-Study Program (FWS)**

The Federal Work-Study Program is federally funded and designed to assist students who are in need of employment in order to pursue their education. A FAFSA is required and need is calculated according to federal guidelines and cost attendance. The student's work is performed on cam-

pus and is similar to that performed by students working on the General Campus Work Program. The student may work up to a maximum of 20 hours per week depending upon the amount of the work-study award. Students who qualify for the FWS and are currently enrolled or tentatively accepted for enrollment to the University may be eligible for employment.

### **Off-Campus Work**

Many APSU students earn a considerable part of their college expense with part-time, off-campus work in the Clarksville-Fort Campbell area. The Career Services Office offers JOB-OP, a part-time off-campus job referral service to assist both students and area employers in filling employment needs.

## **FELLOWSHIP**

### **Diversity Graduate Fellowship Award**

The College of Graduate Studies offers one-year non-renewable diversity graduate fellowships to qualified Tennessee residents. Applicants must be fully admitted to the University and a member of one or more of the underrepresented groups defined in APSU's definition of diversity. Applicant must be enrolled as a full-time student in a graduate program at APSU during the period of an award. The applicant must be in good academic standing with a grade point average of a "B" (3.0). Recipients are encouraged to apply for a graduate assistantship for subsequent years. Criteria for qualification and application are available in the College of Graduate Studies or online at [www.apsu.edu/cogs](http://www.apsu.edu/cogs). For more information, contact the College of Graduate Studies, (931) 221-7414.

### **ROTC Scholarships**

Graduate ROTC Scholarships are available for students working on graduate degrees. The scholarship pays full tuition and fees, plus a \$1,200 book allowance per year for a two-year period. Additionally, graduate students enrolled in the ROTC two-year program receive a monthly living allowance while in school at \$450 their junior year, and \$500 their senior year. To participate, a student must be a U.S. citizen, be under 31 in the year they will graduate, and must be willing to continue service as an Army officer. For more information email [apsurotc@gmail.com](mailto:apsurotc@gmail.com) or 931-221-6149.

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### OTHER FORMS OF FINANCIAL ASSISTANCE

#### Vocational Rehabilitation

Students with a physical disability may obtain grants-in-aid, providing assistance with college-related costs through the Tennessee Vocational Rehabilitation Service. Tennessee residents should request information from the high school guidance counselor or write to Coordinator, Division of Vocational Rehabilitation, 1808 West End Building, Nashville, Tennessee 37203. Students residing in other states should contact the similar agency in their state. This program is different from GI Bill Chapter 31-Vocational Rehabilitation.

#### Graduate Assistantships

Graduate assistantships are available for superior students in each of the academic departments that offer graduate programs and several other areas on campus. Applicants must be fully admitted to the University to qualify for an assistantship. Students may be selected on the basis of their undergraduate GPA, Graduate Record Examination scores (GRE) and/or Graduate Management Admission Test (GMAT), letters of recommendation and/or resumes and interviews. Graduate assistants are required to work 20 hours per week in their assigned locations. The hours are somewhat flexible and a complete job description will be formulated by each supervisor. Stipends are paid semi-monthly. Graduate assistants are not permitted to have additional employment without permission from the Dean of the College of Graduate Studies. To keep the assistantship, students must be enrolled full-time during their assigned terms and maintain satisfactory academic progress. Students awarded Fall and Spring semester assistantships are not required to take summer classes. All graduate assistants are required to submit a completed Graduate Assistant Clearance Form at the end of the spring semester to the Dean of Graduate Studies for approval. If it becomes necessary to resign from the graduate assistantship before the academic contract ends the student is required to submit such notice in writing to include the total number of hours worked to the Dean of Graduate Studies before the last day of employment. In conjunction with the resignation letter it is imperative to submit a completed Graduate Assistant Clearance Form to the graduate Dean for approval. The form is available on the graduate

web site at [www.apsu.edu/cogs](http://www.apsu.edu/cogs) listed under Graduate Forms.

A student is eligible to hold an assistantship for only four semesters and must reapply each academic year. Applications for all graduate assistantships must be submitted to the College of Graduate Studies by the published deadline for the following academic year. Award notifications for Fall will be made by August 1 each year. Persons desiring further information or applications should write or call the College of Graduate Studies, Austin Peay State University, P.O. Box 4458, Clarksville, Tennessee 37044, telephone (931) 221-7414.

### VETERANS AFFAIRS BENEFITS

All degree programs offered by Austin Peay State University, as listed in this BULLETIN, are approved for veterans' training. The Office of Veterans Affairs (OVA) must certify each VA recipient's training to the US Department of Veterans Affairs (DVA) before any payments can be made. APSU has two OVA's: Ellington Student Services Building, Room 216 for Main Campus; and SSG Glenn H English, Jr. Army Education Center, Bldg. 202, Room 137 for Austin Peay State University Center at Fort Campbell. The OVA maintains all necessary forms for active duty service persons, reservists, and veterans. To apply for DVA educational benefits, and any questions relating to DVA educational training at APSU should be directed to the OVA. However, the OVA does not make decisions on eligibility for DVA educational benefits or on the amount and length of entitlement a student is eligible under those benefits. To receive a formal decision, the student must file a claim with the DVA, who makes final determination on eligibility and payment amount. All claims should be filed through the appropriate APSU OVA, so that copies are maintained in the student's APSU file. The programs under which the student may be eligible for DVA educational benefits are listed below. To determine specific eligibility requirements, direct questions to the OVA or to the DVA at 1-888GIBILL-1 (1-888-442-4551).

1. Montgomery GI Bill - Active Duty Educational Assistance Program (MGIB-AD) - Chapter 30
2. Vocational Rehabilitation Services - Chapter 31
3. Post-Vietnam Era Veterans' Educational Assistance Program (VEAP) - Chapter 32
4. Survivors' and Dependents' Educational Assistance Program (DEA) - Chapter 35



5. Montgomery GI Bill - Selected Reserve Educational Assistance Program (MGIB-SR) - Chapter 1606
6. Montgomery GI Bill – Selected Reserve Educational Assistance for Supporting Contingency Operations and certain Other Operations – Chapter 1607
7. Restored Entitlement Program for Survivors (REPS) - Section
8. Educational Assistance Test Program - Section 901
9. Educational Assistance Pilot Program (non-contributory VEAP) Section 903

## Avoiding DVA Education Overpayment

As a DVA educational benefits recipient, you should understand what you can do to prevent an overpayment:

1. **Report Changes in Enrollment:** Promptly report any changes in enrollment to APSU OVA and the DVA. If APSU is notified and not DVA, it may take longer to correct payments. Please take note: DVA payment for a month of school attendance is normally made during the following month; that is, on a reimbursement basis. If payment is received during a month following a change in enrollment status, verify entitlement to the payment. If the amount has not changed from the previous payment and there has been a reduction in the rate of training, contact APSU OVA or DVA for a status review.
2. **Understand the Consequences of Changes:**
  - a. If you receive a “nonpunitive” grade of “W” or “I”, reduce, or terminate enrollment; DVA will be notified. Upon receipt of the notice, DVA will reduce or terminate benefits. The payment of DVA educational benefits will not be made for any course that is not computed in the graduation requirements of the program.
  - b. If there is a change of enrollment after the regular drop/add period, the OVA will ask for a statement explaining the events surrounding the change. The law states that no payments will be made for a course from which you withdraw, or receive a “nonpunitive” grade of “W” or “I”, unless there are “mitigating circumstances” surrounding the change. DVA defines “mitigating circumstances” as unanticipated and unavoidable events which interfere with a student’s pursuit of a course. If you

fail to provide a statement of supporting evidence or the reasons you give are not accepted as “mitigating circumstances,” DVA will reduce or terminate benefits from the start of the term. Examples of unacceptable “mitigating circumstances” include, but are not limited to withdrawal to avoid a failing grade, dislike of instructor and too many courses attempted. The APSU OVA can advise you on acceptable “mitigating circumstances.”

- c. You must report changes in dependency, including self, if receiving an additional allowance for family members.

### 3. If a DVA Educational Overpayment is

**Created:** DVA is required to take prompt and aggressive action to recover the overpayment. The following actions may be taken if an overpayment is not promptly liquidated:

1. Adding interest and collection fees to the debt.
2. Withholding future benefits to apply to the debt.
3. Referring the debt to a private collection agency.
4. Offsetting the debt from your federal income tax fee adjustment.
5. Offsetting the debt from your salary, if a federal employee.
6. Filing a lawsuit in federal court to collect the debt.
7. Withholding approval of a DVA home loan guarantee pending payment of the debt.

## Eligibility for Deferment of Payment of Tuition and Fees by Certain Eligible Students Receiving U.S. Department of Veterans Affairs or Other Governmentally Funded Educational Assistance Benefits

Service members, veterans, and dependants of veterans who are eligible beneficiaries of U.S. Department of Veterans Affairs education benefits or other governmentally funded educational assistance, subject to the conditions and guidelines set forth in Tennessee Code Annotated 49-7-104 as amended, may elect, upon formal application, to defer payment of required tuition and fees until the final day of term for which the deferment has been requested. Application for the deferment must be made no later than 14 days after the beginning of the term, and the amount of the deferment shall not exceed the total monetary

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benefits to be received for the term. Students who have been granted deferments are expected to make timely payments on their outstanding tuition and fees balance once education benefits are being delivered, and eligibility for such deferment shall terminate if the student fails to abide by any applicable rule or regulation, or to act in good faith in making timely payments. This notice is published pursuant to Public Chapter 279, Acts of 2003, effective July 1, 2003.

**NOTE: Students who have a DVA educational benefits overpayment are not eligible for a deferment.**

### **Admission to the University is Required for Receiving DVA Educational Benefits**

Students must be fully admitted and seeking a degree at APSU in order to qualify for DVA educational benefits. Non-degree seeking students do not qualify for DVA educational benefits. Admission application is made through the APSU's Office of Admissions in the Ellington Student Services Building. Fort Campbell applicants may apply through the Office of Enrollment Services at the APSU Center @ Fort Campbell.

### **Applying for DVA Educational Benefits/Initial Tuition Requirements**

Application for DVA educational benefits is made through the appropriate APSU OVA. For veterans and reservists, a copy of the DD-214 discharge certificate is required with both the application for admission and the application for DVA educational benefits. Reservists must submit a copy of the DD Form 2384 (Notice of Basic Eligibility) to the appropriate OVA. For those students who have remaining eligibility under the Vietnam ERA GI Bill (Chapter 34); copies of marriage license, birth certificates for all children who are claimed as dependents and any applicable divorce decrees are required for submission in order to claim those family members for DVA educational benefit payment. Application for DVA educational benefits does not constitute an application for admission to the University. Students must be prepared to pay tuition and fees at the time of registration. It normally takes at least 12 weeks following an initial application for DVA educational benefits before the first payment can be expected.

### **Critical Areas of Concern for Continuing DVA Certification for Benefits**

- 1. Matriculation:** DVA considers a student to have matriculated when he/she has been officially admitted to APSU as pursuing an approved degree. This means that all documents necessary to be admitted as a regular, degree-seeking student must be received by the Office of Admissions before matriculation is complete. Students who have not been officially admitted into a degree program are not eligible for DVA educational benefits. IT IS APSU POLICY THAT STUDENTS MUST MATRICULATE BY THE END OF THE FIRST TERM OF ENROLLMENT. The requirements for full admission must be completed prior to enrollment for the second term of enrollment (see Admission to Graduate Studies). Certification for DVA educational benefits will not be submitted beyond one term of enrollment for non-matriculation students. The following documents are required for matriculation:
  - a. Application for admission;
  - b. All higher education transcripts from other schools (includes Community College of the Air Force) and non-traditional college credits;
  - c. All applicable test scores (refer to Graduate Admissions Requirements) and
  - d. All military personnel (active duty, reservists, and veterans) must submit documents for military credit.
- 2. Proper Degree Pursuit:** In order to be certified to receive DVA educational benefits, students are required to be degree-seeking and enrolled in an approved degree program of study as listed in this Bulletin. Benefit payments will only be made for those courses required in the approved program of study which count for graduation credit. Students must enroll in and attend the degree-granting institution in order to receive DVA educational benefits. If a change of program is desired, the DVA must be notified by submitting the appropriate notification forms through the OVA.
- 3. Audited, Repeated or Excessive Courses:** DVA educational benefit payment will not be made for courses which have been previously passed, whether at APSU or accepted as transfer credit. Electives are considered to be courses which are required for graduation as

long as they do not exceed the maximum number of credit hours required for graduation. Electives will not be considered for certification purposes until the prior credit evaluation is on file with the appropriate OVA.

Excessive courses are those courses that a student completes, but the courses will not be used in computing hour requirements for graduation. Excessive courses will not be certified for DVA payment. Certification Request Form: This form is required from each student receiving DVA educational benefits for each term of enrollment, and is available at the appropriate OVA or on the web at [www.apsu.edu/vaoffice](http://www.apsu.edu/vaoffice). The form must be signed by the student to request certification for the term of enrollment.

### **Prior Credit Evaluation**

An enrollment certification submitted for a DVA educational benefit recipient initially enrolling at APSU, or initiating a program of study different from that previously pursued, must reflect the amount of credit allowed for previous education, training or experience, including military training and experience. This is called "prior credit," and is that credit which, when applied to the student's current program of study, shortens the program accordingly. The process by which this prior credit is determined is as follows: when a student initially enrolls, all documents required for matriculation must be received by the Admissions Office within ONE term of enrollment. Following receipt, these documents are evaluated by the Office of the Registrar for transfer credit; that is, the credit from other institutions of higher education, military, etc., which are accepted by APSU as graduate level transfer credit. Students receive a copy of this evaluation after or upon its completion. This completed transfer credit evaluation must be applied to the individual program of study to shorten that program, and the result is PC. This prior credit must be reported to DVA, once the student has earned 12 graduate credit hours or prior to the end of the second term of enrollment, whichever occurs first. Once prior credit is evaluated it is not required again, unless the program of study changes; then prior credit must be re-evaluated in application to the new program.

### **Change of Program**

The OVA must be informed if a student wishes to change his/her program of study, and the proper request form submitted to the DVA. Upon

making a program change, all previous course work at APSU or other institutions must be applied to the new program as prior credit. Chapter 31 VA Vocational Rehabilitation students may not change their degree programs without prior approval from the VA Vocational Rehabilitation counselor.

### **Satisfactory Progress**

OVA must report the student's unsatisfactory progress and terminate DVA educational benefits, at such time he or she no longer meets APSU's standards of progress. All grades, no matter when earned, are part of the permanent transcript and are factored into academic progress. Students placed on academic probation must bring their GPA above the probationary level during the term of enrollment for which probation was awarded or DVA educational benefits will be terminated. If benefits are terminated for unsatisfactory academic progress, a written request must be submitted by the student for benefits to be reinstated.

### **Dual Enrollment Between Main Campus and Fort Campbell**

Enrolling at both main campus and Fort Campbell creates a special reporting requirement, because the DVA classifies main campus and Fort Campbell as two separate educational institutions. Pursuit of a main campus degree makes the main campus the primary degree-granting institution, and vice versa. Students must be admitted to and pursuing a degree at their primary institution. Students are allowed to temporarily enroll at the secondary institution in classes that apply to the primary degree program. Enrolling at the secondary institution makes a student either transient or concurrently enrolled. Transient means a student is temporarily attending only the secondary institution, and concurrently enrolled means that the student is attending both primary and secondary institutions simultaneously. The OVAs at both campuses have the Transient Enrollment Form, whereby courses at the secondary institution must be validated by the primary institution before they can be certified to DVA for payment. Students who are receiving DVA educational benefits should consult their primary institution's OVA before enrolling as a transient or concurrently enrolled student.

### **Attending Another Institution While Receiving DVA Educational Benefits at Austin Peay**

Students who plan to attend another institu-

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tion (in a transient status) while attending and receiving DVA payment at APSU MUST see the appropriate OVA prior to registering/enrolling at the other institution, or DVA educational benefits for the enrollment at the other institution will be significantly delayed or disallowed.

### **Attendance Policy**

In order to prevent or reduce overpayment of DVA educational benefits, students are reminded that it is the student's responsibility to keep the APSU OVA informed of enrollment status. This includes drops, adds, withdrawals and unofficial withdrawals. The OVA recommends that students review the APSU attendance policy in the University BULLETIN, attend class and take the final exam if one is required. When the OVA is

notified by a faculty member that a student's attendance has been unsatisfactory, the benefits for that class will be terminated from the last recorded date of attendance, as provided by the faculty member. If no last date of attendance is provided, benefits will be terminated effective the first day of the term.

A grade of "FN" (student has never attended class) results in the termination of benefits from the first day of the term; a grade of "FA" results in termination from the last recorded date of attendance.

Students may use AP Self Service for Students (<http://www.apsu.edu/>) to view all their APSU VA information; this web site will inform the VA student of his/her approved certified courses.

# Graduate Programs and Degrees

## Graduate Degrees And Academic Programs

The University confers nine graduate degrees: Master of Arts (M.A.), Master of Arts in Education (M.A.Ed.), Master of Arts in Teaching (M.A.T.), Master of Music (M.Mu.), Master of Professional Studies (M.P.S.), Master of Science (M.S.), Master of Science in Nursing (M.S.N), Master of Social Work (M.S.W.), and Education Specialist (Ed.S.).

### CONFERRED MASTER'S DEGREES

*"CONC" denotes a Concentration*

*"SPEC" denotes a Specialization*

*"CERT" denotes Certificate*

*Students are obligated to select a concentration or specialization when it appears within each major, unless it is listed as "optional."*

#### **M.A.**

- Communication Arts\*\*
  - SPEC: Corporate Communications\*
  - SPEC: General Communications\*
- English
- Military History
  - CERT: Security Studies (optional)
- Psychology\*\*
  - CONC: Industrial/Organizational\*\*

#### **M.A.Ed.**

- Curriculum and Instruction
  - CONC: Special Education
  - SPEC: Instructional Technology
  - SPEC: Advanced Studies
  - SPEC: Mathematics
- Educational Leadership Studies
- Reading

## 48 Graduate Programs and Degrees

### **M.A.T.**

- Teaching
  - CONC: Elementary Education (K-6)
  - CONC: Secondary Education (9-12)
  - CONC: Special Education (K-12)

### **M.Ed.\*\***

- Advanced Studies in Teaching and Learning\*\*

### **M.Mu.**

- Music
  - CONC: Music Education
  - CONC: Music Performance
    - SPEC: Choral Conducting
    - SPEC: Instrumental Conducting
    - SPEC: Vocal or Instrumental Performance

### **M.P.S.**

- Professional Studies
  - CONC: Strategic Leadership

### **M.S.**

- Biology
  - CONC: Clinical Laboratory Science (optional)
  - CONC: Radiologic Science (optional)
- Health and Human Performance
  - CONC: Public and Community Health
  - SPEC: Sports and Wellness Leadership
  - SPEC: Health Services Administration\*\*
- Management
- Counseling
  - CONC: Community Counseling
  - CONC: School Counseling

### **M.S.N.\***

- Nursing
  - CONC: Nursing Education\*
  - CONC: Nursing Administration\*\*
  - CONC: Nursing Informatics\*
  - CONC: Family Nurse Practitioner\*\*

### **M.S.W.**

- Social Work

### **Ed.S.\***

- Education\*
  - CONC: Administration and Supervision\*
  - CONC: Counseling and Guidance\*
  - CONC: Elementary Education\*
  - CONC: Secondary Education\*

\* Completion of an appropriate master's degree is required prior to admission to the Ed.S. program.

\*\* Not available to international students on F-1 or J-1 Visa.



# Department of Biology

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## **FACULTY:**

Andrew N. Barrass, Carol J. Baskauf, Chad S. Brooks, Willodean D.S. Burton, Don C. Dailey, Larry D. Estes, Mack T. Finley, Steven W. Hamilton, Jefferson G. Lebkuecher, Sergei Markov, Karen Meisch, Gilbert Pitts, Joseph R. Schiller, Sarah Lundin-Schiller, A. Floyd Scott, Cindy L. Taylor, and James F. Thompson

## **ADMISSION**

**Unclassified Status** credits are accepted by the Biology program. See page 24 of the Graduate Bulletin.

**Regular Admission Status** will be granted to applicants who have submitted a *complete* application file (see page 24 for a list of complete application requirements) and have met the following entrance requirements.

1. A bachelor's degree in any field with a minimum cumulative undergraduate GPA of 2.5.
2. A calculated index score of 600 based upon the cumulative GPA attained on undergraduate coursework taken as part of the bachelor's degree, times 100, plus the score attained on the verbal section of the GRE; i.e., the student must meet conditions the following formula:  $GPA \times 100 + GRE(\text{verbal}) > 600$ .
3. A calculated index score of 600 based upon the cumulative GPA attained on undergraduate coursework taken as part of the bachelor's degree, times 100, plus the score attained on the quantitative section of the GRE; i.e., the student must meet conditions the following formula:  $GPA \times 100 + GRE(\text{quantitative}) > 600$ .

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**Conditional Admission Status** may be an option for eligible applicants to the Biology program. See page 24 of the Graduate Bulletin.

Please note that the concentrations in **Clinical Laboratory Science** and **Radiologic Science** have additional prerequisites. Please see each concentration/specialization (below) to determine requirements.

The mission of the Department of Biology is to educate students to become competent, confident, and compassionate individuals within their chosen careers. The Department of Biology faculty is committed to providing instructional and research experiences for students to develop skills of inquiry, abstract and logical thinking and critical analysis of natural science phenomena. The Department is also committed to meeting the needs of students by providing an array of professional and academic tracks.

The graduate program in the Department of Biology offers courses that can be used to fulfill requirements for the Master of Science (M.S.) degree. Graduate students in the program have options to focus their studies in either field or laboratory areas of specialization.

### THESIS

Requirements for thesis are stated on page 31.

## MASTER OF SCIENCE

### BIOLOGY (M.S.)

**(33-35 semester hours)**

#### Required Core:

	Hours
BIOL 5000 Methods of Biological Research .....	.4
BIOL 5735 Contemporary Issues in Biology .....	.2
BIOL 5915 Seminar in Biology .....	.1
<b>Total:</b> .....	<b>.7</b>

#### Select One Research Plan

##### Plan I: Research Literacy Paper

Required Core: .....	.7
Electives *: .....	.28
<b>Total:</b> .....	<b>.35</b>

Students selecting Plan I will submit a paper to the College of Graduate Studies for review and approval after the paper has been approved by the student's graduate committee chair.

##### Plan II: Research Project

Required Core: .....	.7
BIOL 5950 Research Paper .....	.2
Electives*: .....	.24
<b>Total:</b> .....	<b>.33</b>

Students selecting Plan II will submit a research paper based on an original, scientific investigation conducted under the supervision of the student's graduate committee chair. This paper will refer specifically to the paper written in connection with BIOL 5950 and will have no reference to other papers that may be required in any other courses. After the paper is approved by the student's graduate committee chair, it must be submitted to the College of Graduate Studies where it will be reviewed and approved.

##### Plan III: Thesis

Required Core: .....	.7
BIOL 5990 Thesis .....	.6
Electives*: .....	.20
<b>Total:</b> .....	<b>.33</b>

Students selecting Plan III will submit a thesis based on an original, scientific investigation conducted under

the supervision of the student's graduate committee chair. This research will refer specifically to research performed in connection with BIOL 5990. After the thesis is approved by the student's graduate committee, it must be submitted to the College of Graduate Studies where it will be reviewed and approved.

\* A minimum of 75% of elective hours must come from Biology courses.

**BIOLOGY (M.S.) WITH CONCENTRATION IN CLINICAL LABORATORY SCIENCE Management/Administration Specialization**

**Prerequisite:**

1. BS Degree in Biology/Chemistry/Medical Technology
2. Current Licensure as Medical Technologist

**Required:**

BIOL 5000 Methods of Biol. Research .....	4
BIOL 5925 Topics in Health Science .....	1
BIOL 5410 Reproductive Physiology .....	4
or	
BIOL 5440 Cell & Molecular Biology .....	4
<b>SubTotal:</b> .....	<b>9</b>

**Research Plan:**

BIOL 5950 Research Project/Paper .....	2
or	
BIOL 5990 Thesis .....	6
<b>SubTotal:</b> .....	<b>2-6</b>

**Specialty Area:**

BIOL 5860 * Clinical Practicum I .....	4
BIOL 5870 * Clinical Practicum II .....	4
BIOL 5880 * Clinical Practicum III .....	4
<b>SubTotal:</b> .....	<b>12</b>

**Guided Electives:**

BIOL 5410 ** Reproductive Physiology .....	4
BIOL 5440 ** Cell & Molecular Biology .....	4
BIOL 5450 Biotechnology .....	4
EDUC 5200 Evaluation. Of Teaching and Learning .....	3
HHP 5510 Health Care Economics .....	3
HHP 5610 Issues in Health Service Administration .....	3
HHP 5630 Financial Mgt. Of Health Care Services .....	3
HHP 5640 Human Resource Management .....	3
HHP 5500 Epidemiology .....	3
HHP 5620 Adm. Perspective of Disease .....	3
<b>SubTotal:</b> .....	<b>12-15</b>
<b>TOTAL:</b> .....	<b>35-43</b>

**Minimum of 35 SH Credit Required For Degree**

\*May choose area of Management specialization in Clinical Specialty of Microbiology. Chemistry, or other approved areas of Clinical Laboratory Science.

\*\* May receive credit as "Guided Elective" if not taken as "Required".

**BIOLOGY (M. S.) WITH CONCENTRATION IN CLINICAL LABORATORY SCIENCE Microbiology Specialization**

**Prerequisites:**

1. BS Degree in Biology/Chemistry/Medical Technology
2. Current Licensure as Medical Technologist

**Required:**

BIOL 5000 Methods of Biol. Research .....	4
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BIOL 5925 Topics in Health Science .....	1
BIOL 5410 Reproductive Physiology .....	4
or	
BIOL 5440 Cell & Molecular Biology .....	4
<b>SubTotal:</b> .....	<b>9</b>

### Research Plan:

BIOL 5950 Research Project/Paper .....	2
or	
BIOL 5990 Thesis .....	6
<b>SubTotal:</b> .....	<b>2-6</b>

### Specialty Area:

BIOL 5850 Clinical Practicum in Microbiology .....	12
<b>SubTotal:</b> .....	<b>12</b>

### Guided Electives:

BIOL 5410 ** Reproductive Physiology .....	4
BIOL 5440 ** Cell & Molecular Biology .....	4
BIOL 5315 Virology .....	4
BIOL 5325 Mycology .....	4
BIOL 5335 Microbial Pathogenesis .....	4
HHP 5500 Epidemiology .....	3
<b>SubTotal:</b> .....	<b>12-15</b>
<b>TOTAL:</b> .....	<b>35-43</b>

## BIOLOGY (M.S.) WITH CONCENTRATION IN RADIOLOGIC SCIENCE

### Prerequisites:

1. BS Degree in Radiologic Science/Education/Health Services or Equivalent
2. Current Registration in Discipline of Radiologic Science (Rad., NM, RT, etc.)
3. Completion of College Level Undergraduate A&P I and A&P II

### Required:

BIOL 5000 Methods of Biol. Research .....	4
BIOL 5925 Topics in Health Science .....	1
BIOL 5410 Reproductive Physiology .....	4
or	
BIOL 5440 Cell & Molecular Biology .....	4
<b>SubTotal:</b> .....	<b>9</b>

### Research Plan:

BIOL 5950 Research Project/Paper .....	2
or	
BIOL 5990 Thesis .....	6
<b>SubTotal:</b> .....	<b>2-6</b>

### Specialty Area:

BIOL 5810 * Clinical I .....	4
BIOL 5820 * Clinical II .....	4
BIOL 5830 * Clinical III .....	4
<b>SubTotal:</b> .....	<b>12</b>

### Guided Electives:

BIOL 5410 ** Reproductive Physiology .....	4
BIOL 5440 ** Cell & Molecular Biology .....	4
EDUC 5200 Eval. of Teaching and Learning .....	3
HHP 5100 Advanced Health Science .....	3
HHP 5510 Health Care Economics .....	3
HHP 5610 Issues in Health Service Administration .....	3
HHP 5630 Financial Mgt. of Health Care Services .....	3
HHP 5640 Human Resources Management .....	3

HHP 5620 Administrative Perspective of Disease .....	3
<b>SubTotal: .....</b>	<b>12-15</b>
<b>TOTAL: .....</b>	<b>35-43</b>

**Minimum of 35 SH Credit Required For Degree**

\* May Receive credit if current certification by ARRT or Equivalent accrediting agency within discipline.

\*\* May receive credit as "Guided Elective" if not taken as "Required".

**COURSE DESCRIPTIONS:**

**BIOL 5000 Methods of Biological Research (4)**

*Prerequisite: Major or minor in Biology*

Required of all prospective candidates majoring in biology during their first semester of residence in which the course is taught. An introduction to the principles of scientific research, the use of bibliographic resources, the proper form of scientific writing, an introduction to biostatistics and research techniques in the design and execution of biological research.

**BIOL 5020 Biological Sciences and Geographic Information Systems (4)**

**Three hours lecture, three hours laboratory**

Students in the biological sciences shall learn the functionality of geographic information systems and spatial analysis related to epidemiological and population dynamics. They will learn the integration of computer plotting, site investigation mapping and analysis of geo-positioning satellite information from the application of real-time case studies of research problems in the biological sciences.

**BIOL 5030 Plant Taxonomy (4)**

**Three hours lecture, three hours laboratory**

A study of regional vascular plants with emphasis on flowering, fruiting and familiar characteristics, sight identification, economic importance, relating species to habitats, appropriate literature and conservation-preservation. Primarily a field course; collections required.

**BIOL 5070 Animal Behavior (4)**

**Three hours lecture, three hours laboratory**

The course will instruct the student in major topics of animal behavior. The instructional material will focus on the three main areas of animal behavior research, categories of animal behavior, evolution of animal behavior and neuro-analysis of animal behavior.

**BIOL 5100 Biostatistics (4)**

**Three hours lecture, three hours laboratory**

Basic descriptive and inferential statistics, frequency distributions and analyses, analysis of variance, linear regression, correlation, nonparametric analogues to parametric methods, relationships between experimental design and data analysis used in hypothesis testing. Selected multivariate analysis, statistical re-sampling methods, and data reduction techniques are discussed. Computer use emphasized.

**BIOL 5130 Advanced Topics in Genetics (4)**

**Three hours lecture, three hours laboratory**

Current concepts of genetics that include the cell cycle and regulation of division, gene mapping, inter- and intra-genic recombination, mutations, chromosome structure and function, oncogenes, genetics of mitochondria and chloroplast, gene imprinting, population genetics and other topics.

**BIOL 5315 Virology (4)**

**Three hours lecture, three hours laboratory**

An advanced microbiology course designed to study the diversity of viruses through analysis of their genetics and morphology. The biology and medical significance of viruses will be emphasized. Laboratory experience will include methods of isolation, cultivation, and molecular analysis.

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### **BIOL 5320 Plant Growth and Development (4)**

#### **Three hours lecture, three hours laboratory**

Plant growth, correlation phenomena in development and hormones involved on growth regulation.

### **BIOL 5325 Mycology (4)**

#### **Three hours lecture, three hours laboratory**

An advanced microbiology course designed to study of the kingdom of fungi to include a survey of the major fungal phyla and fungal like organisms including lichens. The biology and economic significance of these organisms will be emphasized. In addition, the roles and interrelationships of fungi will include methods used in isolation, cultivation and the identification of fungi, fungal nutrition, physiology and genetics as well as field experience in collection, preservation and identification of higher fungi.

### **BIOL 5330 Aquatic Biology and Water Quality Control (4)**

#### **Three hours lecture, three hours laboratory**

A study of the aquatic environment. Materials covered will include concepts and methods of analyses of the physical, chemical and biological factors influencing aquatic life and water quality. Kinds and sources of pollution, as well as methods of pollution control, will be emphasized.

### **BIOL 5335 Microbial Pathogenesis (4)**

#### **Three hours lecture, three hours laboratory**

An advanced microbiology course designed to teach the concepts relating to human/animal host and microbial parasite interactions and the pathologic consequences that may result. Also studied is the immunology and epidemiology of various agents that cause infectious disease in man and other animals. Laboratory studies include the isolation, characterization, pathogenesis and detection of infectious agents.

### **BIOL 5340 Phycology (4)**

#### **Three hours lecture, three hours laboratory**

A study of the structure, evolution, ecology and physiology of algae. Students will conduct research to learn methodologies needed to use physiological and ecological characteristics of algae as indicators of environmental health.

### **BIOL 5410 Reproductive Physiology (4)**

#### **Three hours lecture, three hours laboratory**

A study of the pathophysiology of major organ systems of the body. Emphasis will be placed on alterations and adaptations of body systems in relation to disease.

### **BIOL 5440 Cell and Molecular Biology (4)**

#### **Three hours lecture, three hours laboratory**

The fundamental role of macro-molecules and cell ultra-structure in mediating such cellular activities as permeability, excitability, secretion, cell-cell communications, and energy transduction. The function of the cell at the molecular level will be emphasized.

### **BIOL 5450 Biotechnology (4)**

#### **Three hours lecture, three hours laboratory**

This course provides students with practical experience using current molecular skills in addition to didactic learning. The course is laboratory intensive, as students gain "hands on" training in one of the world's fastest growing markets, biotechnology. Emphasis is placed on understanding basic concepts involving genetic engineering and proteomics.

### **BIOL 5510 Special Problems A (2-4)**

#### **Eight hours laboratory**

*Prerequisite: Permission of instructor*

The student, in consultation with a professor, will select, plan and complete a research problem. The results of the research must be written up in the style of a scientific paper and/or presented in a formal seminar or at a scientific meeting. This course may be taken only one time.



**BIOL 5520 Special Problems B (2-4)****Eight hours laboratory**

*Prerequisite: Permission of instructor*

The student, in consultation with a professor, will select, plan and complete a research problem. The results of the research must be written up in the style of a scientific paper and/or presented in a formal seminar or at a scientific meeting. This course may be taken only one time.

**BIOL 5540 Plant Ecology (4)****Three hours lecture, three hours laboratory**

Plants and their environment with emphasis on quantitative and qualitative analysis of regional plant communities and their determining factors.

**BIOL 5560 Aquatic Macroinvertebrates (4)****Three hours lecture, three hours laboratory**

An investigation of the diversity of aquatic macroinvertebrates through the study of their taxonomy, morphology, development, ecology and evolution of selected aquatic invertebrates.

Emphasis will be placed on freshwater aquatic macroinvertebrates of the Southeastern United States.

**BIOL 5580 Entomology (4)****Three hours lecture, three hours laboratory**

An investigation of the diversity of insects through the study of their taxonomy, morphology, development, ecology and evolution. Emphasis will be placed on insect taxa of the Southeastern United States.

**BIOL 5610 Herpetology (4)****Three hours lecture, three hours laboratory**

A study of the taxonomy, structure, reproduction, ecology, behavior and geographic distribution of amphibians and reptiles with emphasis on the herpetofauna of the Southeastern United States.

**BIOL 5620 Ornithology (4)****Three hours lecture, three hours laboratory**

A study of the evolution, taxonomy, identification, life histories and behavior of birds, with emphasis on local representatives.

**BIOL 5650 Field Studies in Biogeography and Biodiversity (4)**

This field course will examine the biogeography, biodiversity and changing landscape of various regions. Focus will be given to rare ecosystems as well as unique geographic regions.

**BIOL 5700 Topics in Biology (1-2)**

*Prerequisite: Permission of instructor*

Special courses or workshops in selected topics of biology. Specific topics may be developed by faculty or by students in consultation with a faculty member. This course may be repeated for a cumulative total of 4 credit hours.

**BIOL 5730 Diagnostic Microbiology (4)****Three hours lecture, three hours laboratory**

Students must be accepted into the graduate study of the Clinical Laboratory Science track. Students will be involved in the advanced study of bacterial agents that cause human disease. The processing and handling of clinical specimens with emphasis on state of the art isolation and identification of pathogenic bacteria is included. Theory and practice in clinical serology as used in the diagnosis of infectious disease is also emphasized.

**BIOL 5735 Contemporary Issues in Biology (2)**

The students will discuss and present research findings using current manuscripts from primary literature.

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### **BIOL 5810 Clinical Specialty I (4)**

This is the first of three clinical courses in a selected area of radiologic science. The student will select an area of clinical practice, management or education. Clinical experience will be relative to students selected area of interest. Student will select clinical site in conjunction with advisor.

### **BIOL 5820 Clinical Specialty II (4)**

This is the second of three clinical courses in a selected area of radiologic science. The student may continue to gain clinical experience in the same area or modality as chosen in BIOL 5810 or may choose a different area of interest. Students will select clinical site in conjunction with advisor.

### **BIOL 5830 Clinical Specialty III (4)**

This is the last of three clinical courses in radiologic science. The student may continue to gain clinical experience in the same specialty area or select a different specialty area. Students will select clinical site in conjunction with advisor.

### **BIOL 5850 Clinical Practicum in Microbiology (12)**

A clinical approach to the laboratory diagnosis of infectious disease agents. Clinical experience will utilize diagnostic methods to identify pathogenic microorganisms. Molecular and immunodiagnostic procedures will be emphasized.

### **BIOL 5860 Practicum I in Clinical Laboratory Science (4)**

This is the first of three clinical rotations in Clinical Laboratory Science management and administration. Students will select clinical site and specialty area in conjunction with program advisor.

### **BIOL 5870 Practicum II in Clinical Laboratory Science (4)**

This is the second of three clinical rotations in Clinical Laboratory Science management and administration. Students will select clinical site and specialty area in conjunction with program advisor.

### **BIOL 5880 Practicum III in Clinical Laboratory Science (4)**

This is the final clinical rotation in Clinical Laboratory Science management and administration. Students will select clinical site and specialty area in conjunction with program advisor.

### **BIOL 5915 Seminar in Biology (1)**

The students will critique reports relative to research activities. Progress and special interests will determine topic development.

### **BIOL 5925 Topics in Health Science (1)**

Overview of current clinical, educational, and management topics in health science.

### **BIOL 5980 Diagnostic Microbiology II (4) Three hours lecture, three hours laboratory**

Acceptance into the graduate study of the Clinical laboratory science track. A study of the fundamental techniques used in isolation, identification and recovery of medically important mycobacteria, fungi, parasites, and viruses. Emphasis is also placed on the host/microbial interaction and response. The theory and laboratory practice in clinical serology (of the above organisms) used in diagnosis of infectious disease is also included.

### **BIOL 5950 Research Paper (2)**

### **BIOL 5990 Thesis (1-6)**

### **BIOL 5991 Research Requirement Completion (1)**

For students not fulfilling graduate school research literacy requirement within one year after scheduled completion of thesis, field study report, research project paper, or research literacy paper. Enrollment required each subsequent semester. Tuition and fees for one credit hour must be paid every semester until research requirement is met.

# College of Business

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## **FACULTY:**

Roy Baker, Queen Booker, Roger Clark, R. Neil Dortch, Stephanie Newport, William Rayburn, Carmen Reagan, and John Volker

Get the information you need to become a successful manager, administrator, director, or owner. Learn to solve problems, build an efficient and motivated workforce, understand financial documents, and make better decisions.

## **ADMISSION**

**Unclassified Status** credits are accepted by the management program. See page 24 of the Graduate Bulletin.

**Regular Admission Status** will be granted to applicants who have submitted a complete application file (see page 24 for a list of complete application requirements). Master of Science in Management students are required to submit GMAT scores. Students must also meet both of the following entrance requirements:

1. A bachelor's degree in any field with a minimum cumulative GPA of 2.5.
2. An index score of at least 950 based upon the following formula:  $GPA \times 200 + GMAT > 950$ .

**Conditional Admission Status** may be an option for eligible applicants to the Management program. See page 24 of the Graduate Bulletin.

## **THESIS**

No thesis is required for this program.

**MASTER OF SCIENCE IN MANAGEMENT**

**MASTER OF SCIENCE IN MANAGEMENT (M.S.)  
(30-hour program)**

The Master of Science in Management degree at Austin Peay State University is a 30-hour program, consisting of seven required courses plus three electives. Students attending full-time can complete the program in one year.

**Required Courses  
(18 or 21 semester hours)**

MGT 5000 Applied Business Research	3
MGT 5010 Business Foundations (students with an undergraduate degree in business should replace this course with an elective)	3
MGT 5020 Managerial Use of Financial Reports	3
MGT 5030 Technology and Informational Systems Management	3
MGT 5040 Leadership and Organizational Dynamics	3
MGT 5080 Human Resource Issues for Managers	3
MGT 5810 Issues in Management	3

**Elective: Select 9 or 12 hours**

MGT 5060 Motivational Systems	3
MGT 5070 Legal Issues in Human Resource Management Practices	3
MGT 5090 Corporate Citizenship	3
MGT 5140 Leadership and Power	3
MGT 5150 Contemporary Leaders	3
MGT 5160 Employer/Labor Relations	3
MGT 5210 Emerging Issues in Management	3
ACCT 5100 Financial Accounting Theory for Leaders	3
ACCT 5110 Taxation for Organizations	3
ACCT 5120 Emerging Technologies in Financial Information Systems	3
ACCT 5130 Assurance Services and Professional Ethics	3
COMM 5600 Integrated Corporate Communications	3

**Total Concentration: . . . . .30**

**COURSE DESCRIPTIONS:**

**MGT 5000 Applied Business Research (3)**

Addresses research topics and methods managers encounter in the workplace with emphasis on the relationship of research and decision-making across all functions. Students will also explore the benefits of careful research designs, the dangers of research results that are inappropriately developed and the political aspects of research and using its conclusions will also be studied. Application of techniques of managements science (queuing theory and linear programming) will be discussed.

**MGT 5010 Business Foundations (3)**

Designed as the first course for non-business majors. Students are exposed to the competitive, fast-paced, constantly changing global business environment. This class offers students an overview of strategic planning, managerial and financial decision, employee relations, and ethical and social behavior.

**MGT 5020 Managerial Use of Financial Reports (3)**

A course showing managers how to critically analyze and use financial reports for control of the firm. In addition, the course will cover theories of risk and return, of scarce resources within the company and use of financial markets and institutions.

**MGT 5030 Technology and Information Systems Management (3)**

Focuses on how managers can use technology and information systems for ethical decision making and problem-solving in a global economy. Topics include integrating and using technology and information systems as a strategic resource for planning, continuous improvement and communications.

**MGT 5040 Leadership and Organizational Dynamics (3)**

Evaluates theories, concepts and tools that enable business leaders to succeed by sound strategic and visionary decisions, motivating teams and acting in an ethical and professional manner. Students acquire an understanding of leadership and organization and community leadership in a changing and diverse environment.

**MGT 5060 Motivational Systems (3)**

Exposes students to the theoretical and applied aspects of motivation, focusing on definition and application of motivation in organizational settings.

**MGT 5070 Legal Issues in Human Resource Management Practices (3)**

Surveys the major employment laws that address equal employee opportunity and rights and obligations, focusing on employment discrimination laws and the legal issues related to affirmative action programs.

**MGT 5080 Human Resource Issues for Managers (3)**

Addresses the skills managers need to effectively implement human resource practices and gain competitive advantage. Students learn how to select and train employees, produce, communicate job performance ratings and carry out disciplinary procedures, all with context of prevailing ethical and legal standards.

**MGT 5090 Corporate Citizenship (3)**

Explores corporate citizenship and how organizations implement strategies to fulfill social responsibility and financial goals.

**MGT 5140 Leadership and Power (3)**

Examines the basic concepts of leadership and power in an organizational environment with two perspectives: the person wielding the power and the person who acts in response to another person's manipulation of power and authority.

**MGT 5150 Contemporary Leaders (3)**

Introduces significant leadership accomplishments of individuals along with the traditional leadership thought and theory from post-World War II to the present, focusing on paths, leadership styles and major accomplishments of historically significant individuals.

**MGT 5160 Employer/Labor Relations (3)**

Details the structure and process of labor relations issues in the United States and addresses issues relating to collective bargaining and contract negotiations.

**MGT 5210 Emerging Issues in Management (3)**

Explores special challenges that confront management and leadership across a variety of organizations and extends the examination to emerging issues and trends.

**MGT 5810 Issues in Strategic Management (3)**

This capstone course integrates topics contained in courses comprising the functions of business. Discussions originate from studying the development and implementation of corporate strategy amid changing global environmental forces at both the general and competitive level. Included are the reciprocal contributions of sound strategies and efficient, effective and ethical management of the value chain to achieve a profitable, innovative, internal consistency of operations.

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### **ACCT 5100 Financial Accounting Theory for Leaders (3)**

Develops critical thinking and the application of accounting concepts, principle preparation and interpretation of financial statements in accordance with GAAP, accurate standards, and the standard setting process, the use of electronic technology in financial accounting, effective communication, and current issues, debates and research in accounting.

### **ACCT 5110 Taxation for Organizations (3)**

Uses a case-study, problem-oriented examination of fundamental tax concepts for organizations to explore current tax issues and controversies. The course stresses issues of case analysis and research that are typically involve in tax planning and litigation.

### **ACCT 5120 Emerging Technologies in Financial Information Systems (3)**

Provides students with analytical tools necessary to evaluate users' information system needs and to design, implement and maintain a financial information system.

### **ACCT 5130 Assurance Services and Professional Ethics (3)**

Investigates fraud detection, prevention, investigation and methods of fraud resolution, operational and compliance audits; internal auditing; auditing for governmental and entities; and reporting and implementing audit findings. The role of ethics is explored context of laws, regulations and the organization's culture.



# Department of Communication and Theatre

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## **FACULTY:**

Margaret Duffy, Patrick Ferrier, Mike Gotcher, Sara Gotcher, Cristina Hicks-Goldston, Pamela Gray, Patrick Jablonski, Ellen Kanervo, Jeongsub Lim, Frank Parcels, Yvonne Prather, Carmen Reagan, and David von Palko

## **ADMISSION**

**Unclassified Status** is not granted to students in the department of Communication and Theatre. Application packets must be completed *prior to* beginning the program.

**Regular Admission Status** will be granted to applicants who have submitted a complete application file (see page 24 for a list of complete application requirements) and have met all of the following entrance requirements:

1. A bachelor's degree in any field with a minimum cumulative GPA of 2.5.
2. A calculated index score of 600 based upon the cumulative GPA attained on undergraduate coursework taken as part of the bachelor's degree, times 100, plus the score attained on the verbal section of the GRE; i.e., the student must meet conditions the following formula:  $GPA \times 100 + GRE(\text{verbal}) > 600$ .
3. A calculated index score of 600 based upon the cumulative GPA attained on undergraduate coursework taken as part of the bachelor's degree, times 100, plus the score attained on the quantitative section of the GRE; i.e., the student must meet conditions to following formula:  $GPA \times 100 + GRE(\text{quantitative}) > 600$ .

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**Conditional Admission Status** is not granted to students in the department of Communication and Theatre. Applicants are required to meet all admission criteria set by the department.

The mission for Austin Peay's Department of Communication and Theatre is to provide students with opportunities to develop the skills and capabilities for successful communication and theatre arts careers. In addition, the department seeks to create an educational experience emphasizing ethical rigor, critical thinking skills, personal responsibility, and a commitment to lifetime learning and self-improvement.

The Department seeks both to serve and draw upon university resources through multi-disciplinary programs, extra-curricular activities, and symposia. It serves the community through outreach programs, consulting to business and industry, and through performing arts activities.

The Department offers both graduate and undergraduate programs and serves both traditional and nontraditional students. At the undergraduate level, the focus is in preparing students for the opportunities and challenges they will face in the job marketplace and life world of the future. The graduate programs are designed to offer students advanced professional skills and/or preparation for academic careers. The Department works to accommodate the unique situations of nontraditional and traditional students by offering courses at night and online.

The Department offers the Corporate Communication degree completely online. The online courses are in an eight week sessions allowing students to complete the degree in less than two years. The Department of Communication and Theatre offers a Master of Arts degree in Communication Arts for those considering an advanced degree in theatre, mass communication, public relations or communication. The degree develops the written, spoken, interpersonal, and persuasive skills required in modern organizations, as well as teaching the specific techniques required in communication-related jobs. This is a truly interdisciplinary program involving business and marketing, psychology, mass communication, theatre, and interpersonal and group communication.

The Department seeks to guide students in achieving their individual goals through small classes, individual interaction between students and faculty, and coursework focusing on practical applications of communication theory. Students may select one of two tracks: Corporate Communication and General Communication.

### THESIS

Requirements for thesis are stated on page 31.

## MASTER OF ARTS

### COMMUNICATION ARTS (M.A.) (33-34 semester hours)

Two specializations are offered: General Communication and Corporate Communication. Upon the completion of all coursework, students must successfully defend the thesis or research paper orally before their graduate committee and answer comprehensive questions about material mastered in courses.

#### General Communication Specialization

The General Communication and Theatre track prepares students for doctoral studies and teaching at the high school, community college or university level. Courses in this sequence allow students to apply theoretical understanding to real world communication problems. This specialization requires a thesis and helps to develop particular research skills for those interested in the fields of communication and theatre.

#### Specialization Requirements (13-16 hours)

	Hours
COMM 5000 Methods of Research	3
COMM 5001 Proseminar in Communication	1
COMM 5650 Communication Law	3

## Department of Communication and Theatre 63

COMM 5950 Research Paper .....	3
or	
COMM 599A, B Thesis Writin .....	6

### Electives: Select 21-24 hours

COMM 5010 Advanced Communication Research Methods .....	3
COMM 5020 Organizational Communication .....	3
COMM 5050 Public Relations .....	3
COMM 5060 Communication and Public Opinion .....	3
COMM 509B International Communication-Corporate Communication .....	3
COMM 5100 Marketing Communication Strategies .....	3
COMM 5110 Leadership and Communication .....	3
COMM 5150 Advertising and Media Strategies .....	3
COMM 5210 E-Communication Strategy .....	3
COMM 5300 Consumer and Audience Behavior .....	3
COMM 5350 Media Management .....	3
COMM 5400 Politics and Mass Media .....	3
COMM 5410 Web Design and Criticism .....	3
COMM 5444 Communication Internship .....	3
COMM 5500 Electronic News Gathering .....	3
COMM 5555 Independent Research .....	3
COMM 5600 Integrated Corporate Communication .....	3
COMM 5700 Interpersonal Communication Theory .....	3
COMM 5710 Ethics in a Changing Environment .....	3
COMM 5730 Web Content Maintenance and Management .....	3
COMM 5750 Feature Writing .....	3
COMM 5800 Persuasion and Social Change .....	3
COMM 5810 Race, Gender and Mass Media .....	3
COMM 5900 Issues in Global Communication .....	3
COMM 5920 Economics of the Mass Media .....	3
COMM 5991 Research Requirement Completion .....	1
THEA 5000 Chronicles and Concepts I .....	3
THEA 5010 Chronicles and Concepts II .....	3
THEA 5200 Secondary School Theatre .....	3
THEA 5350 Musical Theatre Workshop .....	3
THEA 5351 Musical Theatre Workshop Lab .....	1
THEA 5400 Studies in Directing .....	3
THEA 5450 Creative Drama for Children .....	3
THEA 5555 Independent Research/Professional Experience .....	3
THEA 5600 Technical Theatre Practicum .....	3
THEA 5900 Playwriting .....	3
<b>Total .....</b>	<b>34</b>

### Corporate Communication Specialization (can be completed online)

The Corporate Communication program is designed to prepare current and future managers for careers in marketing communication, advertising, public relations, sales, print or broadcast media, and other electronic media or for doctoral studies in communication. The online Corporate Communication program has been designed with the needs of currently employed professionals in mind as well as offering traditional students the opportunity to complete the degree rapidly. To that end, students may select from a broad-based course offering delivered primarily online but with some courses on campus.

As close to the beginning of their program as possible, students should sign up for COMM 5001, a course which provides an orientation to graduate study in Communication Arts at APSU.

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### Specialization Requirements (13 hours) Hours

COMM 5000 Methods of Research .....	3
COMM 5001 Proseminar in Communication .....	1
COMM 5030 Applied Communication Theory .....	3
COMM 5600 Integrated Corporate Communication .....	3
COMM 5650 Communication Law .....	3

### Research Requirements (3 or 6 hours) Hours

Select either	
COMM 5950 Research Project .....	3
(recommended for those seeking corporate careers)	
or	
COMM 599A, B Thesis Writing .....	6
(recommended for those planning to pursue a doctorate in communication)	

### Electives: Select 15 or 18 hours Hours

COMM 5010 Advanced Communication Research Methods .....	3
COMM 5020 Organizational Communication .....	3
COMM 5050 Public Relations .....	3
COMM 5060 Communication and Public Opinion .....	3
COMM 509B International Communication-Corporate Communication .....	3
COMM 5100 Marketing Communication Strategies .....	3
COMM 5110 Leadership and Communication .....	3
COMM 5115 Sports Broadcasting Direction and Criticism .....	3
COMM 5150 Advertising and Media Strategies .....	3
COMM 5210 E-Communication Strategy .....	3
COMM 5300 Consumer and Audience Behavior .....	3
COMM 5350 Media Management .....	3
COMM 5400 Politics and Mass Media .....	3
COMM 5410 Web Design and Criticism .....	3
COMM 5444 Communication Internship .....	3
or	
COMM 5500 Electronic News Gathering .....	3
COMM 5555 Independent Research .....	3
COMM 5700 Interpersonal Communication Theory .....	3
COMM 5710 Ethics in a Changing Environment .....	3
COMM 5730 Web Content Maintenance and Management .....	3
COMM 5750 Feature Writing .....	3
COMM 5800 Persuasion and Social Change .....	3
COMM 5810 Race, Gender and Mass Media .....	3
COMM 5900 Issues in Global Communication .....	3
COMM 5920 Economics of the Mass Media .....	3
COMM 5991 Research Requirement Completion .....	3
<b>Total</b> .....	<b>34</b>

## COURSE DESCRIPTIONS:

### COMM 5000 Methods of Research (3)

A study of research methodology including library scholarship, quantitative methods, historical and legal research.

### **COMM 5001 Proseminar in Communication (1)**

Overview of functions, processes, strategies, tools, and effects of communication. Introduces students to fields of research methods, marketing communication, advertising, public relations, sales, print-broadcast and electronic media and to the theories governing the study of these fields.

### **COMM 5010 Advanced Communication Research Methods (3) (on campus only)**

The purpose of this course is to apply important data analysis techniques in the field of communication, develop a deeper appreciation of research strategies and analysis decisions and provide the opportunity for practice in analyzing quantitative data with SPSS. Topics include measurement decisions, research designs and more advanced statistical techniques.

### **COMM 5020 Organizational Communication (3)**

Emphasis will be placed on the philosophical and practical aspects of organizational communication theories. Topic areas include organizational communication theories, the identification of communication problems, the application of research methods, ethical and cultural issues in a changing organizational environment, internal communities and public communication practices and conflict resolution.

### **COMM 5030 Applied Communication Theory (3)**

The communication process will be approached from a behavioral point of view. The class will be a combination of modern communication theories and their application in dyadic and small group interaction.

### **COMM 5050 Public Relations (3)**

A counseling, advising and management perspective serves as the basis for exploring the profession of public relations. Students review case studies, develop strategies, prepare tactics and evaluate internal and external communication for a variety of publics and organizations.

### **COMM 5060 Communication and Public Opinion (3)**

The purpose of this course is to provide an overview of the concept of "public opinion" and to explore the relationships between communication and public opinion. An important normative goal will be to explore ways to allow media messages to contribute to a healthy civic life rather than detract from it.

### **COMM 509A International Communication: General Communication (3) (study abroad program)**

This course offers international perspectives to graduate students in general communication. This study abroad experience is linked to selected graduate communication courses.

### **COMM 509B International Communication: Corporate Communication (3) (study abroad program)**

This course offers international perspectives to graduate students in corporate communication. This study abroad experience is linked to selected graduate communication courses.

### **COMM 5100 Marketing Communication Strategies (3)**

An exploration of direct marketing, sales promotion and branding through the application of advertising, persuasion and mass media concepts and principles to the preparation and analysis of communication campaigns, case studies, programs, projects and special events.

### **COMM 5110 Leadership and Communication (3)**

This course focuses on leadership as a function of communication behavior. Through discussion, cases and exercises, participants will explore effective communication strategies within an organizational setting. The course will cover team leadership skills, rhetorical sensitivity, charisma and practical suggestions for improving leadership effectiveness.

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### **COMM 5115 Sports Broadcasting Direction and Criticism (3)**

The course provides experience in the production, direction, and editing of live sports events. Students will learn theoretical and practical skills associated with camera operation, digital switching, instant video replay, floor direction, and digital editing.

### **COMM 5150 Advertising and Media Strategies (3)**

This course considers advertising theory and practice and reviews application of theory to advertising, promotion and media selection strategies. The course requires development of an advertising plan, media selection rationales, evaluation of selected campaigns, and use of advertising media research techniques.

### **COMM 5210 e-Communication Strategies (3)**

This course surveys critical issues in management communication, promotional strategies, public relations and marketing communication in the context of electronic marketplaces and virtual communities. Course activities include online assignments, traditional and online readings, projects and guided evaluations of a variety of e-strategies.

### **COMM 5300 Consumer and Audience Behavior (3)**

Understanding the behaviors of consumers and audiences in response to persuasive messages. Includes discussions of persuasive and psychological theories and their application to marketing problems of issue management.

### **COMM 5350 Media Management (3)**

Legal, social, management, programming and sales aspects of electronic media management are presented.

### **COMM 5400 Politics and Mass Media (3)**

Media's role in U.S. politics: influence of mass media on political opinions, on elections, on political participants and on public policy; and how political participants help shape the messages sent out by mass media.

### **COMM 5410 Web Design and Criticism (3) (on campus only)**

In the changing electronic environment, the communication professional needs to have the necessary skills for Web page construction and evaluation. HTML, Photo shop and popular Web page design programs will be used to develop functional web pages. On the theoretical level, the course will explore censorship, ethics, advertising promotion, privacy and other relevant issues.

### **COMM 5444 Communication Internship (3)**

Practical experience in professional communication to augment theoretical coursework. Students are required to work 150 hours, keep an evaluative journal, and produce an analytical paper related to the experience. Departmental policy governs acceptable types of communication positions. Students may not apply both COMM 5555 and 5444 toward the M.A.

### **COMM 5500 Electronic News Gathering (3) (on campus only)**

An advanced production course in which students create, design and complete a variety of video projects which may involve field production and electronic news gathering, studio production, scheduling, shooting, editing and evaluating their video projects.

### **COMM 5555 Independent Research (3)**

Directed research in an area of special interest to the student. Students enrolling in this course must submit a written project proposal to the instructor before enrolling. Enrollment in the course will be accepted only after the instructor approves the proposal. Students may not apply both COMM 5555 and 5444 toward the M.A.

### **COMM 5600 Integrated Corporate Communication (3)**

Important corporate communication areas such as internal communication advertising, PR, sales promotion, direct marketing and new communication technologies and how these approaches work together to achieve organizational objectives.

### **COMM 5650 Communication Law (3)**

An in-depth examination of the legal and ethical impact of new technologies on mass media involving lecture, discussion, extensive reading and writing assignments.

### **COMM 566A Special Topics in Graduate Communication (3)**

Selected topics of interest to students concentrating their graduate studies in General Communications.

### **COMM 566B Special Topics in Graduate Communication (3)**

Selected topics of interest to students concentrating their graduate studies in Corporate Communications.

### **COMM 5700 Interpersonal Communication Theory (3)**

A study of interpersonal communication models and theories and their psychological, philosophical and sociological influence of dyadic communication in our society.

### **COMM 5710 Ethics in a Changing Environment (3)**

This course will explore ethical challenges within the context of new technologies and media. Topics covered include codes of ethics, forces that affect ethical decision-making and media responsibility.

### **COMM 5730 Web Content Maintenance and Management (3) (on campus only)**

Students develop a team approach to the techniques of creating and publishing web sites and then manage and maintain the web and electronic content for an organization's site. Course includes Internet research projects, web site strategic management plans, Internet management and content development, and procedures and policies for site maintenance.

### **COMM 5750 Feature Writing (3)**

Workshop designed to give instruction and practice in writing feature articles for newspapers, trade journals and magazines.

### **COMM 5800 Persuasion and Social Change (3)**

A study of persuasive theories and their application to the development of social and cultural issues.

### **COMM 5810 Race, Gender and Mass Media (3)**

Examination of current and historical portrayals of ethnic minorities and men and women in media news, entertainment and advertising; discussion of research into the influence of these portrayals on audience attitudes.

### **COMM 5900 Topics in Communication (6)**

This course provides students with an integrated theoretical framework for understanding international communication. It examines the political, economic, and cultural aspects of international communication and the nature and features of international news and its production processes, effects, and interpretation.

### **COMM 5920 Economics of the Mass Media (3)**

A study of the economics of the mass media including the overall financial impact of the media on our economy, society, and technology.



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### **COMM 5950 Research Paper (3)**

Required research project approved by student's graduate committee chair prior to submission to graduate office.

### **COMM 599A, B Thesis Writing (3)**

### **COMM 5991 Research Requirement Completion (1)**

For students not fulfilling graduate school research requirement within one year after scheduled completion of thesis, field study report, research project paper, or research literacy paper. Enrollment required each subsequent semester. Tuition and fees for one credit hour must be paid every semester until research requirements are met.

### **THEA 5000 Chronicles and Concepts I (3) (on campus only)**

*Prerequisite:* THEA 1000 or equivalent

Examines history and theory of theatrical art of the Classical Era, Middle Ages and Renaissance in Western Europe. Emphasizes theatrical space, production and performance. Drama considered as a plan for production rather than as literature. Term paper required.

### **THEA 5010 Chronicles and Concepts II (3) (on campus only)**

*Prerequisite:* THEA 1030 or equivalent

Examines history and theory of theatrical art of the 18th, 19th and 20th centuries in Western Europe. Emphasizes theatrical space, production and performance. Drama considered as a plan for production rather than as literature. Term paper required.

### **THEA 5200 Secondary School Theatre Production (3) (on campus only)**

Examination of techniques for theatrical production in secondary schools, including script selection and adaptation, casting, directing, design and technical work, and marketing. Areas that students find most essential will be given greatest emphasis.

### **THEA 5300 Advanced Acting and Criticism (3) (on campus only)**

For students who intend to pursue a career in theatre on the educational or commercial level, to refine skills as well as to develop the capacity to teach the art of acting to others.

### **THEA 5330 Musical Theatre History (3) (on campus only)**

A survey course of the history of musical theatre from operetta to present day with an emphasis on select shows and significant contributors to the genre.

### **THEA 5350 Musical Theatre Workshop (3) (on campus only)**

*Prerequisites, Co-requisites:* Graduate status and instructor approval. THEA 535L or two semesters of vocal study (one semester may be concurrent).

A performance oriented study of musical theatre, composers, and styles to improve students' audition and performance skills.

### **THEA 5351 Musical Theatre Workshop Lab (1) (on campus only)**

*Prerequisite, Co-requisite:* Graduate status and instructor approval and THEA 5350.

Individual instruction in techniques using the body and voice to prepare the student for opportunities in musical theatre performance.

### **THEA 5400 Studies in Directing (3) (on campus only)**

A study of script analysis and production that will lead to the production and direction of a theatrical event. A production is to be selected with the advice and consent of the instructor.

**THEA 5450 Creative Drama for Children (3) (on campus only)**

Designed to demonstrate how theatre may be used as both means and end to teach the elementary school child. Included will be theatre projects, group and single, involving puppetry and live theatre.

**THEA 5500 Lighting Design and Criticism (3) (on campus only)**

Exposes the student to theatre design in the area of lighting. Emphasis placed on script analysis and the implementation of various design elements. Students will explore working in a collaborative atmosphere with given Scenic and Costume designs.

**THEA 555A, B, C Independent Research (3) (on campus only)**

Opportunity for directed scholarly research in an area of special interests to the student. Enrollment accepted only after professor has approved a written project proposal from the student.

**THEA 5600 Technical Theatre Practicum (3) (on campus only)**

Practical work in stagecraft and technical direction in an apprenticeship mode.

**THEA 5900 Playwriting (3) (on campus only)**

The structure of dramatic expression through the analysis of theme, plot, character and dialogue. Students will undertake their own writing, culminating in the composition of a one-act play.



# College of Education

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## **FACULTY:**

Bettie Barrett, Benita Bruster, Tom Buttery, Margaret Deitrich, Moniqueka Gold, Carlette Hardin, Ann Harris, Joseph Jerles, Charmaine Lowe, Larry Lowrance, Donald Luck, Merriel Neal, Sheila Pirkle, Rebecca McMahan, Barbara Peterson, Jody Piro, Tammy Shutt, James G. Stewart, Anne Wall, and Lauren Wells

## **ADMISSION**

**Unclassified Status** credits are accepted by the Education program. See page 24 of the Graduate Bulletin.

**Regular Admission Status** will be granted to applicants who have submitted a *complete* application file (see page 24 for a list of complete application requirements) and have met all of the following entrance requirements\*\*:

1. A bachelor's degree in any field with a minimum cumulative undergraduate GPA of 2.75. Undergraduate transcripts showing a GPA of 2.75 must be submitted before a School of Education application can be considered.
2. A calculated index score of 600 based upon the cumulative GPA attained on undergraduate coursework taken as part of the bachelor's degree, times 100, plus the score attained on the verbal section of the GRE; i.e., the student must meet conditions the following formula:  $GPA \times 100 + GRE(\text{verbal}) > 600$ .
3. A calculated index score of 600 based upon the cumulative GPA attained on undergraduate coursework taken as part of the bachelor's degree, times 100, plus the score attained on the quantitative

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section of the GRE; i.e., the student must meet conditions the following formula:  $\text{GPA} \times 100 + \text{GRE}(\text{quantitative}) > 600$ .

**\*\*ADDITIONAL Requirements for Educational Leadership Studies Applicants**

Educational Leadership Studies applicants must meet all of the above requirements for regular admission status. In addition, they must attain an index score of 650 based on each of the following two formulas:

1.  $\text{GPA} \times 100 + \text{GRE}(\text{verbal}) > 650$
2.  $\text{GPA} \times 100 + \text{GRE}(\text{quantitative}) > 650$

**Conditional Admission Status** may be an option for eligible applicants to the Education program. See page 24 of the Graduate Bulletin.

### **Admission for Education Specialist Degree Programs**

Admission requirements for Ed.S. applicants are listed on page 25 of the Graduate Bulletin.

However, admission to the Teacher Education Program is required for those seeking initial teaching licensure (post-baccalaureate) concurrent with enrollment in graduate courses. Students are urged to complete a formal program of study in consultation with the graduate coordinator as early as possible in their program, preferably by the end of the first semester. Documentation of progress through an electronic portfolio is required in all programs of study. Purchase and use of Live Text is required for successful completion of all courses.

### **THESIS**

Requirements for research are stated on page 31.

## **MASTER OF ARTS IN EDUCATION**

### **CURRICULUM AND INSTRUCTION (M.A.Ed.) (30-35 semester hours)**

The Master of Arts in Education provides opportunities for students with teacher licensure to enhance their knowledge and skills in their chosen academic discipline and to begin pursuit of credentials that will enable them to have upward mobility in the education profession. The Special Education concentration and Instructional Technology specialization may be pursued without licensure, but will not lead to initial licensure.

#### **Special Education Concentration**

This program provides advanced study in Special Education. It prepares professionals in education to more adequately serve students with disabilities in schools, community agencies, and mental health facilities. Students wishing to earn their initial certification in special education may not enroll in this advanced program.

#### **Required:**

	<b>Hours</b>
EDUC 6500 Seminar on Curriculum Improvement and Construction	3
SPED 5530 Instructional Implementation in Special Education	3
SPED 5730 Seminar in Mild Moderate	3
SPED 5740 Seminar in Severe Profound	3
SPED 5750 Applied Behavioral Analysis	3
SPED 5395 Advanced Assistive Technology	3
SPED 6550 Advanced Studies in Special Education	3
EDUC 5770 Administration of Special Services Programs	3
EDUC 6400 Social Cultural Foundations in Education	3

**Select One Research Plan:**

Plan I EDUC 5000 Research in Education .....	3
Plan II EDUC 5000 and EDUC 5950 Research Paper .....	6
Plan III EDUC 5000 and EDUC 5990 Thesis .....	9
<b>Total Concentration: . . . . .</b>	<b>30</b>

**Instructional Technology Specialization**

This specialization is for persons wishing to provide leadership in instructional technology, for teachers who want to advance their teaching skills through the use of technology, or for those interested in preparing for work in a training environment. Completion of this degree does not require teacher licensure. The program addresses the selection, application, and evaluation of technology with classroom work and hands-on in the field projects. Graduates of the program work as building level technology leaders, trainers, and, as teachers with improved technology skills.

**Required:**

**Hours**

EDUC 5000 Research in Education .....	3
EDUC 5100 School/Community leadership and Politics .....	3
EDUC 5611 Education Computer Applications	
or	
EDUC 5612 Instructional Technology for School Leaders .....	3
EDUC 5613 Instructional Design .....	3
EDUC 6005* Instructional Technology Project .....	3

**Electives—Select 15 hours from:**

EDUC 5200 Evaluation of Teaching and Learning .....	3
EDUC 6800 Seminar on Teaching Effectiveness .....	3
EDUC 5614 Electronic Publishing .....	3
EDUC 5616 Multi-media .....	3
EDUC 5617 Instructional Internet .....	3
EDUC 5618 Visual Library .....	3
EDUC 5619 Technological Training Methods .....	3
EDUC 5621 Instructional Video Design .....	3
EDUC 5625 Maintenance and Management .....	3
EDUC 6000 Practicum in Instructional Technology .....	2
EDUC 6003 Seminar in Instructional Technology .....	1
SPED 5390 Assistive Technology .....	3

**Total Specialization: . . . . .30**

**Advanced Studies Specialization**

This program provides an opportunity for advanced studies and continuing professional development in one of the areas listed below. The program is designed for those holding a teaching license. Persons without initial teaching licensure should contact the graduate coordinator.

**Required:**

**Hours**

EDUC 6400 Social/Cultural Foundations in Education .....	3
EDUC 6800 Seminar on Teaching Effectiveness .....	3
EDUC 6500 Seminar on Curriculum Improvement and Construction .....	3
EDUC 5200 Evaluation of Teaching and Learning .....	3
EDUC 5150 The Reflective Practitioner .....	3
SPED 6550 Advanced Studies in Special Education .....	3
EDUC 5611 Education Computer Applications .....	3

**Select One Research Plan:**

Plan I EDUC 5000 Research in Education .....	3
Plan II EDUC 5000 and EDUC 5950 Research Paper .....	6
Plan III EDUC 5000 and EDUC 5990 Thesis .....	9

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**Specialty Areas: Select two courses (6 hours)** from one specialty area in consultation with graduate committee.

- Early Childhood
- English/Communication
- Health and Physical Education
- Language Arts/Reading
- Mathematics
- Music
- Science
- Spanish
- Social Studies

**Total Specialization: . . . . .30**

### Curriculum and Instruction with Mathematics Specialization

This is an advanced degree appropriate for licensed teachers of high school mathematics, middle, or elementary school.

<b>Required:</b>	<b>Hours</b>
*EDUC 5000 Research . . . . .	3
*MATH 5090 Research in Mathematics Education . . . . .	3
*MATH 5940 Mathematics Education Research Paper . . . . .	3
MATH 5070 Methods, Materials, and Strategies in Teaching Mathematics . . . . .	3
MATH 5080 Mathematics in a Technological World . . . . .	3
<b>Choose 2 courses:</b>	
EDUC 6500 Curriculum Development . . . . .	3
EDUC 6800 Seminar on Teacher Effectiveness . . . . .	3
EDUC 5200 Evaluation of Teaching and Learning . . . . .	3
<b>Choose 3 courses:</b>	
MATH 5040 Number Theory for Elementary and Middle School Teachers . . . . .	3
MATH 5050 History of Mathematics for Elementary and Middle School Teachers . . . . .	3
MATH 5060 Probability and Statistics for Elementary and Middle School Teachers . . . . .	3
MATH 5020 Geometry for Elementary and Middle School Teachers . . . . .	3
MATH 5030 Problem Solving . . . . .	3

\*Courses designated for Dispositions Assessment

**Total Specialization: . . . . .30**

### MASTER OF ARTS IN TEACHING (M.A.T.)

The Master of Arts in Teaching (M.A.T.) provides opportunities for persons who hold baccalaureate degrees to complete initial teacher licensure requirements and a master's degree concurrently. Concentrations are available in Secondary Education (7-12), Elementary Education (K-6), and Special Education (K-12). An academic major or the equivalent in the licensure field is required for admission. This degree program is not available to persons who already hold a professional teaching license. However, persons teaching on an alternative license may qualify for admission to the M.A.T. degree program. Students must complete student teaching or complete alternative licensure requirements for this degree. Completion of a LiveText portfolio is required for program completion.

<b>Required Courses:</b>	<b>Hours</b>
EDUC 5500 Foundations of Education . . . . .	3
EDUC 5501 Models of Teaching . . . . .	3
EDUC 5520 Teaching in a Pluralistic Society . . . . .	3
EDUC 5530 Classroom Assessment . . . . .	3
EDUC 5540 Instructional Tech Strategies . . . . .	3



EDUC 5550 Teaching and Learning	3
SPED 5550 Trends/Issues in Special Education	3
EDUC 5000 Research in Education	3
EDUC 5080 Classroom Management	3

**Additional courses required for specific licensure areas:**

**Secondary (7-12)**

RDG 5040 Content Area Reading	3
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**Total Hours for Secondary: . . . . . 30**

**K-6**

RDG 5361 Teaching Reading	3
RDG 5362 Reading Difficulties	3
RDG 5363 Teaching Lang Arts and Lit.	3
EDUC 5360 Teaching Science and Soc. Studies	3
MATH 5100 Teaching Mathematics	3

**Total Hours for K-6 . . . . . 42**

**Special Education**

RDG 5040 Content Area Reading or	
RDG 5361 Teaching Reading	3
EDUC 5360 Teaching Science and Social Studies	3
MATH 5100 Teaching Mathematics	3
SPED 5530 Instructional Implementation In Special Education	3
SPED 5730 Seminar: Mild and Moderate	3
SPED 5740 Seminar: Severe/Profound	3

**Total hours for Special Education . 45**

**Note: Students seeking Special Education Licensure will take**

SPED 5750	Classroom Management instead of Educ 5080
SPED 5720	Multidisciplinary Assessment instead of Educ 5530

**EDUCATIONAL LEADERSHIP STUDIES (M.A.Ed.)**

**(30 semester hours)**

This performance-based curriculum for prospective school administrators is based on the standards set by the Interstate School Leadership Licensure Consortium (ISLLC) and the Tennessee Standards for Administrative Leaders. This program is designed to prepare candidates for educational administrative positions. The program is designed to be taken by cohort groups. EDUC 5700 School Leadership Practicum I (1) must be taken in the first semester of enrollment. EDUC 5790 School Leadership Practicum II (2) must be taken in the final semester. Upon completion of the program and required licensure exams, the student will receive a Master of Arts in Education and be eligible for licensure as a Tennessee school administrator.

The following requirements must be met upon completion of EDUC 5710 Introduction to Educational Leadership (3). Initial development of an electronic portfolio and a formal leadership development plan. In addition to the College of Graduate Studies admission requirements, the Educational Leadership Studies Program requires the candidate to:

1. Have a Grade Point (GPA) x 100 plus a Graduate Record Exam (GRE) quantitative that equals 650 and GPA x 100 plus GRE qualitative that equals 650 OR a total of the two = 1300, OR have a Miller Analogies Test Score of 383 or above.
2. Acquire a letter of support from two practicing administrators who agree to mentor the aspiring administrator throughout the program.
3. Self assessment with mentor review.
4. Complete a leadership assessment.

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5. Submit a valid teaching certificate.
6. Have a record of successful teaching experience.

<b>Required</b>	<b>Hours</b>
EDUC 5700 School Practicum Leadership Practicum I	.1
EDUC 5710 Introduction to School Leadership	.3
EDUC 5720 Research and Decision Making	.3
EDUC 5730 Schools and Community Relations	.3
EDUC 5612 Instructional Technology for School Leaders	.3
EDUC 5740 Curriculum & Instruction for School Leaders	.3
EDUC 5750 School Finance and Business Management	.3
EDUC 5760 Human Resource Administration and Supervision	.3
EDUC 5770 Administration of Special Services Programs	.3
EDUC 5780 School Law and Ethics	.3
EDUC 5790 School Leadership Practicum II	.2
<b>Total Concentration:</b>	<b>. . . . .30</b>

### Endorsement

Licensure as an administrator from the Educational Leadership Studies Program requires passing the Praxis Series School Leadership Licensure Assessment (code 11010) for Tennessee and Kentucky. For passing score requirements, contact the APSU licensure office. Kentucky also requires Kentucky Specialty Test of Instructional and Administrative Practices (minimum score of 85% to pass).

### READING (M.A.Ed.) (30 semester hours)

This program is used to satisfy Tennessee licensure upon three years or more of satisfactory classroom teaching experience or the equivalent; an official transcript on file with the Office of Teacher Licensure; and an official endorsement plan of study completed with the advisor and filed with the Office of Teacher Licensure.

<b>Required:</b>	<b>Hours</b>
RDG 5820 Foundations of Reading and Literacy Development	.3
RDG 5830 Assessing Literacy Needs	.3
RDG 5840 Assisting Students with Literacy Needs	.3
RDG 5850 Seminar on Reading	.3
RDG 5860 Practicum in Literacy Development	.3
<b>Select One Research Plan:</b>	
Plan I EDUC 5000 Research in Education	.3
Plan II EDUC 5000 and EDUC 5950 Research Paper	.6
Plan III EDUC 5000 and EDUC 5990 Thesis	.9
<b>Electives-Select 9 hours from:</b>	
EDUC 525A Trends and Issues in Language Arts	.3
EDUC 5870 Seminar in Children's Literature	.3
EDUC 5890 Teaching Reading in the Secondary School	.3
EDUC 6630 Literacy in the Inclusive Classrooms	.3
EDUC 6650 Linking Literacy Instruction and Technology	.3
RDG 5040 Expanding Literacy Across the Content Areas	.3
RDG 6051 The Art of Teaching Writing	.3
PSY 5110 Lifespan Development	.3
PSY 5320 Learning and Behavior Disorders	.3
PSY 5190 Psychological Assessment	.3
Or	
EDUC 5200 Evaluation of Teaching and Learning	.3
<b>Total Concentration:</b>	<b>. . . . .30</b>

**EDUCATION SPECIALIST PROGRAMS OF STUDY**

**EDUCATION SPECIALIST (Ed.S.) (30 semester hours)**

The Education Specialist program is designed to permit students to achieve a degree level higher than the master's. The major is Education with concentrations available in Administration and Supervision, Elementary Education, Secondary Education, and Non-Public School – Non Licensure.

<b>Required Core:</b>	<b>Hours</b>
EDUC 6500 Curriculum Improvement and Construction .....	3
EDUC 5611 Educational Computer Applications .....	3
<b>Select six hours from following group of courses with an emphasis in Special Education/Diversity/Learning Theory:</b>	
SPED 6550 Advance Studies in Special Education .....	3
PSY 5140 Advanced Educational Psychology .....	3
SPED 5750 Classroom Management of Disabled Learners .....	3
PSY 5320 Learning and Behavioral Disorders .....	3
EDUC 6450 Issues in Comparative Education .....	3
EDUC 6800 Seminar on Teacher Effectiveness .....	3
<b>Research:</b>	
EDUC 6030 Statistics for Educational Research .....	3
Required before	
EDUC 6050 Seminar on Research .....	3*
Required before	
EDUC 6990 Field Study .....	3*
Or	
PSY 6990 Field Study .....	4
<b>Total Hours Required Core: 21</b>	

\*Substitutes for courses completed in an earlier master's degree must be approved in consultation with graduate committee.

**Administration and Supervision Concentration**

<b>Required Core:</b> .....	<b>.21</b>
<b>Required:</b>	
EDUC 6100 Personnel Administration and Professional Negotiations .....	3
EDUC 6200 Seminar on Leadership and Organizational Theory .....	3
Electives: Selected in consultation with graduate committee .....	3
<b>Total Concentration: . . . . .30</b>	

Students with a master's degree who wish to earn the Ed.S. and initial licensure as a principal will be required to complete the 30 hour course work for the master's ELS program and the following courses:

<b>Required Core:</b>	<b>Hours</b>
EDUC 6800 Seminar on Teacher Effectiveness .....	3
EDUC 6030 Statistics for Educational Research .....	3
Required before	
EDUC 6050 Seminar on Research .....	3*
Required before	
EDUC 6990 Field Study .....	3*
<b>Total Concentration: . . . . . 42</b>	

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### Non Public School or Non-Licensure Administration Specialization:

(Ed.S. core courses are not required)

Required Core:	Hours
EDUC 5611 Educational Computer Application .....	3
EDUC 6050 Seminar on Research .....	3
EDUC 6100 Personnel Administration and Professional Negotiations .....	3
EDUC 6200 Seminar on Leadership and Organizational Theory .....	3
EDUC 6400 Seminar on Social/Cultural Foundations of Education .....	3
EDUC 6900 Internship in Administration .....	6
EDUC 6990 Field Study .....	3
EDUC 6030 Statistics for Educational Research .....	3

#### Electives: Select three hours from the following:

COMM 5050 Public Relations .....	3
EDUC 5100 School/Community Leadership and Politics .....	3
EDUC 6030 Statistics for Educational Research .....	3
HHP 5000 Research Processes in Health and Human Performance .....	3
HHP 5050 Organization, Administration and Supervision .....	3
PSY 5060 Group Dynamics .....	3
PM 5200 Political Theories of Social Choice .....	3
PM 5300 Theory of Bureaucratic and Administration Organization .....	3
PM 5400 Public Planning .....	3
SOC 5100 Culture and Personality .....	3
SOC 5300 Behavior and Organizations .....	3

**Total Concentration: . . . . .30**

### Elementary Education Concentration

<b>Required Core:</b> .....	<b>.21</b>
<b>Specialty Area</b> .....	<b>.9</b>

Courses must be selected in consultation with graduate committee: Biology, English/Communication, Language Arts/Reading, Mathematics, Special Education and Early Childhood Education.

**Total Concentration: . . . . .30**

### Secondary Education Concentration

<b>Required Core:</b> .....	<b>.21</b>
<b>Specialty Area</b> .....	<b>.9</b>

Select 9 hours in consultation with graduate committee: Biology, English/Communication, Health and Physical Education, Language Arts/Reading, Mathematics, Music, Psychology and Special Education.

**Total Concentration: . . . . .30**

## COURSE DESCRIPTIONS:

### EDUC 5000 Research in Education (3)

Study and practice in the techniques of educational research; isolation of research problems; development of skill in reading, interpreting and applying research with extensive reading related to the student's interest. Should be taken at the beginning of your program.

### EDUC 5080 Classroom Organization and Management (3)

*Prerequisite: Admission to Teacher Education, Initial Licensure Milestone II*

Study of the theories of classroom organization and management and their application. A field experience is required. Should not be taken if student has credit for EDUC 4080.

**EDUC 5090 Middle Grades Curriculum, Program and Philosophy (3)**

A study of curriculum, program and philosophy uniquely focused on the middle grades student. Nationally recognized curriculum materials will be the focus of the course.

**EDUC 5100 School/Community Leadership and Politics (3)**

Examines leadership of school-community relations under reform; theory, practice and case study of both rural and urban school politics. Students will analyze leadership problems and design campaigns.

**EDUC 5150 The Reflective Practitioner (3)**

*Prerequisite:* Graduate Milestone II

This course is a capstone seminar for students that articulates the role of and explores the varied dimensions of the process of reflective teaching as it may be utilized by the elementary, special education, reading or secondary teacher. A culminating course that summarizes and synthesizes the knowledge acquired throughout the Master of Arts in Education – Advanced Studies specialization. It should be taken last term of enrollment.

**EDUC 5200 Evaluation of Teaching and Learning (3)**

Designed to aid the teacher or administrator in evaluating pupils and programs in terms of goal achievement, desired outcomes, program adjustment and development of evaluation strategies.

**EDUC 525 xs Trends and Issues in Elementary Education****EDUC 525A Language Arts (3)**

This course is designed to provide familiarity with current research to programs and practices, materials, and organizational plans for teaching the Language Arts in an integrated, comprehensive literacy program. It includes listening, speaking, reading, writing, viewing, and visual representation.

**EDUC 5300 Supervision of Student Teachers (2)**

Designed as an in-service workshop for professional teachers who are involved in the supervision of student teachers. Studies are made of problems and solutions in guiding the student teacher in the range of the teacher's work.

**EDUC 5320 Supervision of Instruction (2)**

Addresses roles and duties of supervisor, skills needed, major theories of supervision, employee motivation and leadership.

**EDUC 5360 Teaching Science and Social Studies (3)**

*Prerequisite:* Admission to and good standing in teacher education program.

This course is designed to survey materials and methods appropriate for teaching science and social studies in the elementary school to develop instruction and assessment skills in these subjects. Curriculum content and grade level objectives for each subject will be planning and fieldwork are required.

**EDUC 5420 Problem in Education (1, 2, 3)**

Planned to meet the needs of students who wish to pursue a problem which is not covered in the context of a regular course.

**EDUC 5430 Problem in Education (1, 2, 3)**

Planned to meet the needs of students who wish to pursue a problem which is not covered in the context of a regular course.

**EDUC 5500 Foundations of American Education (3)**

Designed for students seeking initial licensure, this interdisciplinary study of educational policies and practices and practices in American society; role and function of the school and the teacher; analysis of major problems and issues facing contemporary public education; and an evaluation and development of personal education philosophy. This course required a 15-hour field experience and the development of an electronic portfolio.

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### **EDUC 5501 Models of Teaching (3)**

*Prerequisites:* Initial Licensure Milestone 1

Designed for graduate students seeking initial licensure, this course is an intensive, interdisciplinary, and integrative study of the models of teaching with an emphasis on theory, research, and skills through simulations and microteaching. Students are required to complete a 30-hour field experience.

### **EDUC 5520 Teaching in a Pluralistic Society (3)**

Designed for graduate students seeking initial licensure, the course provides addresses the impact of student diversity on teaching and learning. Differences in beliefs, practices, language, and socialization among groups will be analyzed. Instructional strategies based on multicultural models of education will be examined.

### **EDUC 5530 Classroom Assessment (3)**

Designed for graduate students seeking initial licensure, the course provides information on test construction and methods of evaluation with an emphasis on teacher made tests, standardized tests, test administration, test data management, interpretation and application of test data to instructional decisions, and reporting test results to students and parents.

### **EDUC 5540 Instructional Technology Strategies (3)**

Designed for graduate students earning initial licensure, this course promotes competency in computer applications in the instructional process, including the use of instructional software, media integration in the curriculum, and use of computers in classroom management.

### **EDUC 5550 Teaching and Learning (3)**

Designed for graduate students earning initial licensure, this course promotes understanding of human learning and development necessary to engender competent, caring professionals by providing opportunities to describe, compare, and contrast various theories in order to create appropriate learning environments.

### **EDUC 5611 Education Computer Applications (3)**

Students will demonstrate competency in microcomputer applications in the instructional process, including the use of instructional software, designing programs and use of micros in classroom management.

### **EDUC 5612 Computers for School Administrators (3)**

Provides an overview of administrative and instructional technologies and resources available to the school community. Emphasis on the school leader's role in fostering effective use of available technologies in all aspects of school operations and instruction. Provides practical experience with relevant technologies.

### **EDUC 5613 Instructional Design (3)**

*Prerequisites:* EDUC 5611, EDUC 5612, or permission of instructor

The fundamental principles of instructional design and technology. Foundation theory in practice of instructional design, communications and psychology using a systems approach to the development of instruction.

### **EDUC 5614 Electronic Publishing (3)**

*Prerequisite:* EDUC 5613 or permission of instructor

The basis of electronic publishing for paper and electronic products.

### **EDUC 5616 Multi-Media Creation (3)**

*Prerequisite:* EDUC 5613 or permission of instructor

Technical skills in the areas of graphics, audio, quick time and hypermedia creation to create a hypermedia based project.

**EDUC 5617 Instructional Internet Use (3)**

*Prerequisite:* EDUC 5613 or permission of instructor

Provides teachers with the technical skills and ideas to use the internet in their classroom.

**EDUC 5618 Visual Literacy and Design (3)**

*Prerequisite:* EDUC 5613 or permission of instructor

The study of the principles of visual design applied to the development of instructional materials.

**EDUC 5619 Technological Training Methods (3)**

The course will prepare students to work in a training environment by examining differences between traditional teaching and training and through the application of an instructional design model. Discussions will be included on the scope, purpose, and cost efficiency of training. Online training will be investigated to determine factors that lead to effective online training.

**EDUC 5620 Supervised Public School Teaching (1-3)**

*Prerequisite:* See Director of the School of Education.

When requested by a public school system, student will teach one year on an alternative license. Must be approved by the Director of Teacher Education; School system initiates the request. May also be taken when graduate credit is desired for post-baccalaureate student teaching. Seminar attendance is required.

**EDUC 5621 Instructional Video Design (3)**

*Prerequisite:* EDUC 5613 or permission of instructor

Basics of video design and application of video in an educational setting.

**EDUC 5625 Maintenance and Management (3)**

*Prerequisite:* EDUC 5613 or permission of instructor

Training to maintain computer technology in a school setting, technology planning cycle and developing a technology plan.

**EDUC 5700 School Leadership Practicum I (1)**

A supervised and mentored clinical experience in school administration and leadership. Documentation of beginning competencies related to ISLLC standards will be documented in an electronic portfolio. Taken during the first semester of enrollment in the program.

**EDUC 5710 Introduction to School Leadership (3)**

A survey of trends and issues in educational leadership, including an introduction to ISLLC standards for school leaders, the program of study leading to Tennessee administrative licensure. Must be taken during the first semester of enrollment in the ELS degree program and corequisite with EDUC 5700 (1).

**EDUC 5720 Research and Decision Making (3)**

The study of action research and decision-making as they apply to problems encountered in school leadership and supervision. In this course, students are introduced to the techniques of action research. In addition, students are introduced and provided an overview of theories, methods, and analyses that are used in educational research. Must be taken during first ten hours of course work in the master's degree program. This course is not interchangeable with EDUC 5000 or other general research courses.

**EDUC 5730 Schools and Community Relations (3)**

A survey of issues related to the school leader's understanding of, response to, and influence of the larger political, social, economic, legal, and cultural contexts of public education. Emphasis on data-based decision-making and systems thinking related to these contextual variables and their relationship to student success and school improvement.



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### **EDUC 5740 Curriculum and Instruction for School Leaders (3)**

A survey of the administrator's role as instructional leader, with emphasis on advocating, nurturing, and sustaining a school culture and instructional program conducive to student learning, teaching effectiveness, staff professional growth, and school improvement.

### **EDUC 5750 School Finance and Business Management (3)**

A survey of the school leader's role as a manager of physical and fiscal resources, and school operations, leading to a safe, efficient, and effective learning environment.

### **EDUC 5760 Human Resources Administration (3)**

A survey of the school leader's role as a manager of human resources, leading to an ethical, humane, and effective learning environment that fosters student success and school improvement.

### **EDUC 5770 Administration of Special Services Programs (3)**

A survey of the school administrator's role in fostering collaboration with families and community members, responding to diverse community interests and needs, and mobilizing community resources. Emphasis on systems thinking and organization behavior designed to foster student success and school improvement.

### **EDUC 5780 School Law and Ethics (3)**

A survey of public school law and a study of legal and ethical issues that provide the foundation of fair, equitable, and ethical leadership that supports the success of all students. Emphasis on diversity and exceptionality issues that relate to student success, teaching effectiveness, and school improvement.

### **EDUC 5790 School Leadership Practicum II (2)**

*Prerequisites: Graduate Milestone II*

A supervised and mentored clinical experience in school administration and leadership. Documentation of developing competencies related to ISLLC standards will be documented in an electronic portfolio. Summative assessment related to ISLLC and state licensure standards is an integral component of this course. Must be taken during the last semester of enrollment in the program.

### **EDUC 5799 Special Topics in Educational Leadership (1-3)**

An elective seminar on relevant topics and issues in school administration and leadership. May be taken for 1, 2, or 3 credits. May not substitute for a required course in the education leadership degree program.

### **EDUC 581x Mini-Course (1-3)**

Specialized courses that focus on improving teaching skills. Each course identifies specific teaching areas, skills and competencies designed for elementary and secondary teachers and administrators who supervise instruction.

### **EDUC 5870 Seminar in Children's Literature (3)**

This course focuses on the appreciation, selection and use of literature in the classroom. Literature is presented as a way to enhance curricular knowledge, help with languages and vocabulary development, comprehension, best practices for classroom integration, and enriching the lives of students through the involvement with quality literature.

### **EDUC 5900 Practicum in Educational Administration (3)**

Designed to provide on-the-job experience for candidates in administration and supervision. Must be scheduled toward the end of one's program of study and after the basic courses in the specialty are taken. Pass-fail grading.

### **EDUC 5950 Research Paper (3)**

Designed to meet the Plan II research requirements for the M.A.Ed.

**EDUC 5990 Thesis (6)**

Designed to meet the Plan III research requirements for the M.A.Ed.

**EDUC 5991 Research Requirement Completion (1)**

For students not fulfilling graduate school research literacy requirement within one year after scheduled completion of thesis, field study report, research project paper, or research literacy paper. Enrollment required each subsequent semester. Tuition and fees for one credit hour must be paid every semester until research requirement is met.

**EDUC 6000 Practicum in Instructional Technology (2)**

*Prerequisite:* EDUC 5613

Practical, guided experience in instructional technology. Students work under the direct supervision of a practicing technologist and experience the working of an instructional technologist. Students are expected to document their experience through portfolio and presentation.

**EDUC 6003 Seminar in Instructional Technology (1)**

*Prerequisite:* EDUC 5613; *Corequisite:* EDUC 6005

Provide discussion of current issues and trends in instructional technology and discuss with other students and faculty issues in their instructional technology project work.

**EDUC 6005 Instructional Technology Project (3)**

*Prerequisite:* EDUC 5613, *Graduate Milestone II*

Capstone experience in which the student creates a project based on current research and principles of instructional design using current technologies. The project is created, implemented and tested. All students will publicly present their project and findings.

**EDUC 6030 Statistics for Educational Research (3)**

*Prerequisite:* EDUC 5000 or *equivalent*

This course prepares students to conduct research and engage in scholarly activities by providing a clear understanding of descriptive and univariate inferential statistics. This course will prepare students to gain a level of independence that will allow good performance in any computer applications course required for the Educational Specialist or doctoral degree.

**EDUC 6050 Seminar on Research (3)**

*Prerequisite:* EDUC 5000; EDUC 6030; *Graduate Milestone II*

Designed to update educators on latest research in areas of concern; i.e. instruction, curriculum, management, etc.

**EDUC 6060 Workshop in Educational Administration (2)**

Designed to provide specified experiences based on demonstrated needs of a particular group. Simulation and participation in a workshop format is expected.

**EDUC 6070 Selected Topics in Educational Administration (1, 2, 3)**

Designed to provide a specified experience for an individual or a group of individuals. Content will vary depending on demonstrated needs.

**EDUC 6100 Personnel Administration and Professional Negotiations (3)**

Presentation of various aspects of administrative, instructional and non-instructional management-qualifications, selections, pay schedules and general policies dealing with retirement, sick leave, insurance and other issues.

**EDUC 6200 Seminar on Leadership and Organizational Theory (3)**

Presentation of the classical models of management which support leadership theory; examination of leadership in educational and other organizations; study of leadership as revealed in specific leaders.

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### **EDUC 6400 Social/Cultural Foundations in Education (3)**

Presentation of past and contemporary actors in American education through anthropological and sociological perspectives.

### **EDUC 6450 Issues in Comparative Education (3)**

This course will explore numerous issues in education from a comparative approach, examining how these issues are perceived and addressed as a cultural aspect of the educational systems of various countries.

### **EDUC 6500 Seminar on Curriculum Improvement and Construction (3)**

Basic principles of curriculum improvement with emphasis upon the means by which schools can more effectively provide learning through curricular organization, adjustment and rebuilding.

### **EDUC 6610 Issues & Applications in Instructional Technology (3)**

*Prerequisite:* EDUC 5613

Seminar with directed, in depth readings in Instructional Technology Research and Application.

### **EDUC 6630 Literacy in the Inclusive Classroom (3)**

This course provides graduate students with concepts and skills for today's inclusive classrooms. Emphasis is on choosing methods, materials, and technology to enhance differentiated literacy instruction. Focus is on the varied learning needs of students, which includes learning styles, multiple intelligences, giftedness, special needs, socio-economic levels, and English Language Learners.

### **EDUC 6650 Linking Literacy Instruction and Technology (3)**

This course is designed for students and non-teaching educators who seek to integrate technology as an effective tool in literacy in the K-12 classroom. The content will include examining the role of technology with other instructional methods, curricular priorities, and varied approaches to assessment.

### **EDUC 6800 Seminar on Teaching Effectiveness (3)**

Focus on theory and practice of teaching, with emphasis upon leadership responsibilities in improving the effectiveness of the classroom teacher.

### **EDUC 6900 Internship in Administration (6)**

Designed to provide an elective experience for students seeking the Ed.S. degree. The experience must be full-time and continuous. Approximately 250 hours on the job will be expected.

### **EDUC 6990 Field Study (3)**

Provides a field research in an area related to the student's specialization. The research topic must be approved in advance by the candidate's graduate committee. Guides to assist students in preparing a research proposal are available in the education department.

## **READING**

### **School of Education**

### **RDG 5040 Expanding Literacy Across the Content Area (3)**

This course is designed to prepare teachers to address literacy in the content areas from the intermediate grades through the secondary level. The course focuses on prompting a wide variety of reading materials that students can and want to read, instruction that builds study skills to read complex materials with comprehension and be successful in content areas across the curriculum.

### **RDG 5361 Teaching Reading (3)**

Designed for students seeking initial licensure this course includes scope and sequence of skills, assessment, organizational strategies, materials and methods of teaching reading for primary grades (K-3). Development of these instructional skills is designed to foster literacy skill development in children of all cultures. A field experience is required.

**RDG 5362 Assessing Reading Difficulties (3)**

*Prerequisites:* Admission to teacher education and successful completion of RDG 5361.

Designed for students seeking initial licensure this course is designed to acquaint students with methods and strategies for diagnosing and correcting reading difficulties, using a balanced literacy approach based on current and classical research. Field based work with individual students will be required.

**RDG 5363 Teaching Language Arts and Literature (3)**

*Prerequisite/corequisite:* Rdg 5361

Designed for students seeking initial licensure this course will present an overview of Language Arts and Literature for inclusion in the K-6 classroom in order to build a balanced approach to literacy.

**RDG 5420 Problems in Reading (1, 2, 3)**

Designed for those special topics not covered in scheduled classes.

**RDG 5820 Foundations of Reading and Literacy Development (3)**

This course focuses on the foundations of the reading and writing processes, including instructional methods, varied materials, scientifically-based research and current trends in literacy instruction. The comprehensive, balanced approach to reading instruction merges theory and practice for the diversity of learners in today's classrooms, including English-Languages Learners.

**RDG 5830 Assessing Literacy Progress (3)**

*Prerequisites:* RDG 5820 or permission of instructor.

Content focuses on determining the literacy strengths and needs of struggling readers by using a range of formal and informal assessments. These are evaluated in relation to major components of reading: phonemic awareness, word identification, phonics, vocabulary, fluency, comprehension, motivation and interest. Other topics include the environment away from school. Supervised practice with students.

**RDG 5840 Assisting Students with Literacy Needs (3)**

*Prerequisites:* RDG 5820, RDG 5830

Candidates develop and implement plans for instruction for the struggling reader, based on the assessment information obtained during the prerequisite course RDG 5830. Lessons focus on the needs related to the major components of reading while incorporating a variety of materials, such as: quality literature, technology-enhanced materials, and non-print materials.

**RDG 5850 Seminar on Reading and Literacy (3)**

Candidates engage in a critical study to the literature and research related to reading/literacy issues. Topics include: theory, practices, teaching materials, programs, testing, including how the results impact instruction, the place of literature in the curriculum, and reaching the adolescent reader. They also select a topic for in-depth research.

**RDG 5860 Practicum in Literacy Development (3)**

*Prerequisites:* RDG 5820, RDG 5830, RDG 5840; *Graduate Milestone II*

This course serves as the capstone course for the Reading Specialist candidate. The focus is on the implementation of the knowledge gained from the other literacy courses to a school-related setting which may consist of classroom application, developmental or clinical reading, supervisory or consultant work, or a combination of the previously mentioned situations. Pass/Fail.

**RDG 5890 Teaching Reading in the Secondary School (3)**

This course is planned for instruction at the secondary level (grades 7-12) with an emphasis on the inter-relatedness of reading and writing. The course is designed to train teachers to use a variety of methods, materials, tools of evaluation, and curriculum that also includes instruction in developmental, corrective, and intervention/remedial reading.

### **RDG 6051 The Art of Teaching Writing (3)**

This course is designed for students who seek to integrate writing across the curriculum in their classrooms. Methods, materials, and environmental situations by which students in K-12 classrooms can develop and improve their writing skills and abilities will be emphasized. Process writing and varied writing instruction techniques will be emphasized.

## **ADDITIONAL GRADUATE COURSES**

### **EARLY CHILDHOOD**

#### **School of Education**

### **EC 5130 Trends and Issues in Early Childhood Education (3)**

Focuses on philosophical and historical influences, research and development, goals and objectives and the development of one's personal philosophy. A portion of the course is field based.

### **EC 5140 Seminar on Applications of Developmental Theory (3)**

Focuses on the unique methodology for teaching early childhood education; examines the selection and use of materials; and explores the problems of selected content areas in the Early Childhood curriculum. A portion of the course is field based.

### **EC 5160 Learning Styles of the Culturally Different (3)**

Designed to emphasize the fact that general characteristics of culturally different students have educational implications. Additional attention will be given to identifying why teachers fail in many of their attempts at teaching these particular students. The formulation of effective teaching models will be an integral part of the class.

### **EC 5170 Seminar on Evaluation and Assessment in Early Childhood Education (3)**

Pupil assessment, evaluation of programs and processes for parent involvement in early childhood education. A portion of the course is field based.

### **SCIENCE EDUCATION**

#### **School of Education**

### **SCI 5050 Life Science (3)**

The nature of science and how it should be presented to elementary and junior high school students; a practicum in teaching science processes; a review of life science materials in the contemporary science projects.

### **SCI 5070 Physical Science (3)**

Selected topics from the areas of astronomy, chemistry and physics are studied. Emphasis is placed on fundamental principles. The student is encouraged to use reasoning ability.

### **SCI 5090 Earth Science (3)**

Indoor and outdoor classes, specimen study and simple experiments cultivate a broader familiarity with the physical habitat of man. Materials that form planet earth and relationships between climate and landscape receive special attention.

### **SCI 5110 Teaching Science in the Elementary School (3)**

Students will be given an opportunity to develop a personal philosophy of science teaching and apply this philosophy in educational practice such as developing and evaluating curricular materials, preparing individualized instructional materials, field testing materials, evaluating student and teacher self-performance and reviewing modern curriculum project.

**SCI 5330 Problems in Earth Science (1, 2, 3)**

Offers students an opportunity to pursue a problem of special interest which be satisfied by courses already offered by the university.

**SPECIAL EDUCATION****School of Education****SPED 5340 Developing Consultative Skills with Parents and Professionals (3)**

Emphasis will focus on communication skills needed in working with parents and professionals regarding short and long range planning for students with disabilities.

**SPED 5390 Assistive Technology for Special Education (3)**

A course designed to develop skills in the use of assistive technology, to include giving assistive tech evaluations.

**SPED 5395 Advanced Assistive Technology (3)**

This course prepares assistive technology evaluators, and will require practicum experience in the use of varied technologies and in evaluating children and adults with disabilities who are potential consumers of assistive technology. The outcomes of this course will be the ability to write reports for agencies and schools indicating the needs for technologies for specific clients.

**SPED 5430 Problems in Special Education (1,2,3)**

Designed for those special topics not covered in scheduled classes.

**SPED 5530 Instructional Implementation in Special Education (3)**

A practical course designed to acquaint the student with formal and informal instructional techniques and the development of prescriptive programs.

**SPED 5550 Trends and Issues in Special Education (3)**

A research-oriented course concerned with recent ideas, current trends and developments in special education. All areas of exceptionality will be covered.

**SPED 5710 Organization and Administrations of Special Education (3)**

Designed to acquaint the student with the federal, state and local administrative organization of special education. Special emphasis will be given to the funding and regulatory functions of laws governing special education.

**SPED 5720 Multidisciplinary Assessment in Special Education (3)**

*Prerequisites: Graduate or undergraduate courses in psychological and educational testing.*

An in-depth study of the diagnostic techniques used by educators, psychologist and other professionals. Students will participate in multidisciplinary assessments of students with disabilities.

**SPED 5730 Seminar on Characteristics: Mild and Moderate Disabilities (3)**

Designed to enhance the knowledge and skills of students teaching or preparing to teach students with mild/moderate disabilities. Characteristics, instructional procedures and behavior management are among the topics covered.

**SPED 5740 Seminar on Severe/Profound Disabilities (3)**

Designed to enhance the knowledge and skills of students teaching or preparing to teach the students with severe/profound disabilities. Characteristics, instructional procedures and behavior management are among the topics covered.

**SPED 5750 Applied Behavioral Analysis (3)**

Various approaches to classroom management will be presented as related to instructional techniques, parental involvement and cultural differences.

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### **SPED 5760 Seminar on Teacher Gifted and Talented (2)**

A review of research and latest developments associated with identifying, teaching and developing programs for the gifted.

### **SPED 5801 Introduction to Autism (3)**

This course is designed for graduate students seeking advanced in-depth study of children with autism. Covered are definitions, assessment procedures used for labeling children as autistic and theories and controversies in etiology and treatment. Required is a 15 hour practicum experience with children labeled on the autism spectrum.

### **SPED 5802 Early Childhood Special Education (3)**

This course is designed for graduate students seeking advanced in-depth study in the education of children from birth to kindergarten who have been identified as having special needs. This course will explore the legal aspects of early childhood education and the theories of early childhood development. Emphasis will be given on working the families of these at-risk children.

### **SPED 5803 Introduction to Gifted Education (3)**

This course is designed for graduate students seeking advanced in-depth study in the education of students who are gifted, talented and/or creative. This course will explore how much students learn, how schools have historically educated students who are gifted and models of, curriculum for, and settings in which this education occurs. This class includes a 15 hour practicum experience with children who are labeled gifted.

### **SPED 5950 Teaching Social Studies in the Secondary Schools**

*Prerequisite:* Milestone II

Emphasis on developing skills in unit development; lesson planning and modification for diverse learners; individualized instruction; questioning and formal discussions; teaching critical thinking, reading in the content fields, and affective strategies; formative and summative assessment; and classroom management. A minimum of 15 hours of field experience is required.

### **SPED 6570 Advanced Studies in Special Education (3)**

*Prerequisite:* Milestone II;

Note: This is the capstone (final) course for this program. The course will be taken during the final semester of a special education major's Master's degree program in curriculum and instruction with an emphasis in special education.

This course will provide advanced study in the standards-based practices of the knowledge and skills of special educators. The course will focus on current events, innovative strategies and research-based projections as to future directions in the field of special education.

### **SPED 6550 Special Education Law (3)**

*Prerequisite:* SPED 5550.

This course provides a review of current laws and court cases and relevant due process hearings. The course focuses on what the law says and how the courts are interpreting the law. This course prepares students for the trends in special education and the reasons for these trends.



# Department of Health and Human Performance

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Health and Human Performance, Dunn Center 268  
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(931) 221- 6105 or email at [maurerm@apsu.edu](mailto:maurerm@apsu.edu)

## **FACULTY:**

Anne Black, Dixie Dennis, Rebecca Glass, Lisa Lewis, Marcy Maurer, Gregory Moore, Omie Shepherd, Gregg Steinberg, and Blair Thornton

## **ADMISSION**

**Unclassified Status** credits are accepted by the Health and Human Performance program. See page 24 of the Graduate Bulletin.

**Regular Admission Status** will be granted to applicants who have submitted a *complete* application file (see page 24 for a list of complete application requirements) and have met all of the following entrance requirements:

1. A bachelor's degree in any field with a minimum cumulative undergraduate GPA of 2.5.
2. A calculated index score of 600 based upon the cumulative GPA attained on undergraduate coursework taken as part of the bachelor's degree, times 100, plus the score attained on the verbal section of the GRE; i.e., the student must meet conditions the following formula:  $GPA \times 100 + GRE(\text{verbal}) > 600$ .
3. A calculated index score of 600 based upon the cumulative GPA attained on undergraduate coursework taken as part of the bachelor's degree, times 100, plus the score attained on the quantitative section of the GRE; i.e., the student must meet conditions the following formula:  $GPA \times 100 + GRE(\text{quantitative}) > 600$ .

**Conditional Admission Status** may be an option for eligible applicants to the Health and Human Performance program. See page 24 of the Graduate Bulletin.

The Department of Health and Human Performance promotes learning and personal growth within an educational environment that is characterized by small classes, professional mentoring interactions between students and faculty, broad-based course offerings and instructional activities that are theoretic-

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cally based and include experiential opportunities. The recognition and appreciation of diversity is an integral component of the department and its various disciplines.

Graduate offerings in the Department of Health and Human Performance are designed to prepare leaders to meet challenges in ever-changing community, educational, and health care environments. The goal of the Department of Health and Human Performance is to advance the understanding of the concepts, issues and practices of the discipline; promote independent thought and the ability to generate new knowledge; and enhance the ability to contribute significantly to the academic community, professions, and society. The Department of Health and Human Performance offers a concentration in Public and Community Health, as well as specializations in Sport and Wellness Leadership and Health Services Administration.

### THESIS

Requirements for thesis are stated on page 31.

### RESEARCH LITERACY PAPER

Students selecting PLAN I (Demonstrating Research Literacy) for a master's degree will be required to complete a Research Literacy Paper. The Research Literacy Paper designed by the student **must be approved by the students graduate committee chairs or the instructor of HHP 5900 and be submitted to the College of Graduate Studies no later than two weeks prior to the end of the semester.** See Plan I page 31 for additional requirements.

The Health Services Administration Specialization, an online program, provides opportunity for students to prepare for positions in hospitals, clinics, community agencies, managed care organizations, and government agencies. The Sport and Wellness Leadership Specialization provides opportunity for students to prepare for positions in colleges and university athletic departments, professional sports, sport agencies, and fitness and wellness centers. The Public and Community Health Concentration provides opportunity for students to prepare for positions in state and local health departments, community agencies, and state agencies.

### MASTER OF SCIENCE HEALTH AND HUMAN PERFORMANCE (M.S.) (30-39 semester hours)

Required Core:	Hours
HHP 5000 Research Processes in HHP .....	3
HHP 5250 Statistics and Assessment .....	3
HHP 5410 Stress Management* .....	3
HHP 5750 Applied Nutrition .....	3
*Sport and Wellness Specialization substitute HHP 5520	
<b>Total: .....</b>	<b>12</b>

### HEALTH LEADERSHIP CONCENTRATION (see next page) ~~PUBLIC AND COMMUNITY HEALTH CONCENTRATION~~

<del>Required Core: .....</del>	<del>12</del>
<b>Concentration Requirements:</b>	
<del>HHP 5500 Epidemiology .....</del>	<del>3</del>
<del>HHP 5550 Public Health Education .....</del>	<del>3</del>
<del>HHP 5600 Legal Aspects of HHP .....</del>	<del>3</del>
<del>HHP 5700 Health Aspects of Aging and Long Term Care .....</del>	<del>3</del>
<del>HHP 5900 Technical Writing .....</del>	<del>3</del>
<del>Electives: .....</del>	<del>6</del>
<b>Total: .....</b>	<b>33</b>

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## HEALTH LEADERSHIP CONCENTRATION

(approved after publication)

### Public Health Education Path

<b>Required Courses</b>		<b>Hours</b>
HHP 5000	Research Process in Health & Human Performance .....	3
HHP 5010	Foundations in Health Education .....	3
HHP 5050	Administration for the Health Educators and Managers ...	3
HHP 5250	Statistics and Assessment.....	3
HHP 5390	Law, Policy, and Advocacy.....	3
HHP 5500	Epidemiology and Vital Statistics .....	3
HHP 5510	Health Care Economics.....	3
HHP 5750	Applied Nutrition for Education.....	3
HHP 5800	Program Planning and Evaluation for Health Educators and Administrators**.....	3
HHP 5900	Professional Writing for Wellness Education*.....	3
<b>Total.....</b>		<b>30</b>

### Health Administration Path

<b>Required Courses</b>		
HHP 5000	Research Process in Health & Human Performance .....	3
HHP 5050	Administration for the Health Educators and Managers ...	3
HHP 5250	Statistics and Assessment.....	3
HHP 5390	Law, Policy, and Advocacy.....	3
HHP 5510	Health Care Economics.....	3
HHP 5610	Issues in Health Services Administration**.....	3
HHP 5630	Financial Management of Health Care Services .....	3
HHP 5640	Human Resource Management .....	3
HHP 5750	Applied Nutrition for Education.....	3
HHP 5800	Program Planning and Evaluation for Health Educators and Administrators**.....	3
HHP 5900	Professional Writing for Wellness Education*.....	3
<b>Total .....</b>		<b>33</b>

\*HHP 5000 and HHP 5250 are pre-requisites

\*\*HHP 5000 is a pre-requisite

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## HEALTH SERVICES ADMINISTRATION

<b>Required Core:</b> .....	<b>12</b>
<b>Specialization Requirements:</b>	
HHP 5050 Organization, Administration, and Supervision .....	3
HHP 5510 Health Care Economics .....	3
HHP 5610 Issues in Health Services Administration .....	3
HHP 5620 Administration Perspective of Disease .....	3
HHP 5630 Financial Management of Health Services .....	3
HHP 5640 Human Resource Management .....	3
HHP 5700 Health Aspects of Aging and Long Term Care .....	3
HHP 5730 Legal Aspects of Health Services Administration .....	3
HHP 5900 Technical Writing .....	3
<b>Total:</b> .....	<b>39</b>

## SPORT AND WELLNESS LEADERSHIP SPECIALIZATION

<b>Required Core:</b> .....	<b>12</b>
<b>Specialization Requirements:</b>	
HHP 5150 Assessment and Analysis of Human Performance .....	3
HHP 5210 Leadership Behaviors for Sport and Wellness .....	3
HHP 5350 Physiological Basis of Human Performance .....	3
HHP 5460 Principles in Conditioning for Sport and Wellness .....	3
HHP 5710 Issues in Sport and Wellness .....	3
HHP 5900 Technical Writing .....	3
<b>Total:</b> .....	<b>30</b>

During the last term in residence, or as otherwise specified, the candidate must pass a departmental exit examination conducted by the student's graduate committee. Guidelines for examination may be obtained from departmental office.

## COURSE DESCRIPTIONS:

### HHP 5000 Research Processes in Health and Human Performance (3)

An introduction to quantitative and qualitative research methods in health and human performance. Designed to develop competency in analyzing research through the use of health related data bases and methodologies. Also to provide the experience of developing a research problem.

### HHP 5010 Foundations in Health Education (3)

Historical, philosophical foundations and theoretical models of health and health education will be studied. Additionally, professional ethical issues, current trends and future directions affecting health education will be examined.

### HHP 5050 Organization, Administration and Supervision (3)

The management aspects of developing and conducting a health service and/or human performance program. Emphasis will be placed upon the role and responsibility of management, supervisors and employees.

### HHP 5150 Assessment and Analysis of Human Performance (3)

This course is designed to allow the student opportunities to study factors that produce successful motor performance. Also, the student will be provided methods for evaluating successful performance as it relates to sport, fitness, and health. Course activities include the interpretation of existing research and its application to skill development and the contribution of physiological factors and mechanical principles to various aspects of human movement in sport, work, and everyday living situations.

### HHP 5210 Leadership in Sport and Wellness (3)

This course will cover the process of leadership within organizations in the sport and wellness fields. Topics will include motivation, organizational theory, legal aspects, and team building concepts.

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### **HHP 5250 Statistics and Assessment (3)**

The purpose of this course is to teach the student to (1) structure, administer and evaluate tests, (2) utilize appropriate statistical procedures in evaluating test results, (3) apply computer skills in data analyses techniques to test construction and evaluation, and (4) interpret statistical methods for specific research designs.

### **HHP 5350 Physiological Basis of Human Performance (3)**

This course involves the study of the body's physiological response to exercise and physical activity. Emphasis will be placed on the energy systems associated with muscle metabolism, neurologic stimulation, and contraction as well as the effects of nutrition, environment, ergogenic aids, and training on performance. Cardio-respiratory and musculoskeletal response to exercise and the development of training programs to enhance these systems will be discussed.

### **HHP 5390 Law, Policy, and Advocacy (3)**

Students will explore legal processes, policies, and the role of advocacy that affect healthcare organizations, systems, and the related environment. Some focus will be on constitutional issues, contracts, liability, negligence, torts, ethics, and employment law.

### **HHP 5410 Stress Management (3)**

This course is designed to examine the causes of stress, how to identify stressors and an examination of techniques and interventions used to manage health problems caused by stress.

### **HHP 5450 Practicum (3-6)**

The student is provided an opportunity to study specific problems in the field of athletics, health, physical education and/or recreation.

### **HHP 5460 Principles of Conditioning for Sport and Wellness (3)**

The importance of cardiovascular fitness for sport performance and wellness will be the focus of this course. Risk factors associated with cardiovascular disease and its relationship to physical activity, methods for identifying the risk factors in various age groups, and techniques and procedures for sport and fitness conditioning programs will be examined. Major emphasis will be given to designing and implementing conditioning programs for sport performance and physical fitness.

### **HHP 5470 Special Problems (1, 2, 3)**

*Prerequisite: Permission of instructor*

*This course may be used to satisfy special needs of a student by engaging in an independent study or guided research project.*

### **HHP 5500 Epidemiology and Vital Statistics (3)**

An introductory course that covers basic concepts and methods of epidemiology for public health professionals. Sources of population data in terms of demographics, health statistics and vital statistics will be explored. An overview of study designs used in epidemiology will be presented along with ethical issues relevant to epidemiological research.

### **HHP 5510 Health Care Economics (3)**

Economic aspects of the health care industry with emphasis on the tools of economics and their application to the delivery of health care services.

### **HHP 5520 Sport and Exercise Psychology (3)**

This course will cover various psychological principles associated with sport and exercise. Topics include psychological variables that hinder athletic performance, factors influencing adherence to exercise and psychological causes related to stress and injury.

### **HHP 5540 Health Promotion Principles and Practices (3)**

Overview of concepts related to the emerging field of health promotion to include moderate exercise, practical nutrition education, effective stress awareness and management practices and positive self-image enhancement principles. Also emphasized will be the development, implementation and evaluation of comprehensive health promotion programs in worksite settings.

### **HHP 5550 Public Health Education (3)**

Planning and organization in the public health education field. Use of mass media, group process, selection of personnel and materials, evaluation methods and procedures for public health and grant writing.

### **HHP 5600 Legal Aspects of Health and Human Performance (3)**

Federal, state and local regulations governing health care institutions, systems and personnel. Organizational theory, decision making, leadership and principles of personnel and fiscal control.

### **HHP 5610 Issues in Health Services Administration (3)**

*Prerequisite:* HHP 5000

Current issues and emerging trends in health services administration, including strategies for an era of health reforms, the new hospital and alternative facilities and new program offerings and guidelines for the health service market, including trends in mergers, acquisitions, competition, contracting, managed care, policy, capitation and ethics.

### **HHP 5620 Administrative Perspective of Disease (3)**

Malfunctions of organs and body systems as they relate to more common diseases and to the correct usage, pronunciation and meaning of medical terms. Examine issues in measuring health, diagnosing and treating illnesses from an epidemiological, sociological and political perspective as they impact health delivery systems.

### **HHP 5630 Financial Management of Health Care Services (3)**

Financial management theory, principles and concepts applicable to health care organizations.

### **HHP 5640 Human Resource Management (3)**

Integration of personnel/human resource management systems with health care industry environments.

### **HHP 5650 Alcohol Education (3)**

Alcohol use and misuse. Patterns and trends of use, theories of dependence, pharmacological aspects and health consequences explored. Emphasis given concerning identification of students with alcohol related problems and the role of the school in alcohol prevention, education, intervention and referral.

### **HHP 5700 Health Aspects of Aging and Long Term Care (3)**

Physiological, medical and psychosocial factors that affect the health, health promotion and health care services of older individuals are examined.

### **HHP 5710 Issues in Sport and Wellness (3)**

Students will be offered the opportunity to engage in study specific to current issues and emerging trends in sport and wellness, which are related to the process of leadership in formal organizations conducting such programs.

### **HHP 5720 Topical Seminar (3)**

### **HHP 5730 Legal Aspects of Health Services Administration (3)**

Selected laws applicable to the interrelationship of our legal system with the structure and functions of the health care institution.

**HHP 5750 Applied Nutrition (3)**

Basic nutrition concepts with an emphasis on major food components, the essential nutrients and the research associated with the discovery of these nutrients, their food sources, food labeling, source of reliable nutritional information, food faddism and weight control. Practical learning experiences bridge the gap between theory and practice, thus giving the student suggestions for practical use of scientific information that can be used with various age groups and a variety of the population.

**HHP 5800 Program Planning and Evaluation for Health Educators and Administrators (3)**

*Prerequisite:* HHP 5000

This course is a systematic approach to planning and evaluation of health promotion and services programs. Fundamentals of planning will include needs assessment, objectives, and partnership development. A variety of evaluation methods (formative, process, outcome, impact) will be considered.

**HHP 5900 Professional Writing for Wellness Education (3)**

*Prerequisite:* HHP 5000 and HHP 5250.

A supervised writing experience which provides the opportunity to extend the depth and professionalism of research, which began in HHP 5000.

**HHP 5950 Research Paper (3)****HHP 5990 Thesis (6)****HHP 5991 Research Requirement Completion (1)**

For students not fulfilling graduate school research literacy requirement within one year after completion of course work. Enrollment required each subsequent semester. Tuition and fees for one credit hour must be paid every semester until research requirement is met.



# Department of History and Philosophy

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Dewey Browder, *Chair*  
History and Philosophy, HA 339  
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## **FACULTY:**

Dewey Browder, Michele Butts, James Corum, Arthur Coumbe, Christos Frentzos, Richard Gildrie, Matthew Muehlbauer, David Nelson, George Pesely, Albert Randall, Kristofer Ray, Jordy Rocheleau, David Snyder, Cameron Sutt, Kevin Tanner, Antonio Thompson, Minoa Uffelman, and Gregory Zieren.

## **ADMISSION**

**Unclassified Status** credits are accepted by the Military History program. See page 24 of the Graduate Bulletin.

**Regular Admission Status** will be granted to applicants who have submitted a *complete* application file (see page 24 for a list of complete application requirements) and have met the following entrance requirements:

1. A bachelor's degree in any field with a minimum cumulative undergraduate GPA of 2.75.
2. A score of 400 on the verbal section of the GRE.
3. A score of 350 on the quantitative section of the GRE.
4. A score of 4.0 on the Analytical Writing section of the GRE.

**Conditional Admission Status** may be an option for eligible applicants to the Military History program. See page 24 of the Graduate Bulletin.

The Military History Program is designed to prepare students to be better teachers, military officers, public servants, PhD students, attorneys, business leaders and citizens. Since society sustains the military, and the military protects society, students learn the many intimate and extensive connections between and among these two entities and the political and economic realms. The study of history teaches students to think analytically at every level of operations from tactical to strategic and to understand the roles and methods of leaders. This course of study sharpens the thought processes and cultivates clear, compact communications.

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### THESIS

The program offers a thesis and non-thesis track, with all students completing 36 hours of course-work. Students who choose to write a thesis will complete 10 courses (30 credit hours) and earn the remaining six credit hours through HIST 5024 (3 semester hours) or HIST 5030 (6 semester hours); "Thesis Research."

Students who wish to earn a graduate Certificate in Security Studies should complete four of the following security courses: HIST 5009, 5010, 5016, 5017, 5018 and 5019.

### MASTER OF ARTS IN MILITARY HISTORY (M.A.)

#### Requirement Core:

	Hours
HIST 5001 Research Methods .....	3
HIST 5025 Military Historiography and Criticism .....	3
HIST 5015 Philosophical Perspectives on War and Justice: War and Ethics .....	3

#### Electives (choose nine):

	Hours
HIST 5002 Warfare in the Classical World .....	3
HIST 5003 The Military Revolution and the State .....	3
HIST 5004 War of American Independence, 1775-1783 .....	3
HIST 5005 The U.S. Civil War .....	3
HIST 5006 The U.S. Army and the Settlement of the West .....	3
HIST 5007 World War I .....	3
HIST 5008 World War II .....	3
HIST 5009 Cold War I, 1945-1960 .....	3
HIST 5010 Cold War II, 1960-1991 .....	3
HIST 5011 Cold War Political-Diplomatic Issues .....	3
HIST 5012 German Military History .....	3
HIST 5013 Navies and Empires, 1900-present .....	3
HIST 5014 U.S. Military and American Society .....	3
HIST 5016 The Battle for God: Jihad, Herem, and Other Theologies of War and Peace .....	3
HIST 5017 The Military in Nontraditional Roles .....	3
HIST 5018 Special Operations Perspectives .....	3
HIST 5019 Unconventional Warfare in History .....	3
HIST 5021 Islam as a World View .....	3
HIST 5022 American Foreign Policy in the 20th Century .....	3
HIST 5023 Directed Independent Readings .....	3
HIST 5024 Thesis Research .....	3
HIST 5026 European Military History 1789-1945 .....	3
HIST 5027 American Military History to 1919 .....	3
HIST 5028 American Military History since 1919 .....	3
HIST 5030 Thesis Research .....	3
HIST 5031 The Samurai Tradition in Japanese History .....	3
HIST 5032 Medieval Warfare .....	3
HIST 5033 History of Airpower .....	3
HIST 5991 Research Requirement Completion .....	1

**COURSE DESCRIPTIONS:**

**HIST 5001 Research Methods (3)**

Students examine methods of research and modes of writing in history. This course prepares students to write seminar papers and master's theses and conduct research in archives, databases, Internet resources, government documents and other bibliographic aids. The course is interactive and online for Web-based instruction.

**HIST 5002 Warfare in the Classical World (3)**

Students study the character of warfare in the ancient Mediterranean world, specific wars fought by Greeks, Romans and others, such as the Persian Wars, the Peloponnesian War, the Punic Wars, the Gallic War and the Roman civil wars. The works of Herodotus, Thucydides, Polybius, Caesar, Sallust and Livy are included.

**HIST 5003 The Military Revolution and the State (3)**

This course examines influences of the Scientific Revolution and Renaissance thoughts on military capabilities and their roles in building stronger European states. Students learn how weapons advancements, fortification developments and organizational changes facilitated increased military forces, which in turn enabled European states to consolidate power and expand their influences.

**HIST 5004 War of American Independence, 1775-1783 (3)**

Students examine campaigns and major battles, strategy, logistics and tactics of the War of American Independence. Political, diplomatic, cultural and social contexts of the war are considered. The course includes 18th century perspectives of the military in a republic, uses of militia or irregulars and the meaning and impact of sustained warfare on institutions and thought.

**HIST 5005 The U.S. Civil War (3)**

Students explore the political, social and economic causes of the war, as well as the war's impact on home fronts in the North and South. The course includes consideration of the effect Northern implementation of "total war" had on civilian morale and the impact of African-American troops in the military.

**HIST 5006 The U.S. Army and the Settlement of the West (3)**

This course investigates the U.S. Army's role in the development of the Trans-Mississippi West. Students examine military contributions to exploration. Native American relations, Hispanic relations, economic development, transportation, public health, diplomacy and national policy are examined. The military's roles as both the forerunner of Anglo-American civilization and the mediator with Native and Hispanic cultures are discussed.

**HIST 5007 World War I (3)**

Students examine The Great War as the beginning of the 20th century wars and end of a Europe-centered world. The course includes military dimensions of the struggle - land, sea and air battles fought on three continents. Students choose research topics varying from military, economic, social, artistic, intellectual and diplomatic subjects.

**HIST 5008 World War II (3)**

Operations, tactics, arms, intelligence and strategies employed by the major combatants are examined. Principle historiographical questions on topics such as Pearl Harbor attack and ethical implications of the atomic bomb's use receive special attention, along with the American military's role as an engine for democracy during the post-war occupations.

### **HIST 5009 Cold War I, 1945-1960 (3)**

Key problems, sources, bibliography and research methods of the early Cold War are explored. The course includes a breakdown of the World War II alliance, the Korean War and emerging strategies of nuclear deterrence and guerrilla warfare. Political, economic and social costs in a bipolar world while maintaining conventional and nuclear forces are included.

### **HIST 5010 Cold War II, 1960-1991, and Aftermath (3)**

This course highlights the Vietnam conflict, the Reagan defense buildup and Operation Desert Storm. In addition, the impact of the Vietnam experience on the American political, economic and social landscapes during and after war will be considered.

### **HIST 5011 Cold War Political-Diplomatic Issues (3)**

This course is an examination of the conflicts, crises and politics of the Cold War, with special emphases on the German-Berlin problem, the Cuban Missile Crisis and the Middle East wars. Primary sources will be augmented with scholarly analyses and contemporary accounts to afford political and social perspectives.

### **HIST 5012 German Military History (3)**

This course explores the many strains of thought and political and technological developments that came together to make Germany a mighty military power. Militarism, nationalism, autocracy, industrialism, totalitarianism and democracy are all themes featured as students examine how and why Germany gained such prominence.

### **HIST 5013 Navies and Empires, 1900 to Present (3)**

Students investigate the uses of naval power in peace and war since 1900, using a comparative approach to naval leadership, strategy, tactics, technology, joint operations and social and cultural contexts. The navies of Great Britain, Germany, Imperial Japan, the Soviet Union and the United States receive the closest scrutiny.

### **HIST 5014 U.S. Military and American Society (3)**

This course includes analysis of interaction between the civilian population and the military during war. Students examine contributions and resistance of minority groups and women along with economic, political, social and cultural changes brought about by military conflicts. Primary sources, including diaries, letters and speeches, newspapers and magazines, present a picture of each crisis.

### **HIST 5015 Philosophical Perspectives on War and Justice: War and Ethics (3)**

Historical practice and ethical reflection suggest that military action by one state against another has moral limits. This course addresses both the question of when a country can justly go to war and what is ethically required of participants within a war.

### **HIST 5016 The Battle for God: Jihad, Herem and Other Theologies of War and Peace (3)**

Students investigate Holy war (ethnic cleansing) in Judaism, Christianity and Islam. The course includes examination of beliefs, values and historical traditions shared by religions and analyzes the theologies of war and peace in The Tenakh, the New Testament and the Quran. Students also examine the fundamentalist "Battle for God" in these religions, concluding with an analysis of extremist groups.

### **HIST 5017 The Military in Nontraditional Roles (3)**

This course addresses non-combat roles performed by the U.S. military. The occupation of Germany and Japan after World War II, state building and peacekeeping missions around the globe are evaluated. Course content includes focus on democratization and cultural reorientation through political, educational, economic and cultural institutions.

### **HIST 5018 Special Operations Perspectives (3)**

This course focuses on the evolution of special operations forces during and since World War II. To the extent possible, anti-terrorist and clandestine measures by and in conjunction with military forces are examined firsthand using unclassified sources and scholarly assessments.

### **HIST 5019 Unconventional Warfare in History (3)**

Students examine terrorism and other forms of unconventional warfare, including goals and methods of psychological, chemical and biological warfare. The ideological foundations of political, economic and social conditions associated with terrorist activities are analyzed.

### **HIST 5021 Islam as a World View (3)**

This course is a study of Islam that explores history. The life of Muhammed, the Quran and Hadiths, the Five Pillars, basic beliefs and values, diversions of war and peace, Islamic philosophy and the relationships among Judaism, Christianity and Islam are included in the course content.

### **HIST 5022 American Foreign Policy in the 20th Century (3)**

This course examines the history of American foreign policy with an emphasis on major wars (the World Wars, Korea, Vietnam and the Persian Gulf), secondary conflicts overseas (Grenada, Panama), guerrilla combat (Philippine Insurrection, early Vietnam) and covert action (Cuba, Nicaragua, Iran, Guatemala).

### **HIST 5023 Directed Independent Readings (3)**

This course is designated to treat a variety of specialized topics. The professor and student can collaborate on specificity based on professor's area of expertise and student's needs. May be taken twice for a total of 6 semester hours.

### **HIST 5024 Thesis Research (3)**

To be taken twice for a total of 6 semester hours.

### **HIST 5025 Military Historiography and Criticism (3)**

This course includes readings in military history from ancient times to the present. Of particular interest are the impact of military thought on operations and the relationship between the military and society.

### **HIST 5026 European Military History 1789-1945 (3)**

The development of military strategy, tactics, and technology in Europe from the French Revolution to the end of World War II.

### **HIST 5027 American Military History to 1919 (3)**

The development and employment in peace and war of American Military Power on land and at sea from the American Revolution to the end of World War I.

### **HIST 5028 American Military History since 1919 (3)**

The development and employment in peace and war of American Military Power on land, at sea and in the air since World War I.

### **HIST 5030 Thesis Research (6)**

Students who wish to do all thesis research in the same semester will conduct research and write under supervision of designated faculty committee.

### **HIST 5031 The Samurai Tradition in Japanese History (3)**

This course will cover the history of the Samurai class from creation in the 8th-10th centuries to dissolution in the 19th century. Topics covered: the rise of the Samurai; the Gempei War; Shogunal rule; the Warring States Period; the Three Unifiers; and the development of the bushido code.

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### **HIST 5032 Medieval Warfare (3)**

This course examines warfare in the western tradition from the breakup of the Roman Empire (400 A.D.) to the rise of the modern nation state (1500 A.D.). The focus is on the development of military institutions and covers early feudal conflict, the Crusades and the 100 Years' War.

### **HIST 5033 History of Airpower (3)**

This course examines the role of airpower in conflict since the beginning of manned flight. Included are the evolution of airpower technology and theory and their application in conflict.

### **HIST 5950 Teaching Social Studies in the Secondary Schools (3)**

*Prerequisite: completion of Milestone II*

Emphasis on developing skills in unit development; lesson planning and modification for diverse learners; individualized instruction; questioning and formal discussions; teaching critical thinking, reading in the content fields, and affective strategies; formative and summative assessment; and classroom management. A minimum of 15 hours of field experience is required.

### **HIST 5991 Research Requirement Completion (1)**

For students not fulfilling graduate school research literacy requirements within one year after scheduled completion of thesis, field study report, research project paper, or research literacy paper. Enrollment required each subsequent semester. Tuition and fees for one credit hour must be paid every semester until research requirement is met.

# Department of Languages and Literature

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## **FACULTY:**

Linda Barnes, Marcy Cannon, Culley Carson-Grefe, Kenneth Cervelli, Linda Davis, Arthur Eaves, Jill Eichhorn, Taylor Emery, Blas Falconer, Jill Franks, Dwonna Goldstone, David Guest, Barry Kitterman, Cynthia McWilliams, Clark Maddox, Ramon Magrans, David Major, Norbert Puszkar, Jeanie Randall, Miguel R. Ruiz-Aviles, Steven Ryan, Dan Shea, Lynn Sims, Karen D. Sorenson, Mickey Wadia, Eloise Weatherspoon, Charla White-Major, Timothy Winters, and Amy Wright

## **ADMISSION**

**Unclassified Status** credits are accepted by the English program. See page 24 of the Graduate Bulletin.

**Regular Admission Status** will be granted to applicants who have submitted a *complete* application file (see page 24 for a list of complete application requirements) and have met all the following entrance requirements:

1. A bachelor's degree in any field with a minimum cumulative undergraduate GPA of 2.5.
2. A calculated index score of 600 based upon the cumulative GPA attained on undergraduate coursework taken as part of the bachelor's degree, times 100, plus the score attained on the verbal section of the GRE; i.e., the student must meet conditions the following formula:  $GPA \times 100 + GRE(\text{verbal}) > 600$ .
3. A calculated index score of 600 based upon the cumulative GPA attained on undergraduate coursework taken as part of the bachelor's degree, times 100, plus the score attained on the quantitative section of the GRE; i.e., the student must meet conditions the following formula:  $GPA \times 100 + GRE(\text{quantitative}) > 600$ .



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**Conditional Admission Status** may be an option for eligible applicants to the English program. See page 24 of the Graduate Bulletin.

In the classroom, on the rest of the campus, in the community, across the country, and throughout the world, the Department of Languages and Literature promotes language learning, good writing, critical thinking, multicultural awareness, and an informed appreciation of literature. Often recognized on our own campus with awards for teaching and scholarship, members of our department have also published, attended conferences, presented papers, translated, taught, and in general supported the language arts elsewhere in the Americas and in Africa, Asia, and Europe.

## THESIS

Requirements for thesis are stated on page 31.

## MASTER OF ARTS

### ENGLISH (M.A.)

**(33 semester hours)**

Our master's programs in Literature and Creative Writing emphasize teaching and the role of scholarship and creative writing in the development of teachers. Professors and students alike benefit from and enjoy the individual instruction and mentoring our graduate program offers. The ratio of graduate students to graduate faculty is approximately 2:1, ideal for students who want help in developing their particular talents. Graduate students join faculty in mentoring and teaching undergraduate students and in conducting and presenting research. Our graduate students have gone on to teach in high schools and universities, work as writers and editors, and pursue further studies in Ph.D. programs across the country.

### Program Options

#### Option A: Traditional English M.A.

##### Non-Thesis Option

Required:	Hours
ENGL 5000 Bibliography and Methods of Research .....	.3
10 Courses from the Graduate Offerings .....	.30
<b>Total: .....</b>	<b>.33</b>

Students selecting Option A will use Research Plan I.  
(See Pages 31).

#### Option B: Traditional English M.A.

##### Thesis Option

Required:	Hours
ENGL 5000 Bibliography and Methods of Research .....	.3
8 Courses from the Graduate Offerings .....	.24
Scholarly Thesis .....	.6
<b>Total: .....</b>	<b>.33</b>

Students selecting Option B will use Research Plan III.  
(See Pages 31).

#### Option C: Creative Writing English M.A.

##### Required:

Required:	Hours
ENGL 5000 Bibliography and Methods of Research .....	.3
ENGL 541A Seminar in Creative Writing: Prose Non-Fiction .....	*3
ENGL 541B Seminar in Creative Writing: Fiction .....	*3
ENGL 541C Seminar in Creative Writing: Poetry .....	*3

6 Courses from the Graduate Offerings .....	18
Creative Thesis .....	6
<b>Total: .....</b>	<b>33</b>

Students selecting Option C will use Research Plan III.  
(See Pages 31).

\* Student must choose at least two of the three classes offered.

**COURSE DESCRIPTIONS:**

**ENGL 5000 Bibliography and Methods of Research (3)**

An introduction to the graduate program in English, a thorough study of the principal tools of literary scholarship and a consideration of the objectives of literary research and the profession of college English teaching.

**ENGL 508A Seminar in Criticism and Theory (3)**

A study of various critical approaches to literary texts and other texts through recent developments in the theory of language and literature.

**ENGL 508B Special Topics in Criticism and Theory (3)**

An intensive study of a narrowly-defined topic in criticism and theory.

**ENGL 508C Composition Theory and Pedagogy (3)**

The study of major composition theories and their implications for teaching writing in secondary school (middle and high school) through the first-year college composition classes.

**ENGL 508D Technical Writing Theory and Research (3)**

A study of theoretical issues in technical, professional, and scientific writing, including ethics, rhetoric, usability, design, cognition and international communication.

**ENGL 530A Seminar in English Drama 1550-1780 (3)**

Selected topics and playwrights within the period of 1550-1780.

**ENGL 530B Special Topics in World Drama (3)**

A cross-cultural and multi-cultural perspective to investigate themes and conventions in world drama.

**ENGL 530C Seminar in Modern Serious Drama (3)**

Important plays from Ibsen to the present.

**ENGL 541A Seminar in Creative Writing: Prose Non-Fiction (3)**

Develop the student's creative writing and editing skills to a professional level.

**ENGL 541B Seminar in Creative Writing: Fiction (3)**

Develop the student's creative writing and editing skills to a professional level.

**ENGL 541C Seminar in Creative Writing: Poetry (3)**

Develop the student's creative writing and editing skills to a professional level.

**ENGL 549A Medieval English Literature (3)**

Studies in major literary figures, excluding Chaucer.

**ENGL 549B Masterworks of the Middle Ages (3)**

Emphasis on the great works of literature, philosophy and art extending from 300 A.D. to 1500 A.D., beginning with Augustine's City of God and ending with Malory's Morte D' Arthur.

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### **ENGL 549C Seminar in Chaucer (3)**

Emphasis on Chaucer's major writings, including *Troilus and Criseyde* and *The Canterbury Tales*, studied in relation to social, cultural, political, artistic and religious contexts of the Middle Ages and the 20th century.

### **ENGL 550A Seminar in Shakespeare (3)**

Reading of selected plays and poems.

### **ENGL 550B Renaissance Poets (3)**

The poetry of England from the late fifteenth to the late seventeenth century, excluding Milton. Special emphasis is placed on metaphysical poets. Major figures will vary from year to year.

### **ENGL 550C Seminar in Milton (3)**

A study of Milton's major poetics and polemical works against the social, cultural, political and religious upheavals of his time.

### **ENGL 551A Rise of the Novel (3)**

A study of the development of the novel from its inception until the end of the eighteenth century.

### **ENGL 551B Restoration and Eighteenth Century British Literature (3)**

A study of representative works from drama, poetry, fiction and essays of the period.

### **ENGL 551C Special Topics in Eighteenth Century British Literature (3)**

A special study in one theme or genre of eighteenth century literature, such as Augustan satire, sentimental poetry, Gothic fiction and women's writings.

### **ENGL 552A Studies in the British Romantic Period (3)**

A survey of significant writers and genres from 1780-1830.

### **ENGL 552B Special Topics in the British Romantic Period (3)**

A specialized study of selected authors, texts and genres from 1780-1830.

### **ENGL 552C Victorian Poetry (3)**

Poetry of the great Victorians from 1830 to 1890. Concentration on major figures will vary from year to year.

### **ENGL 552D Victorian Novel (3)**

Novels of the Victorian period from 1830 to 1890. Concentration on major figures will vary from year to year.

### **ENGL 554A American Renaissance (3)**

A selection of representative works from essays, short stories, novels and poems of the period.

### **ENGL 554B Nineteenth Century American Fiction (3)**

Emphasis on major figures will vary from year to year. May be taken with different topics to maximum of six hours.

### **ENGL 554C Nineteenth Century American Poets (3)**

Emphasis will be placed on the poetry of Whitman and Dickinson.

### **ENGL 554D Early American Literature (3)**

Major and minor writers from the first arrival of the Europeans to the American Renaissance.

**ENGL 5550 Independent Study (3)**

Studies are planned to satisfy special individual needs and interests.

**ENGL 556A Southern Literature (3)**

Works of Southern Literature, excluding Faulkner.

**ENGL 556B Seminar in Faulkner (3)**

Several of Faulkner's novels will be studied.

**ENGL 556C Clarksville and the Southern Renaissance (3)**

This course will investigate the role of Clarksville and the surrounding area (called "The Black Patch") during the Southern Renaissance (1920-1960). Particular attention will be given to the literary achievements of Evelyn Scott, Caroline Gordon and Robert Penn Warren.

**ENGL 558A Twentieth Century American Poetry (3)**

The range, possibility and achievement in American poetry from Frost and Robinson to present.

**ENGL 558B Major Figures in Twentieth Century American Fiction (3)**

The works of major figures, excluding Faulkner. May be taken with different topics to maximum of six hours.

**ENGL 558C Major Figures in Twentieth Century American Poetry (3)**

Major poets vary from year to year

**ENGL 558D African American Literature (3)**

A study of the major African American writers.

**ENGL 560D Twentieth Century American and English Poetry (3)**

The works of major figures will be studied.

**ENGL 561A Twentieth Century English Fiction (3)**

A study of representative novelists and short story writers.

**ENGL 561B Twentieth Century English Poetry (3)**

A study of representative poetry including war poets, Georgian poets, high modern poets and postmoderns. Political, social and cultural context will be provided in reading, films and discussion.

**ENGL 561C Major Figures in Twentieth Century English Fiction (3)**

A study of one or two figures in Twentieth Century English fiction.

**ENGL 5400 Teaching English in the Secondary Schools (3)**

*Prerequisite: Milestone II*

Surveys practices and issues in secondary English education and includes preparing a teaching unit, teaching lessons, and learning methods for teaching literature, language, composition, visual literacy, speaking and listening. This class requires 30 hours of field experience with specific requirements.

**ENGL 5700 Literature Across Cultures (3)**

Explores connections among selected literary works drawn from diverse cultures and times. Works may represent all genres.

**ENGL 5710 Selected Topics (3)**

A specialized area of study in linguistics or literature. May be taken with different topics to a maximum of six hours.

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### **ENGL 5990 Thesis (6)**

#### **ENGL 5991 Research Requirement Completion (1)**

For students not fulfilling graduate school research literacy requirement within one year after scheduled completion of thesis, field study report, research project paper, or research literacy paper. Enrollment required each subsequent semester. Tuition and fees for one credit hour must be paid every semester until research requirement is met.

#### **LING 506A History of English Language (3)**

The development of the English language from its earliest stages to the present time.

#### **LING 506B Structure and Semantics (3)**

An investigation of current attitudes and theories in grammar, usage, semantics and morphology.

#### **LING 506C History of American English and Dialects (3)**

The diachronic evolution of American English into its various dialects from World War II to the present. The focus is also on language awareness in standard English, prejudice and discrimination in language usage, cultural diversity, gender, taboo, censorship, media and advertising.

#### **LING 506D Survey of Early Germanic Languages (3)**

Introduction to characteristic linguistic features of Gothic, Old Norse, Old Saxon, Old English, Old Frisian, Old Low Franconian, Old High German; examination of relationships between members of the early Germanic language family; overview of cultural/historical backgrounds of speakers of these early languages.

# Department of Music

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## **FACULTY:**

Lisa Conklin-Bishop, Emily Hanna Crane, Gloria Frank, Patricia Halbeck, Karen Kenaston-French, Thomas King, Sharon Mabry, Gail Robinson-Oturu, Ann Silverberg, Lisa Vanarsdel, Jeffrey Wood, and Stanley Yates

## **ADMISSION**

**Unclassified Status** credits are accepted by the Music program. See page 24 of the Graduate Bulletin.

**Regular Admission Status** will be granted to applicants who have submitted a *complete* application file (see page 24 for a list of complete application requirements) and have a minimum cumulative GPA of 2.5 and have met the additional admission requirements for their intended concentration. Master of Music students are exempt from taking the GRE. Additional admission requirements are listed below each concentration in the Master of Music degree.

**Conditional Admission Status** may be an option for eligible applicants to the Music program. See page 24 of the Graduate Bulletin.

The mission of the Department of Music is to provide a comprehensive undergraduate and graduate education that will produce skilled, knowledgeable, creative, and articulate musicians. The Department of Music seeks to fulfill its mission by providing training and experience for students preparing for careers in music performance; providing training toward the development of critical thinking in music; providing music training and teaching experience for students seeking licensure in education to help

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meet the need for competent music teachers in the state and region; providing education resources and musical experiences as part of a comprehensive Liberal Arts education; and providing a rich program of artistic and cultural events in conjunction with the Center of Excellence for the Creative Arts to emphasize the importance of music in the lives of students and the community.

## THESIS

Requirements for thesis are stated on page 31.

## MASTER OF MUSIC

### MUSIC (M.M.)

#### (32-33 semester hours)

The Department of Music offers two concentrations and three specializations under the Master of Music degree. Individualized programs, personalized mentoring by faculty, and small classes allow for exceptional learning opportunities. In addition to the normal Fall/Spring schedule, a program of course offerings has been instituted which allow a student to complete the Master of Music degree in three summers and without full-time residence during the academic year. Courses are offered on a rotation basis. Ensembles and private lessons may not always be offered during the summer.

### Music Education Concentration

This program is designed to meet the needs of teachers and other workers in the field of professional music education. Students will be required to audition in their primary performing area and to demonstrate their ear-training, sight-singing and keyboard proficiency. Normally, these examinations will be taken before enrolling in graduate courses. Diagnostic examinations in music history and music theory are given to all entering graduate students during the first week of class. The results will assist the faculty in helping the student plan appropriate courses in the program of study. Deficiencies may be made up after matriculation; however, no graduate credit will be allowed for such work.

The student must meet teaching licensure requirements for admission to candidacy. Students who do not elect to write a thesis will be required to complete the oral examination and submit an original research paper.

#### Required Core:

	Hours
MUS 5000 Research in Music . . . . .	3
MUS 5050 Seminar in Music Education . . . . .	3

#### Group A-Select six hours from the following:

MUS 5010 Directed Studies in Music . . . . .	3
MUS 5020 Directed Studies in Music . . . . .	3
MUS 5140 Marching Band Techniques . . . . .	3
MUS 5260 Materials and Techniques for Instrumental Instruction . . . . .	3
MUS 5270 Vocal Pedagogy . . . . .	3
MUS 5280 Piano Pedagogy . . . . .	3
MUS 5380 Choral Techniques . . . . .	3
MUS 5990 Thesis . . . . .	6
HUM 5040 Workshop in Elementary Music . . . . .	3

#### Group B-Select eleven hours from the following or any remaining courses in Group A:

MUS 5050 Seminar in Music Education . . . . .	3
MUS 5060 Music Analysis . . . . .	3
MUS 5070 Music Analysis . . . . .	3
MUS 5110 Composition . . . . .	3
MUS 5120 Composition . . . . .	3
MUS 5310 Survey of Piano Literature . . . . .	3



MUS 5320 Guitar Literature	3
MUS 5330 Music before 1750	3
MUS 5340 Music from 1750 to 1900	3
MUS 5350 Music after 1900	3
MUS 5370 Art Song Literature	3
MUS 5390 Choral Literature	3
MUS 5420 Symphonic Literature	3
MUS 5430 Chamber Music Literature	3
MUS 5450 Opera Literature	3
MUS 5460 Music of Many Cultures	3
MUS 5550 Music for the Band	3
MUS 5800 Advanced Conducting	3
MUS 5810 Orchestration	3
Individual Instruction (Maximum of four hours credit, one or two hours per semester)	
Ensemble (Maximum of two hours credit)	

**Group C-Select two courses from the following:**

EDUC 6500 Seminar on Curriculum Improvement and Construction	3
EDUC 6400 Social Cultural Foundations in Education	3
EDUC 6800 Seminar on Teaching Effectiveness	3
PSY 5140 Advanced Educational Psychology	3

**Group D-Select one of the following or any remaining course in Group C:**

EDUC 5200 Evaluation of Teaching and Learning	3
PSY 5320* Learning and Behavioral Disorders	3

**Electives:** .....2-3

Select two to three hours from graduate music courses in consultation with the graduate committee.

**Total:** .....32-33

\*Students must have a minimum score of 400 on the verbal and quantitative sections of the GRE to enroll.

**Music Performance Concentration**

This program is designed to increase skills in instrumental or vocal performance or conducting, for careers in private music teaching as well as performance and for those who wish to pursue doctoral studies in applied music.

Students will be required to audition in their primary performing area and to demonstrate their ear-training, sightsinging and keyboard proficiency. Voice majors are expected to demonstrate proficiency in German, French, and Italian diction. Normally, these examinations will be taken before enrolling in graduate courses. Diagnostic examinations in music history and music theory are given to all entering graduate students during the first week of class. The results will assist the faculty in helping the student plan appropriate courses in the program of study. Deficiencies may be made up after matriculation; however, no graduate credit will be allowed for such work.

The Graduate Recital will be supplemented by a written descriptive or analytical narrative paper that will be filed in the College of Graduate Studies office.

**Choral Conducting Specialization**

Required Core:	Hours
MUS 5000 Research in Music	3
MUS 5060 Music Analysis	3
MUS 5380 Choral Techniques	3
MUS 5390 Choral Literature	3
MUS 5800 Advanced Conducting	3

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MUS 5820 Conducting Practicum	2
MUS 5930 Graduate Recital	2
MUS Electives (preferably Ensembles)	2

**Group A-Select six hours from the following, to include at least one course in literature**

MUS 5070 Music Analysis	3
MUS 5110 Composition	3
MUS 5120 Composition	3
MUS 5310 Survey of Piano Literature	3
MUS 5330 Music before 1750	3
MUS 5340 Music from 1750 to 1900	3
MUS 5350 Music after 1900	3
MUS 5370 Art Song Literature	3
MUS 5420 Symphonic Literature	3
MUS 5430 Chamber Music Literature	3
MUS 5450 Opera Literature	3
MUS 5460 Music of Many Cultures	3
MUS 5810 Orchestration	3
MUS Individual Instruction	1-4

**Group B-Select five hours from the following or any remaining in Group A:**

MUS 5010 Directed Studies in Music	3
MUS 5020 Directed Studies in Music	3
MUS 5050 Seminar in Music Education	3
MUS 5160 Technology in the Music Classroom	3
MUS 5522 Italian Diction for Singers	1
MUS 5523 German Diction for Singers	1
MUS 5524 French Diction for Singers	1
MUS 5270 Vocal Pedagogy	3
HUM 5000 Creativity and the Arts	3
HUM 5060 Recent Trends in the Humanities	3
<b>Total:</b>	<b>32</b>

**Instrumental Conducting Specialization**

Required Core:	Hours
MUS 5000 Research in Music	3
MUS 5060 Music Analysis	3
MUS 5260 Materials and Techniques for Instrumental Instruction	3
MUS 5420 Symphonic Literature	3
MUS 5550 Music for the Band	3
MUS 5800 Advanced Conducting	3
MUS 5820 Conducting Practicum	2
MUS 5930 Graduate Recital	2
MUS Electives (preferably Ensembles)	2

**Group A-Select three hours from:**

MUS 5070 Music Analysis	3
MUS 5110 Composition	3
MUS 5120 Composition	3
MUS 5320 Guitar Literature	3
MUS 5330 Music before 1750	3
MUS 5340 Music from 1750-1900	3
MUS 5350 Music after 1900	3
MUS 5430 Chamber Music Literature	3

MUS 5450 Opera Literature .....	3
MUS 5460 Music of many Cultures .....	3
MUS 5810 Orchestration .....	3
MUS Individual Instruction .....	1-4

**Group B-Select six hours from the following or any remaining course in Group A:**

MUS 5010 Directed Studies in Music .....	3
MUS 5020 Directed Studies in Music .....	3
MUS 5050 Seminar in Music Education .....	3
MUS 5140 Marching Band Techniques .....	3
MUS 5160 Technology in the Music Classroom .....	3
MUS 5380 Choral Techniques .....	3
MUS 5390 Choral Literature .....	3
HUM 5000 Creativity and the Arts .....	3
HUM 5060 Recent Trends in the Humanities .....	3
<b>Total:</b> .....	<b>33</b>

**Vocal or Instrumental Performance Specialization**

<b>Required Core:</b>	<b>Hours</b>
MUS 5000 Research in Music .....	3
MUS 5930 Graduate Recital .....	2
Pedagogy Class, Primary Performance Area .....	3
Individual Instruction, Primary Performance Area*	8
MUS Electives (preferably Ensembles) .....	2

\*Additional elective credit in Individual Instruction and Ensemble may not exceed three hours.

**Group A-Select nine hours from the following to include one course in music theory and one course in either history or literature:**

MUS 5060 Music Analysis .....	3
MUS 5070 Music Analysis .....	3
MUS 5110 Composition .....	3
MUS 5120 Composition .....	3
MUS 5310 Survey of Piano Literature .....	3
MUS 5320 Guitar Literature .....	3
MUS 5330 Music before 1750 .....	3
MUS 5340 Music from 1750 to 1900 .....	3
MUS 5350 Music after 1900 .....	3
MUS 5370 Art Song Literature .....	3
MUS 5390 Choral Literature .....	3
MUS 5420 Symphonic Literature .....	3
MUS 5430 Chamber Music Literature .....	3
MUS 5450 Opera Literature .....	3
MUS 5460 Music of many Cultures .....	3
MUS 5550 Music for the Band .....	3
MUS 5800 Advanced Conducting .....	3
MUS 5810 Orchestration .....	3

**Group B-Select five hours from the following or any remaining in Group A:**

MUS 5010 Directed Studies in Music .....	3
MUS 5020 Directed Studies in Music .....	3
MUS 5040 Music Teaching and Learning .....	3
MUS 5050 Seminar in Music Education .....	3
MUS 5140 Marching Band Techniques .....	3

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MUS 5160 Technology in the Music Classroom	3
MUS 5260 Materials and Techniques for Instrumental Instruction	3
MUS 5270 Vocal Pedagogy	3
MUS 5280 Piano Pedagogy	3
MUS 5380 Choral Techniques	3
MUS 5522 Italian Diction for Singers	1
MUS 5523 German Diction for Singers	1
MUS 5524 French Diction for Singers	1
HUM 5000 Creativity and the Arts	3
HUM 5040 Workshop in Elementary Music	3
HUM 5060 Recent Trends in the Humanities	3
<b>Total:</b>	<b>32</b>

A maximum of three hours from disciplines other than music and humanities may be taken with graduate committee approval.

### Ensembles (one semester hour each)

MUS 5500 Choir  
 MUS 5600 Symphonic Band  
 MUS 5630 Marching Band  
 MUS 5690 Chamber Ensemble  
 MUS 5700 Accompanying  
 MUS 5710 Chamber Singers  
 MUS 5720 Brass Choir  
 MUS 5730 Jazz Band  
 MUS 5740 Opera Workshop  
 MUS 5750 Orchestra  
 MUS 5760 Woodwind Ensemble  
 MUS 5780 Percussion Ensemble  
 MUS 5790 Guitar Ensemble

### Applied Music – Individual Instruction (1, 2, or 4)

Enrollment for individual applied music lessons must have the approval of the instructor. The student is expected to have an undergraduate applied major in the area or to demonstrate equivalent performing ability. Additional fees are required.

MUS 5100 Piano  
 MUS 5150 Organ  
 MUS 5200 Voice  
 MUS 5300 Violin  
 MUS 5470 Percussion  
 MUS 5480 Guitar  
 MUS 5830 Viola  
 MUS 5840 Cello  
 MUS 5850 String Bass  
 MUS 5860 Saxophone  
 MUS 5870 Flute  
 MUS 5880 Oboe  
 MUS 5890 Clarinet  
 MUS 5900 Bassoon  
 MUS 5910 French Horn  
 MUS 5920 Trumpet  
 MUS 5930 Graduate Recital  
 MUS 5940 Trombone  
 MUS 5960 Baritone  
 MUS 5970 Tuba

**COURSE DESCRIPTIONS:****MUS 5000 Research in Music (3)**

Studies and practice in the techniques of research in music education for the classroom, performance organization and studio. The development of research skills and techniques, analysis of research styles and preparation of a research paper in the student's area of interest.

**MUS 5010 Directed Studies in Music (3)**

Designed to permit graduate students to do a minor piece of research in an area of special interest on an individual basis.

**MUS 5020 Directed Studies in Music (3)**

Designed to permit graduate students to do a minor piece of research in an area of special interest on an individual basis.

**MUS 5050 Seminar in Music Education (3)**

Music education foundations and philosophies; curriculum development; current materials and teaching techniques; evaluation in music education.

**MUS 5060 Music Analysis (3)**

Development of analytical skills for music written from 1820 to the present. Analytical approaches covering works from the early and late Romantic, Impressionist and Expressionist periods; study and analysis of serial and post-World War II compositional styles.

**MUS 5070 Music Analysis (3)**

Development of analytical skills for music written from 1820 to the present. Analytical approaches covering works from the early and late Romantic, Impressionist and Expressionist periods; study and analysis of serial and post-World War II compositional styles.

**MUS 5110 Composition (3)**

Direction and critical evaluation of original composition and traditional compositional theory.

**MUS 5120 Composition (3)**

Direction and critical evaluation of original composition and traditional compositional theory.

**MUS 5140 Marching Band Techniques (3)**

Planning field shows for the marching band, charting, dance steps, parade routines and scoring for outdoor play.

**MUS 5260 Materials and Techniques for Instrumental Instruction (3)**

A survey of study and solo material for all instruments, singly and in small and large ensembles. Problems in individual and class instruction considered.

**MUS 5270 Vocal Pedagogy (3)**

A survey of widely accepted methods of solo vocal instruction and problems encountered in vocal pedagogy. This course is primarily concerned with the development of the young singing voice.

**MUS 5280 Piano Pedagogy (3)**

Techniques for teaching piano by the class method; materials and methods for private instruction.

**MUS 5290 Guitar Pedagogy (3)**

Survey of pedagogical resources and methods for the classical guitar.

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### **MUS 5310 Survey of Piano Literature (3)**

An historical survey of the contributing elements; stylistic characteristics, form and keyboard techniques from the 16th century to the 20th century.

### **MUS 5320 Guitar Literature (3)**

Survey of guitar repertoire, literature and associated performance practices from the Renaissance to the present.

### **MUS 5330 Music before 1750 (3)**

Survey of the repertoires of Medieval, Renaissance, and Baroque music; development of methods for structural analysis and the critical appraisal of style change; study of individual pieces representing the major repertoires; study of notation, theory and performance practice.

### **MUS 5340 Music from 1750 to 1900 (3)**

Survey of repertoires of Classical and Romantic music; structural and style-critical analysis of individual pieces representing the major repertoires of the period.

### **MUS 5350 Music after 1900 (3)**

Survey of repertoires of the Twentieth Century; development of methods and strategies for structural and style-critical analysis; study of aesthetic and theoretical issues; study of individual pieces representing major repertoires.

### **MUS 5370 Art Song Literature (3)**

A survey of solo vocal literature from the seventeenth century to the present, including French, German, British and American repertoire.

### **MUS 5380 Choral Techniques (3)**

Deals with the problems of choral instruction, with an emphasis on organization, rehearsal, diction, intonation, tone quality, balance, blend and style. The course deals specifically with choral music in the secondary school.

### **MUS 5390 Choral Literature (3)**

A survey of choral music from the sixteenth century to the present, with emphasis on the major choral compositions including a cappella works and extended works with chorus and orchestra.

### **MUS 5420 Symphonic Literature (3)**

A survey of the repertoire of the symphony orchestra from its origins around 1750 to the present day.

### **MUS 5430 Chamber Music Literature (3)**

A survey of chamber music repertoire from the late eighteenth century to the present day.

### **MUS 5450 Opera Literature (3)**

A historical survey of the development of opera from its beginnings in the late sixteenth century to the present.

### **MUS 5460 Music of Many Cultures (3)**

This course will concentrate on the study of folk and traditional music from North and South America, Asia, Australia, Africa and Europe. Music students' training in classical Western music will be used as a point of departure for developing and applying critical and analytical skills to the non-Western music.

### **MUS 5500 Choir (1)**

**MUS 5522 Italian Diction for Singers (1)**

Fundamentals of correct pronunciation of the Italian language for speaking and more specifically for singing. A detailed explanation of the International Phonetic Alphabet and how it applies to the Italian language. Some of the song and opera repertoire of the language is also studied.

**MUS 5523 German Diction for Singers (1)**

Fundamentals of correct pronunciation of the German language for speaking and more specifically for singing. A detailed explanation of the International Phonetic Alphabet and how it applies to the German language. Some of the song and opera repertoire of the language is also studied.

**MUS 5524 French Diction for Singers (1)**

Fundamentals of correct pronunciation of the French language for speaking and more specifically for singing. A detailed explanation of the International Phonetic Alphabet and how it applies to the French language. Some of the song and opera repertoire of the language is also studied.

**MUS 5550 Music for the Band (3)**

Development of music for the band. Analysis of representative works.

**MUS 5600 Symphonic Band (1)**

**MUS 5630 Marching Band (1)**

**MUS 5690 Chambers Ensemble (1)**

**MUS 5700 Accompanying (1)**

**MUS 5710 Chamber Singers (1)**

**MUS 5720 Brass Choir (1)**

**MUS 5740 Opera Workshop (1)**

**MUS 5750 Orchestra (1)**

**MUS 5780 Percussion Ensemble (1)**

**MUS 5790 Guitar Ensemble (1)**

**MUS 5725 Vocal Ease (1)**

*Prerequisite: Permission of instructor*

Music reading, vocal blend and balance, preparation, rehearsal and performance of 20th and 21st century arrangements of small choral group repertoire, acappella singing techniques, movement and staging. May be repeated for credit.

**MUS 5800 Advanced Conducting (3)**

Score reading, baton techniques, conducting instrumental and vocal organizations.

**MUS 5810 Orchestration (3)**

Arranging and transcribing for instruments, sonorities of instrumental combinations.

**MUS 5820 Conducting Practicum (2)**

*Prerequisite: 5800*

This course applies acquired skills toward the required public conducting concert.

**MUS 5930 Graduate Recital (2)**

**MUS 5990 Thesis (6)**

*Prerequisite: Consent of instructor. Directed individual research culminating in an appropriate document.*



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### **MUS 5991 Research Requirement Completion (1)**

For students not fulfilling graduate school research literacy requirement within one year after scheduled completion of thesis, field study report, research project paper, or research literacy paper. Enrollment required each subsequent semester. Tuition and fees for one credit hour must be paid every semester until research requirement is met.

# School of Nursing

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## **FACULTY:**

Francisca Farrar, Doris Davenport, Patty Orr, Michelle Robertson, Linda Thompson, Danielle White, and Faye Zeigler

## **ADMISSION**

**Unclassified Status** is not granted to graduate students in the School of Nursing.

### **Regular Admission Status**

The MSN degree is offered through the Regent's Online Degree Program (RODP). Application for the MSN program is a two-step process. In order to be considered for admission to the program, each student must submit an application to the RODP-MSN Program, which may be accessed online at <http://www.rodop.org/msn>, as well as an application to Austin Peay State University College of Graduate Studies. After completing the online MSN RODP application and the APSU application to the College of Graduate Studies, all required documentation must be submitted to the APSU Graduate Admissions Office.

1. A baccalaureate degree in nursing from an accredited program (NLNAC or CCNE). Official transcripts from all regionally accredited colleges and universities attended, verifying that a bachelor's degree in nursing has been earned, and the cumulative grade point average attained must be submitted to APSU. The RODP-MSN bridge option requires an AD in nursing and a baccalaureate in another field. Family Nurse Practitioner Certificate Program is available to applicants who hold an MSN degree.
2. Eligibility to practice as a Registered Nurse in Tennessee or the state in which clinical assignments are completed. Appropriate licensure/authorization must be obtained during the first semester following admission to the program.
3. Overall GPA of 3.0 on a 4.0 scale
4. A written document prepared by the applicant that includes a resume, a discussion of prior professional experience, future career goals, and reasons for pursuing graduate study.
5. Letters of recommendation from at least three persons (a minimum of one academic) familiar with

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the applicant's academic and professional background and experience in nursing practice, specifying in detail the applicant's capabilities for graduate study and for future practice as an advanced practice nurse.

## Family Nurse Practitioner Certificate

Additional admission requirements for the Family Nurse Practitioner Certificate program include:

1. A master's degree in nursing from an accredited program (NLNAC or CCNE).
2. Satisfactory completion of the following courses at the master's level:
  - Advanced Health Assessment..... 3 semester hours
  - Advanced Health Assessment - Clinical or lab ..... 1 semester hour
  - Advanced Pathophysiology..... 3 semester hours
  - Advanced Pharmacology..... 3 semester hours

**Conditional Admission Status** may be an option for eligible applicants to the Nursing program. See page 24 of the Graduate Bulletin.

## MASTER OF SCIENCE IN NURSING

The MSN degree is offered through the Regent's Online Degree Program (RODP). Courses are offered each semester (fall, spring, and summer). The program has been reviewed by the Tennessee Board of Nursing, the Tennessee Board of Regents, and the Tennessee Higher Education Commission. The MSN-RODP is accredited by the National league for Nursing Accrediting.

The Master of Science in Nursing (MSN) program will prepare nurses to:

1. teach in a variety of academic and practice settings;
2. provide advanced nursing care to rural, urban, and underserved populations;
3. practice in collaborative and interdisciplinary relationships;
4. assume positions of leadership in the health care delivery system;
5. contribute to the current and evolving body of nursing science; and
6. continue study at the doctoral level.

## ADN BRIDGE OPTION

1. Applicant must have B.S. or B.A. in another area of study.
2. All 4000 level courses must be completed before enrolling in 5000 level courses.

NURS 4210 .....	3
NURS 4211 .....	3
NURS 4212 .....	3
NURS 4213 .....	3
<b>Total: .....</b>	<b>12</b>

## NURSING EDUCATION CONCENTRATION

**(39 semester hours)**

### Required Core:

NURS 5000 .....	3
NURS 5001 .....	3
NURS 5002 .....	3
NURS 5003 .....	3
NURS 5990 .....	3
<b>Total: .....</b>	<b>15</b>

### Required Courses:

NURS 5201 .....	3
NURS 5202 .....	3
NURS 5203 .....	3
NURS 5103 .....	3
<b>Total: .....</b>	<b>12</b>

**Specialty Elective Courses (complete 6 from one of the following clinical areas):**

**Adult Health**

NURS 5501 .....	.3
NURS 5503 .....	.3

**PSY Mental Health**

NURS 5511 .....	.3
NURS 5513 .....	.3

**Critical Care**

NURS 5521 .....	.3
NURS 5523 .....	.3

**Maternal Child**

NURS 5541 .....	.3
NURS 5543 .....	.3

**Pediatrics**

NURS 5631 .....	.3
NURS 5633 .....	.3

**Total: .....6**

**Practicum:**

NURS 5207 .....	.2
NURS 5209 .....	.4

**Total: .....6**

**Total Concentration: .....39**

**\*Students choosing the nursing education concentration who desire to take national certification exams for the Clinical Nurse Specialist (CNS) will need to meet additional requirements\***

**NURSING ADMINISTRATION CONCENTRATION  
(34 semester hours)**

**Required Core:**

NURS 5000 .....	.3
NURS 5001 .....	.3
NURS 5002 .....	.3
NURS 5003 .....	.3
NURS 5990 .....	.3

**Total: .....15**

**Required Courses:**

NURS 5301 .....	.3
NURS 5302 .....	.3
NURS 5303 .....	.3
NURS 5304 .....	.3
NURS 5305 .....	.3

**Total: .....15**

**Practicum:**

NURS 5309 .....	.4
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**Total: .....4**

**Total Concentration: .....34**

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## NURSING INFORMATICS CONCENTRATION (34 semester hours)

### Required Core:

NURS 5000	3
NURS 5001	3
NURS 5002	3
NURS 5003	3
NURS 5990	3
<b>Total:</b>	<b>15</b>

### Required Courses:

NURS 5401	3
NURS 5402	3
NURS 5403	3
NURS 5404	3
NURS 5405	3
<b>Total:</b>	<b>15</b>

### Practicum:

NURS 5407	2
NURS 5409	2
NURS 5410	4
<b>Total:</b>	<b>6</b>
<b>Total Concentration:</b>	<b>38</b>

## FAMILY NURSE PRACTITIONER (45 semester hours)

### Required Core:

NURS 5000	3
NURS 5001	3
NURS 5002	3
NURS 5003	3
NURS 5990	3
<b>Total:</b>	<b>15</b>

### Required Courses:

NURS 5101	3
NURS 5102	1
NURS 5103	3
NURS 5104	3
<b>Total:</b>	<b>10</b>

### Family Nurse Practitioner Courses:

NURS 5601	3
NURS 5602	2
NURS 5603	3
NURS 5604	2
NURS 5605	3
NURS 5606	2
<b>Total:</b>	<b>16</b>

### Practicum:

NURS 5609	4
<b>Total:</b>	<b>4</b>
<b>Total Concentration:</b>	<b>45</b>

**FAMILY NURSE PRACTITIONER CERTIFICATE  
(21 semester hours)**

**Concentration Courses:**

NURS 5601 .....	3
NURS 5602 .....	2
NURS 5603 .....	3
NURS 5604 .....	4
NURS 5605 .....	3
NURS 5606 .....	2
<b>Total:</b> .....	<b>17</b>

**Practicum:**

NURS 5609 .....	4
<b>Total:</b> .....	<b>4</b>
<b>Total Concentration:</b> .....	<b>21</b>

**COURSE DESCRIPTIONS:**

**NURS 5000 Theoretical Foundations of Advanced Nursing Practice (3)**

This course provides the student with the theoretical foundations for advanced nursing. The focus of the course is on the critical components of contemporary nursing knowledge; exploration of the nature of theory development in nursing; examination of relevance of concepts from basic and applied sciences; analysis and evaluation of nursing and related theories; and relevance of theory in terms of impact on professional nursing practice and individuals, families, groups as clients in health care systems.

**NURS 5001 Health Care Policy (3)**

The primary focus of this course is the analysis of healthcare systems. Public and private healthcare delivery systems are examined. Students explore future challenges and processes to improve systems.

**NURS 5002 Advanced Nursing Research (3)**

This course involves the systematic examination and application of the research process. The concept of evidenced-based practice and its application to nursing is critically examined.

**NURS 5003 Advanced Role Development (3)**

This course provides students with an in-depth understanding of the legal, historical, political, social, and ethical aspects of advanced nursing. Traditional and emerging roles for advanced nursing are examined.

**NURS 5101 Advanced Health Assessment (3)**

This course prepares the advanced practice nurse to conduct focused and comprehensive health assessments of clients across the lifespan. The process of diagnostic reasoning is emphasized as the primary means of collecting and analyzing data obtained from the client history, physical examination, and diagnostic procedures.

**NURS 5102 Advanced Health Assessment Clinical (1)**

This clinical lab course emphasizes the application of advanced assessment techniques to perform focused and comprehensive health assessments of the clients across the lifespan. Critical analysis and synthesis of, physical assessment data and diagnostic reasoning skills are developed.

**NURS 5103 Advanced Pathophysiology (3)**

An in-depth scientific knowledge base relevant to selected pathophysiological states confronted by advanced practice nurses is explored. This course provides a basis for the foundation of clinical decisions related to selected diagnostic tests and the initiation of therapeutic regimens. Pathophysiology across the lifespan is correlated to clinical diagnosis and management.

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### **NURS 5104 Advanced Pharmacology (3)**

This course provides advanced pharmacology and therapeutics used in the treatment of selected health conditions commonly encountered by the advanced practice nurse. Emphasis focuses on the decision making process utilized to prescribe and monitor pharmacotherapeutics appropriate to the client situation.

### **NURS 5201 Theories in Nursing Education (3)**

This course explores major research based theories of adult learning and knowledge development in nursing. These theories will be examined for their utility across a variety of settings and/or levels of education.

### **NURS 5202 Teaching Strategies and Evaluation Methods (3)**

This course provides the learner with knowledge necessary for competent classroom and clinical teaching. Methods of teaching students at the university, community college, and healthcare settings – classroom, seminar and electronic formats are explored. Evaluation methods used in the classroom and in clinical instruction are included.

### **NURS 5203 Curriculum Design (3)**

*Prerequisite:* NURS 5201

This course introduces the student to traditional and contemporary considerations for curriculum planning and design as applied to nursing education. Emphasis is placed on philosophy, theory, objectives, curriculum designs, and total program evaluation.

### **NURS 5207 Clinical Focus Practicum (2)**

*Prerequisite:* NURS 5103

This practicum experience is designed to integrate theory in a reality context of the clinical specialty. Opportunities are provided to participate in all phases of client care.

### **NURS 5209 Nursing Education Practicum (4)**

*Prerequisite:* NURS 5201, 5202, 5203

This practicum experience is designed to integrate theory in a reality context of the teaching role. Opportunities are provided to participate in all phases of the teaching role and to experiment with different teaching methods.

### **NURS 5301 Nursing Administration I (3)**

Comprehensive analysis of concepts required for effective performance of the nurse executive's role in organizations. Management as a function of the total organizational systems is evaluated. Organizational designs and interpersonal relationships in the healthcare organization are critiqued.

### **NURS 5302 Nursing Administration II (3)**

*Prerequisite:* NURS 5301

A synthesis of concepts used for effective performance of the nurse executive's role in organizations. The use of human and financial resources in organizational development is explored.

### **NURS 5303 Health Care Finance (3)**

Introduction to accounting and financial management focusing on the health care industry; includes understanding financial reports, costs behavior and profit analysis, cost allocation, pricing and service decisions, managerial accounting, planning and budgeting, time value analysis, and financial risk.

### **NURS 5304 Human Resource Management (3)**

*Prerequisite:* NURS 5301

Personnel and human resource issues including labor management in nursing and health care settings.

### **NURS 5305 Quality Management in Nursing and Health Care (3)**

This course provides a multidisciplinary background in the science of health care quality management. The history and evolution of the quality movement, theories and thought leaders, current quality of care issues, research and innovations, intervention strategies, and instruments will be covered; as well as an analysis of quality management system models in health care.

**NURS 5309 Nursing Administration Practicum (4)**

*Prerequisite:* NURS 5301, 5302, 5303, 5304, 5305

This practicum experience is designed to integrate theory in a reality context of the administrator's role. Opportunities are provided to participate in all phases of the executive role in different administrative settings.

**NURS 5401 Nursing Informatics and Information Management (3)**

This course provides students with an overview of nursing informatics and the theoretical foundation for information management within the health care setting. The impact of automated data management through advances in information technology, health care information systems, and tele-health are explored.

**NURS 5402 Health Care Information Systems (3)**

*Prerequisite:* NURS 5401 or permission of instructor

This course introduces the concepts upon which health care information systems are developed, implemented, and maintained. Operating systems, networking concepts, security issues and workstation design and evaluation related to the health care environment are addressed.

**NURS 5403 Analysis and Design of Health Care Information Systems (3)**

*Prerequisite:* NURS 5402; *Corequisite:* NURS 5407

This course provides students with knowledge and skills needed to analyze and design health care information systems. Informatics models, conceptual frameworks, and practice activities are discussed.

**NURS 5404 Evaluation of Health Care Information Systems (3)**

This course provides advanced knowledge and skill for implementing and evaluating health care information systems in practice. Emerging technologies are emphasized.

**NURS 5405 Health Care Data Analysis and Evidence Based Practice (2)**

*Prerequisite:* NURS 5403

This course presents the concepts related to complex data analysis within the healthcare environment and will focus on healthcare practice outcomes for quality improvement. Principles of data collection, organization, statistical analysis and interpretation will be presented. Students will use data analysis as a tool for problem identification and data mining.

**NURS 5407 Informatics Applications I (2)**

*Prerequisite:* NURS 5402; *Corequisite:* NURS 5403

The practicum course builds upon the concepts and technology introduced in related informatics course work to provide experiences in informatics applications in health care settings.

**NURS 5409 Informatics Applications II (2)**

*Prerequisite:* NURS 5404; *Pre/Corequisite:* NURS 5403

The practicum course builds upon the concepts and technology introduced in related informatics course work to provide experiences in informatics applications in health care settings. Students will have the opportunity to explore a variety of informatics applications and then identify specific informatics applications based on their practice interests.

**NURS 5501 Advanced Adult Health Nursing (3)**

*Prerequisite:* NURS 5000

This course focuses on the theoretical and conceptual basis of the advanced practice nurse role in the delivery of care to adult populations from a social, cultural, psychological, physical, spiritual, and economic perspective.



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### **NURS 5503 Advanced Adult Health Nursing II (3)**

*Prerequisite:* NURS 5000, 5103, 5501

This course focuses on the theoretical and conceptual basis for nursing management of clients experiencing chronic illness from social, cultural, psychological, physical, spiritual, and economic perspectives.

### **NURS 5511 Psychiatric Nursing Care I (3)**

This course will provide a foundation in the specialty care of individuals and families experiencing a psychiatric disorder.

### **NURS 5513 Psychiatric Nursing Care II (3)**

This course provides students with a conceptual theory-base for implementing advanced practice psychiatric nursing psychotherapy interventions.

### **NURS 5521 Advanced Concepts in Critical Care (3)**

This course focuses on advanced concepts related to multi-organ/system function and dysfunction. Physiology, assessment, pathophysiology, system failure, and clinical management of the endocrine and defense systems are addressed. Detailed overviews of multi-system dysfunction in shock, trauma, and burns are used to integrate core concepts with more complex pathophysiology and advanced treatment modalities.

### **NURS 5523 Core Concepts in Critical Care II (3)**

*Prerequisite:* NURS 5103

This course focuses on the cardiovascular system, the hematologic system, and electrolyte balance in health and disease. Physiology, pathophysiology, system failure, and clinical management are integrated to provide advanced knowledge necessary to deliver care to critically ill patients.

### **NURS 5541 Women's Health and Perinatal Nursing I (3)**

This course focuses on nursing care of women experiencing health issues and development transitions. Nursing strategies for illness prevention, health promotion, and clinical management of acute and chronic conditions are examined.

### **NURS 5543 Women's Health and Perinatal Nursing II (3)**

This course provides opportunities for students to develop the knowledge they need to intervene in conditions affecting women prior to, throughout and after their pregnancy.

### **NURS 5601 Family Nurse Practitioner I (3)**

*Prerequisite:* NURS 5101, 5102, 5104; *Pre/Corequisite:* NURS 5103; *Corequisite:* NURS 5602

This course focuses on advanced practice nursing and health care management of women in diverse populations. Course content includes biopsychosocial interactions affecting women throughout the lifespan.

### **NURS 5602 Family Nurse Practitioner I - Clinical (2)**

*Prerequisite:* NURS 5101, 5102, 5104; *Pre/Corequisite:* NURS 5103, 5601

The focus of this clinical course is delivery of advanced nursing care to women. Various clinical settings with diverse populations may be employed for clinical practice.

### **NURS 5603 Family Nurse Practitioner II (3)**

*Prerequisite:* NURS 5101, 5102, 5103; *Pre/Corequisite:* NURS 5104

This course focuses on advanced practice nursing and health care management of adults and older adults in diverse populations. Course content includes developmental, physiological, pathological, and psychosocial changes relative to health maintenance, acute and chronic illnesses and life transitions.

**NURS 5604 Family Nurse Practitioner – Clinical (4)**

*Prerequisite:* NURS 5101, 5102, 5103

This clinical focuses on advanced practice nursing and health care management of adults and older adults in diverse populations. Course content includes developmental, physiological, pathological, and psychosocial changes relative to health maintenance, acute and chronic illnesses and life transitions.

**NURS 5605 Family Nurse Practitioner III (3)**

*Prerequisite:* NURS 5101, 5102, 5103, 5104

The focus of this course is on advanced nursing and health care management of children and adolescents. Course content includes developmental, physiological, pathological, and psychosocial changes relative to health maintenance, acute and chronic illnesses, and developmental transitions within the family context.

**NURS 5606 Family Nurse Practitioner III – Clinical (2)**

*Pre/Corequisite:* NURS 5605

This clinical course is designed to provide the student with opportunities to deliver advanced nursing care to children and adolescents in families and communities. In collaboration with nursing faculty and clinical preceptors various primary care settings will be employed for clinical practice.

**NURS 5609 Advanced Family Nurse Practitioner Practicum (4)**

*Prerequisite:* NURS 5601, 5602, 5603, 5604, 5605, 5606; *Corequisite:* NURS 5990

This practicum experience focuses on the synthesis of previously gained knowledge and skills in the provision of advanced nursing care to individuals, families and communities. Emphasis is placed on health promotion, disease prevention and clinical management of clients with common acute and chronic illness.

**NURS 5631 Pediatric Nursing I (3)**

*Prerequisite:* Admission to the RODP-MSN program or permission of Coordinator

This course is designed to provide advanced practice nurses with the necessary knowledge to provide advanced practice nurses with the necessary knowledge to provide health maintenance and health promotion to well children and their families.

**NURS 5633 Pediatric Nursing II (3)**

*Prerequisite:* Admission to RODP-MSN program or permission of Coordinator

This course is designed to provide the advanced practice nurse with the necessary knowledge base to provide care for children and their families experiencing minor acute illness. Content will emphasize common minor acute illnesses typically seen in the ambulatory clinic site.

**NURS 5990 Scholarly Synthesis/Research (3)**

*Prerequisite:* NURS 5002

As a culminating experience, this course provides the student with the opportunity to complete a synthesis activity. The student may choose one of the following scholarly activities: 1) design a program; 2) write a grant proposal; 3) complete a thesis; 4) complete a scholarly project; 5) submit a manuscript for publication; 6) present at a national or regional research conference.



# Department of Professional Studies

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The mission of the Department of Professional Studies is to enhance students' professional knowledge, analytical abilities and critical thinking skills for upward mobility in their career fields.

## MASTER OF PROFESSIONAL STUDIES (M.P.S.) (33 semester hours)

The M.P.S. degree is offered through the Regent's Online Degree Program (RODP). The Master of Professional Studies, Strategic Leadership Concentration prepares students to lead in today's rapidly changing professional environment. This graduate professional studies degree consists of 33 hours of interdisciplinary coursework in the areas of leadership, communications, strategic planning and assessment, organizational structure, and research/data analysis.

### ADMISSION

**Unclassified Status** credits are accepted by the Professional Studies program. See page 24 of the Graduate Bulletin.

**Regular Admission Status** will be based on the entire academic and professional record. Applicants will be granted regular admission if the overall record (based on the below variables) indicates a high potential for success in the program.

To be eligible for regular admission status, applicants must submit a *complete* application file (see page 24 for a list of complete application requirements) and must meet the following requirements:

1. An undergraduate grade point average of at least 2.75 on a 4.0 scale from a accredited college or university.
2. An acceptable score on the GRE, generally at least 400 verbal, 500 quantitative and a 4.0 on analytical writing.

Applicants with five or more years of professional work experience may submit a portfolio in lieu of

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the GRE. The portfolio is to include: a resume; a 500 to 600 word essay detailing the reasons for wanting to enter the MPS program and discussing how the program will help the applicant achieve personal and professional goals. Other items that an applicant may include in the portfolio include a description of professional responsibilities, professional achievements and professional awards/recognitions. The portfolio material must be submitted as a packet, not mailed separately.

Applicants must also submit three sealed letters of professional reference.

## Conditional Admission.

Applicants who do not meet the requirements for unconditional admission may be admitted conditionally if their entire academic and professional records indicate potential for success in the program. Conditions may include, but are not limited to, taking prerequisite undergraduate courses, enrolling in specified graduate-level courses, and achieving a specific grade point average.

## Required Core

PRST 5100/6100/7100 Professional Environment Issues and Ethics .....	3
PRST 5200/6200/7200 Globalization and the Professions .....	3
PRST 5300/6300/7300 Research Methods .....	3

For the Strategic Leadership concentration, students will complete seven of the following courses, including at least one course from each of the five subject areas.

### 1. Leadership Theory

PRST 5500/6500/7500 Foundations of Leadership .....	3
LDSP 5000/6000/7000 Current Issues and Cases in Leadership .....	3
ELPA 5560/6560/7560 Small Group Leadership .....	3

### 2. Research/Data Analysis

QM 5770/6770/7770 Computer-Based Decision Modeling .....	3
PRST 5600/6600/7600 Statistical Analysis .....	3

### 3. Organizational Structure and Change

PADM 5310/6310/7310 Leadership in Organizations .....	3
PRST 5800/6800/7800 Organizational Skills and Development .....	3

### 4. Communication

COMM 5110/6110/7110 Leadership and Communication .....	3
JOUR 5450/6450/7450 Public Relations Management .....	3
PRST 5700/6700/7700 Conflict Management and Negotiation .....	3

### 5. Strategic Planning and Assessment

TECH 5105/6105/7105 Project Planning and Scheduling .....	3
MGMT 5040/6040/7040 Human Resources Management .....	3

## Professional Project

The Master of Professional Studies program requires every student to complete a professional project as the culminating experience in earning the degree.

PRST 5998/6998/7998 Professional Project .....	3
<b>Total: .....</b>	<b>33</b>

## COURSE DESCRIPTIONS

### **COMM 5110 Leadership and Communication (3)**

This course focuses on leadership as a function of communication behavior. Through discussion, cases and exercises, participants will explore effective communication strategies within an organizational setting. The course will cover team leadership skills, rhetorical sensitivity, charisma and practical suggestions for improving leadership effectiveness.

### **ELPA 5560 Small Group Leadership (3)**

Through activities in this course, students will explore their leadership skills specifically related to forming compatible achieving groups capable of completing tasks to complement the organizational vision. Students will examine the classic and contemporary literature on topics effecting groups such as conflict, collaboration, negotiation, power issues, decision making, compromise strategies, and team building.

### **JOUR 5450 Public Relations Management (3)**

This program introduces many of the key aspects of public relations management through the readings, and understanding of, public relations principles and case studies.

### **LDSP 5000 Current Issues and Cases in Leadership (3)**

Based on a global and cross-discipline perspective, this course provides a study of the current trends and practices in public and private sector leadership. Students will read and discuss current news, research, and case studies and will be required to complete independent and collaborative projects. Instruction will be provided on where to track trends in leadership and how to use the case method. Specific topics may vary depending upon the current trends but will generally include personal mastery and leadership development, leading organizations into the future, values-based leadership and corporate citizenship, collaborative leadership, global leadership and diversity, stakeholder relations, knowledge management, a comparative study and the roles of leaders in business, public, and nonprofit (civil society) organizations, leadership and the grassroots and board levels, the impact of technology on leadership.

### **PRST 5100 Professional Environment: Issues and Ethics (3)**

This course serves as an introduction to the discipline of ethics and values. This class explores the various theories and practices that have led to, and continue to dominate the study of ethics and values in public service. Students will display their knowledge of ethics and values in various reading, writing and oratorical assignments throughout the semester.

### **PRST 5200 Globalization and the Professions (3)**

The purpose of this course is to assess the impact of globalization on professional life. The course examines globalization as it relates to commerce, information flow, mass media, government, health care and education.

### **PRST 5300 Research Methods (3)**

The study and application of research methods appropriate to professional studies. The course will provide a general introduction to research methods, as well as providing practical exposure to problem statements, Literature Reviews, Writing the Research Proposal, and Organization of the Research Report. Quantitative and Qualitative Research methodologies will be briefly covered in preparation for the later courses in these areas.

### **PRST 5500 Foundations of Leadership (3)**

Students study leadership from a historical and contemporary perspective. Topics cover historical development, leadership theories, personal assessment, values and ethics, motivation, power, fellowship, group dynamics, diversity, controversy with civility, change process, and citizenship.

## 130 Department of Professional Studies

### **PRST 5600 Statistical Analysis (3)**

*Prerequisite:* PRST 5300 *Research Methods*

This course explores analytical decision making including statistics, quantitative methods, and other optimization and simulation models.

### **PRST 5700 Conflict Management and Negotiation (3)**

This course presents negotiation theory, strategies and styles within an employment context. A different topic will be presented each week. In addition to the theory and exercises presented in class, students practice negotiating with role-playing simulations in threaded discussions and chat. Students also learn how to negotiate in difficult situations, which include abrasiveness, racism, sexism, whistle blowing, and emergencies. The course covers conflict management from two perspectives. From a first party perspective students will be directly engaged. As a third party, students will develop and enhance your skills in helping the system change as a result of a dispute.

### **PRST 5800 Organizational Change Skills (3)**

Analysis of theory, practice and skills involved in leading organizational change, including: aligning change with the organizational strategy, understanding changes as part of a system, understanding the dynamics of and managing resistance to change, creating a vision to inspire others to become a part of the change process, the use of goal setting, feedback and incentives to promote change, and aligning individual's roles to support change. The course will blend learning from the texts and skill building.

### **PRST 5998 Professional Project (3)**

The professional project is the last requirement for the Master of Professional Studies Degree, serving as the integrative culmination of the program of study. It should be a substantial piece of independent research or a significant professional project that is logically consistent with the theme and content of the program of study. Student's work should demonstrate familiarity with and understanding of a body of professional literature to a specific topic. The project should grow out of the program of study and should demonstrate the student's ability to use the knowledge gained from this program.

### **PRST 5770 Computer-Based Decision Modeling (3)**

*Prerequisite:* PRST 5300 *Research Methods*

The best managers know when to use mathematical tools to support or give insight into a decision. There are many times when the complexity of a decision is such that we as humans are unable to take into account the breadth and/or depth of the problem. Fortunately, computers play an important supporting role in making these decisions, allowing us to focus on the algorithms and the results, not the tedium of the mathematics. The combination of mathematical management tools and computers to solve business problems is the focus of this class. This course is not about learning Excel skills—it is about modeling and analyzing managerial problems on spreadsheets. Working knowledge of Excel will be assumed so the focus is on the modeling aspects. However, one does not need to be an expert Excel user to benefit from this course. To the contrary, the spreadsheet modeling experience in this course will enhance not only analytical problem solving capabilities but also spreadsheet skills of even a development of add-ins and tools with which a typical Excel user may not be familiar. This course will introduce and apply some of these advanced tools.

### **TECH 5105 Project Planning and Scheduling (3)**

Contemporary methods used in project planning and scheduling; emphasis on critical path method (CPM) with computer application; solution of actual problems stressed. This graduate-level course has a required test that includes a trial version of MS Project Software that will be used during the semester. The course is project based..



# Department of Psychology

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## **FACULTY:**

Stuart Bonnington, LuAnnette Butler, Samuel Fung, Charles Grah, Kevin Harris, Brian Hock, Uma Iyer, Nicole Knickmeyer, Paul Nicodemus, Leigh Schmitt, Stephen Truhon, Charles Woods, and Nanci Woods

## **ADMISSION**

**Unclassified Status** is not granted to graduate students in the Department of Psychology.



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**Regular Admission Status** is offered on a selective basis. Review of *completed* fall applications begins March 1. Later applications will be considered based upon openings. Applicants may only be considered for regular admission once they have submitted a complete application file (see page 23 for a list of complete application requirements) and have met all of the following entrance requirements:

1. A bachelor's degree in any field with a minimum cumulative GPA of 2.5 on undergraduate work taken as part of a bachelor's degree.
2. A minimum GRE Verbal score of 300.
3. A minimum GRE Quantitative score of 300.
4. A calculated score of 2000 or greater based on the following formula:  $(\text{GPA} \times 400) + (\text{GRE Verbal} + \text{GRE Quantitative}) > 2000$ .

**All four conditions** must be satisfied to be offered regular admission.

**Conditional Admission Status** may be granted to an applicant who fails to meet any of the first three conditions, but whose calculated score using the formula in requirement **4** is 2000 or above.

In addition to the application requirements listed on page 24 of the bulletin, applicants to the community and school concentrations must submit a two page typewritten personal statement. Lastly, this statement should address any qualities, experiences, or skills that make the applicant well-suited for the counseling profession.

**Prerequisites:** 18 hours of undergraduate psychology courses are required of all applicants. Applicants to the Department of Psychology must be formally admitted to the department before they can enroll in classes. Any updates or changes to admission requirements may be found at [www.apsu.edu/psychology/grad.aspx](http://www.apsu.edu/psychology/grad.aspx)

The Psychology Department teaches students the empirical approach to understanding the mind and behavior within an environmental and cultural context. We challenge our undergraduate and graduate students to develop analytical and critical thinking skills necessary to become life-long learners as part of a comprehensive liberal arts education. We encourage our students to apply their knowledge of research and scholarship as ethical and productive members of the community. We serve the university's overall mission by contributing to a liberal arts education, by providing concentrated programs of study in psychology, and by contributing to the success of other programs of study. The vision of the psychology department is to be recognized throughout the region for the quality of its academic programs.

### THESIS

Requirements for thesis are stated on page 31.

## MASTER OF ARTS (M.A.)

### PSYCHOLOGY (M.A.) (34 semester hours offered online)

The prerequisite for pursuing either the M.A. or M.S. degrees are 18 hours in psychology, which is equivalent to a minor. In addition to the above criteria for admission, applicants to the I/O Psychology program are encouraged to submit a personal letter or statement of intent. Students should plan a specified program with their graduate committees. If seeking a master's degree in psychology in any of these concentrations, candidates must request admission to the candidacy before completing 15 hours of graduate course work.

### INDUSTRIAL/ORGANIZATIONAL PSYCHOLOGY CONCENTRATION

The industrial/organizational (I/O) psychology concentration will educate students to design, develop, implement and evaluate psychologically based human resources interventions in organizations. The scientist-practitioner model will be employed in the belief that effective practice is grounded in a solid exposure to research. The primary goal of the program is to prepare graduates for entry-level positions as "master's level I/O practitioners" in business, industry or government. The program has been developed in accordance with the Guidelines for Education and Training at the master's level in Industrial/

Organizational Psychology published by Division 14 of the American Psychological Association. Prerequisites: 18 hours of undergraduate psychology courses, which should include a course in industrial and organizational psychology. Other courses may include social psychology, learning cognition, personality, statistics, research methods and measurements. Possible changes in requirements may significantly alter this program of study. Please consult with the Program Coordinator of Industrial/Organizational Psychology for current information. **Go to [www.apsu.edu/ioprogram](http://www.apsu.edu/ioprogram) for the latest information.**

**Foundation courses**

PSY 5000 Research Methods and Statistics in Psychology	3
PSY 5270 Foundations of Applied Psychology	3
PSY 5575 Applied Measurement in I/O Psychology	3
PSY 5501 Orientation to Industrial/Organizational Psychology	1

**I/O Psychology Core:**

PSY 5510 Performance Management	3
PSY 5520 Personnel Assessment and Selection	3
PSY 5540 Training and Development	3
PSY 5550 Leadership and Organizational Change	3
PSY 5560 Organizational Psychology	3
PSY 5580 Personnel Psychology	3

**Research**

PSY 5950 Research Paper*	3*
or	
PSY 5960 Applied Research Paper*	3*
and	
Electives	3*
or	
PSY 5990 Thesis	6

**Total: . . . . .34**

**\* Students who elect the research paper or applied research paper options, must complete one elective course. Electives may come from the psychology department or other departments offering graduate programs. Specific courses must be approved by the I/O psychology program coordinator or the student's major professor. PSY 5730 Practicum in Industrial/ Organizational Psychology may be taken as an elective course.**

**MASTER OF SCIENCE (M.S.) IN COUNSELING**

**COUNSELING CONCENTRATIONS**

There are two concentrations in counseling: Community Counseling or School Counseling. The prerequisite for pursuing this degree is 18 hours of psychology or psychology related courses that should include: general psychology, abnormal psychology, human development, and statistics. Candidates should plan a specified program with their graduate committees. If seeking a master's degree the applicant counseling in either of these concentrations must request admission to candidacy before completing 9 hours of graduate course work.

Student Conduct: Students enrolled in the counseling programs are expected to adhere to the American Counseling Association Code of Ethics. Violations of that code may result in suspension or dismissal from the program.

**COMMUNITY COUNSELING CONCENTRATION**

The community counseling concentration prepares students to work in a variety of community agency settings and/or eventual private practice. Students completing this concentration will have met the educational requirements for licensure in Tennessee as a Licensed Professional Counselor with Mental

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Health Service Provider status. Possible changes in requirements may significantly alter this program of study. Please consult with the Program Coordinator of Community Counseling for current information.

<b>Required:</b>	<b>Hours</b>
PSY 5000 Research Methods and Statistics in Psychology .....	3
PSY 5080 Advanced Abnormal Psychology .....	3
PSY 5090 Social and Community Psychology .....	3
PSY 5110 Lifespan Development .....	3
PSY 5190 Psychological Assessment .....	3
PSY 5400 Theories of Counseling .....	3
PSY 5410 Counseling Techniques .....	3
PSY 5411 Skill Development in Counseling .....	3
PSY 5420 Advanced Counseling Techniques .....	3
PSY 5421 Advanced Skill Development in Counseling .....	3
PSY 5430 Group Theories and Techniques .....	3
PSY 5440 Diversity Issues in Counseling .....	3
PSY 5600 Theories and Counseling in Career Development .....	3
PSY 5720 Internship in Community Counseling .....	6
PSY 6010 Professional Seminar - Counseling .....	3

<b>Research:</b>	
PSY 5950 Research Paper .....	3
or	
PSY 5990 Thesis .....	6

**Two to three courses should be taken from the following:**

PSY 5010 Death, Dying, and Bereavement .....	3
PSY 5040 Behavior Modification .....	3
PSY 5050 Applied Psychopharmacology .....	3
PSY 5060 Group Dynamics .....	3
PSY 5320 Learning and Behavioral Disorders .....	3
<b>Total:</b> .....	<b>60-63</b>

### SCHOOL COUNSELING CONCENTRATION

The school counseling concentration is designed to prepare graduates for school counseling positions at elementary, middle/junior high and high school levels. Graduates will meet the current licensing requirements for the Tennessee Board of Education. The curriculum requirements include coursework, a 600-hour internship, school observation hours for those who have not taught, and a thesis or research paper. Possible changes in requirements may significantly alter this program of study. Please consult with the Program Coordinator of School Counseling for current information.

<b>Required:</b>	<b>Hours</b>
PSY 5000 Research Methods and Statistics in Psychology .....	3
PSY 5110 Lifespan Development .....	3
PSY 5190 Psychological Assessment .....	3
PSY 5400 Theories of Counseling .....	3
PSY 5410 Counseling Techniques .....	3
PSY 5411 Skill Development in Counseling .....	3
PSY 5420 Advanced Counseling Techniques .....	3
PSY 5421 Advanced Skill Development in Counseling .....	3
PSY 5430 Group Theories and Techniques .....	3
PSY 5440 Diversity Issues in Counseling .....	3
PSY 5600 Theories and Counseling in Career Development .....	3
PSY 5640 Practicum in School Counseling .....	2*
PSY 5725 Internship in School Counseling .....	6

**Research:**

PSY 5950 Research Paper .....	3
or	
PSY 5990 Thesis .....	6
PSY 6015 Foundations of School Counseling .....	3

**One course should be taken from the following:**

PSY 5050 Applied Psychopharmacology .....	3
PSY 5090 Social and Community Psychology .....	3
PSY 5010 Death, Dying and Bereavement .....	3
PSY 5040 Behavior Modification .....	3
PSY 5080 Advanced Abnormal Psychology .....	3
PSY 5320 Learning and Behavioral Disorders .....	3

**Total: .....48-53**

**\*Required for students with no teaching experience as determined by program coordinator.**

**Possible changes in Tennessee licensure requirements or accreditation may significantly alter this program of study. Please consult with the Coordinator of Community Counseling or Coordinator of School Counseling for current information.**

## **EDUCATION SPECIALIST PROGRAMS OF STUDY**

### **EDUCATION SPECIALIST (Ed.S.) (32-39 semester hours)**

The Education Specialist program is designed to permit students to achieve a degree level higher than the master's.

The psychology department offers one concentration, School Counseling, under the Educational Specialist Programs of Study. The School Counseling Ed.S. consists of 32 to 33 hours of course work beyond the master's degree. Possible changes in requirements may significantly alter this program of study. Please consult with the Program Coordinator of School Counseling for current information.

**Required Core:**

**Hours**

EDUC 6500 Curriculum Improvement and Construction .....	3
EDUC 6800 Seminar on Teacher Effectiveness .....	3
or	
PSY 5070 Introduction to Educational Psychology .....	3
EDUC 5611 Educational Computer Applications .....	3
or	
EDUC 5612 Computers for School Administrators .....	3
SPED 5550 Trends and Issues in Special Education .....	3
or	
SPED 5750 Classroom Management of Disabled Learners .....	3
or	
PSY 5320 Learning and Behavioral Disorders .....	3
EDUC 6050 Seminar on Research .....	3
or	
PSY 5000 Research Methods and Statistics in Psychology .....	3
EDUC 6990 Field Study .....	4
or	
PSY 6990 Field Study .....	4

**Total: .....18-19**

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### SCHOOL COUNSELING

#### Concentration Requirements:

EDUC 5780 School Law and Ethics .....	3
or	
EDUC 6500 Seminar on Curriculum Improvement and Construction .....	3
or	
PSY 5090 Social and Community Psychology .....	3
PSY 5320 Learning and Behavioral Disorders .....	3
PSY 5430 Group Theories and Techniques .....	3
PSY 5725 Internship in School Counseling .....	6
<b>Total: .....</b>	<b>33-34</b>

**\*Possible changes in Tennessee licensure requirements or accreditation may significantly alter this program of study. Please consult with the Coordinator of School Counseling for current information.**

### COURSE DESCRIPTIONS:

#### **PSY 5000 Research Methods and Statistics in Psychology (3)**

*Prerequisite: Acceptance in Psychology Graduate Program and permission of instructor.*

An introduction to research design and statistical methods in Psychology. Topics include experimental, quasi-experimental, and correlational methods; measurement and sampling; descriptive statistics; inferential statistics for differences between sample means; correlation and regression; non-parametric statistics.

#### **PSY 5010 Death, Dying and Bereavement (3)**

*Prerequisite: Acceptance in Psychology Graduate Program and permission of instructor.*

An overview of death issues from a multicultural, developmental perspective. Topics covered include changing attitudes, the American death system, death across the lifespan, coping, supporting caregivers, ethical/legal issues, funeral and memorialization practices.

#### **PSY 5020 Human Development: Adult and Aging (3)**

*Prerequisite: Acceptance in Psychology Graduate Program and permission of instructor.*

The scientific study of human development in the adult years. Attention will be given to continuity and change in social, emotional, and intellectual functioning and how support systems influence growth and decline.

#### **PSY 5040 Behavior Modification: Theories and Practice (3)**

*Prerequisite: Acceptance in Psychology Graduate Program and permission of instructor.*

Emphasis is placed on the theories, principles and techniques of cognitive and behavioral management for use in schools, clinics, hospitals and agencies.

#### **PSY 5050 Applied Psychopharmacology (3)**

*Prerequisite: Acceptance in Psychology Graduate Program and permission of instructor.*

An introduction to psychopharmacology that will examine prescription, legal and illegal drug effects on the brain and behavior, including withdrawal and abuse. Clinical, legal, and ethical aspects will also be discussed. A NIH grant proposal will also be taught and evaluated.

#### **PSY 5060 Group Dynamics (3)**

*Prerequisite: Acceptance in Psychology Graduate Program and permission of instructor.*

Analysis of the nature and origin of small groups and interaction processes. Emphasis on methodology, group development, conflict, group think, decision making, leadership and task performance.

### **PSY 5070 Introduction to Educational Psychology (3)**

*Prerequisite: Acceptance in Psychology Graduate Program and permission of instructor.*

Provides prospective teachers and understanding of the way student learn and develop. The learning process, its determining conditions and its results will be emphasized. The course will also provide an overview of child and adolescent development as it relates to student behavior. Instructional strategies and assessment will also be covered. Individual research projects in a specific topic relevant to educational psychology is required.

### **PSY 5080 Advanced Abnormal Psychology (3)**

*Prerequisite: Acceptance in Psychology Graduate Program and permission of instructor*

Diagnostic issues relevant to current diagnostic typologies, DSM-IV, will be reviewed. Emphasis will be on etiology from various theoretical perspectives, differential diagnosis and treatment.

### **PSY 5090 Social and Community Psychology (3)**

*Prerequisite: Acceptance in Psychology Graduate Program and permission of instructor.*

The mutual interaction of individuals with social institutions and the dynamics of behavior in a social context.

### **PSY 5100 Advanced Physiological Psychology (3)**

*Prerequisite: Acceptance in Psychology Graduate Program and permission of instructor.*

An in-depth study of the structures of the brain and their relationship to and control of behavior. Emphasis is placed upon current research findings.

### **PSY 5110 Life-span Development (3)**

*Prerequisite: PSY 3100 or PSY 3110, acceptance in Psychology Graduate Program, and/or permission of instructor.*

The scientific study of human development across the life-span through examination of theoretical and empirical materials. The emphasis is on continuity and change in the physical, cognitive and psychosocial domains.

### **PSY 5120 Human Factors (3)**

*Prerequisite: Acceptance in Psychology Graduate Program and permission of instructor.*

An introduction to the basic topics in the field of Human Factors Engineering. The course addresses human functional limitations in areas such as sensation and perception, learning and memory, motor skills and ergonomics. How this knowledge is applied toward the optimal design of instruments, equipment and the workplace is emphasized.

### **PSY 5140 Advanced Educational Psychology (3)**

*Prerequisites: PSY 3130 or equivalent, acceptance in Psychology Graduate Program, and/ or permission of instructor.*

Planned for all school personnel. Emphasis is on the application of research in the behavioral science to practical school situation, including assessment of student abilities, program planning, conditions of learning, evaluation of achievement and classroom interaction.

### **PSY 5190 Psychological Assessment (3)**

*Prerequisites: Acceptance in Psychology Graduate Program and permission of instructor*

The distinction between psychometric testing and psychological assessment is emphasized. Attention is given to the role of the psychologist in a variety of work environments, methods of assessment and integration of data obtained through the assessment process.

### **PSY 5250 History and Systems of Psychology (3)**

*Prerequisite: Acceptance in Psychology Graduate Program and permission of instructor.*

Development of psychology from the philosophical antecedents to its present status as a science and a profession. Each system of ideas, which has contributed to the development of psychology, will be studied and evaluated.

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### **PSY 5270 Foundations of Applied Psychology (3)**

An overview of selected areas within the discipline of scientific psychology that forms a foundation for advanced study in specific areas of applied psychology. Topics to be emphasized include cognition, learning, social psychology, personality, intelligence, motivation, and emotion.

### **PSY 5300 Learning and Cognition (3)**

*Prerequisite: Acceptance in Psychology Graduate Program and permission of instructor.*

An advanced course which reviews current research and theory on cognitive processes and components of learning. Topics include: principles of learning, concept formation, reasoning, problem solving, attention and psycholinguistics.

### **PSY 5320 Learning and Behavioral Disorders (3)**

*Prerequisite: Acceptance in Psychology Graduate Program and permission of instructor.*

Overview of theories, etiological factors, assessment and treatment of learning disabilities and behavioral disorders. Educational and psychological treatment alternatives are emphasized.

### **PSY 5380 Military Psychology (3)**

*Prerequisite: Permission of instructor.*

This course provides a survey of the major areas in military psychology. Principal topics include: leadership training, persuasion and propaganda, human factors engineering, selection, classification and assignment, optimizing human performance under adverse conditions, ethnic diversity and gender issues, clinical and consulting activities and careers in military psychology.

### **PSY 5400 Theories of Counseling (3)**

*Prerequisite: Acceptance in Psychology Graduate Program and permission of instructor.*

The philosophy and theories of counseling, the roles and responsibilities of counselors, ethical practices of counselors and current issues in counseling are covered as well as issues related to the therapeutic atmosphere.

### **PSY 5410 Counseling Techniques (3)**

*Prerequisites: Admission to Community Counseling or School Counseling Programs, PSY 5400, and permission of instructor.*

*Co-requisite: Must be taken concurrently with PSY 5411.*

Didactic and experimental methods to develop both counseling and consultation skills necessary in a multicultural society.

### **PSY 5411 Skill Development in Counseling (3)**

*Prerequisites: Admission to Counseling, PSY 5400, and permission of instructor.*

*Co-requisite: Must be taken concurrently with PSY 5410.*

The application of skills learned in PSY 5410 involving counseling sessions. Students receive weekly supervision of counseling sessions. Progress will be monitored by tape review, live supervision and weekly supervisory review.

### **PSY 5420 Advanced Counseling Techniques (3)**

*Prerequisite: PSY 5410 with a grade of "B" or better and permission of instructor.*

*Co-requisite: Must be taken concurrently with PSY 5421.*

Refinement of counseling skills. Some emphasis on areas of special and multicultural concerns included in individual and group processes.

### **PSY 5421 Advanced Skill Development in Counseling (3)**

*Prerequisite: PSY 5410 and PSY 5411 with a grade of "B" or better and permission of instructor.*

*Co-requisite: Must be taken concurrently with PSY 5420.*

Further application of counseling skills learned in PSY 5410 and PSY 5420 involving practice counseling sessions and weekly supervision. Counseling sessions will be video taped. Supervision will take place weekly with some live supervision.



### **PSY 5430 Group Theories and Techniques (3)**

*Prerequisites:* PSY 5400, PSY 5410, PSY 5411 and permission of instructor

Students will facilitate or co-facilitate a weekly personal growth group under the supervision of the instructor. Various techniques of group facilitation for both structured and unstructured groups will be taught and evaluated within supervision sessions. Supervision will occur each week prior to group counseling. Students are required to be a member of a group.

### **PSY 5440 Diversity Issues in Counseling (3)**

*Prerequisite:* Acceptance in Psychology Graduate Program and permission of instructor.

An understanding of counseling with diverse populations, counseling issues that pertain to race, gender, class, lifestyle, ethnicity, theoretical frameworks and research in cross-cultural counseling.

### **PSY 5500 Industrial and Organizational Psychology (3)**

*Prerequisite:* Acceptance in Psychology Graduate Program and permission of instructor.

Advanced survey course covering the major topics within the field of I/O psychology including employee selection, training and development, performance appraisal, job analysis leadership, work motivation and organizational development. The treatment of these topics will emphasize methodological, measurement and data analysis practices in the field.

### **PSY 5501 Orientation to Industrial/Organizational Psychology (1)**

*Prerequisites:* Acceptance in I/O Psychology Graduate Program and permission of instructor.

Addresses academic and professional issues related to the study and practice of I/O psychology. Topics to be addressed include historical foundations of the field, links between I/O psychology and psychological science, career paths, scholarly and practitioner associations and publications, resume preparation, internship search strategies, and orientation to the M.A. program.

### **PSY 5510 Performance Management (3)**

*Prerequisites:* Acceptance in I/O Psychology Graduate Program and/or permission of instructor.

Measurement of processes related to performance appraisal will be explored. Topics to be studied include performance requirements of jobs, job performance criteria, contextual performance and the cognitive, affective and administrative factors related to designing systems for measuring and managing job performance.

### **PSY 5520 Personnel Assessment and Selection (3)**

*Prerequisites:* Acceptance in I/O Psychology Graduate Program and/or permission of instructor.

Studies the process of gathering job-related data about individuals for the purpose of making employment decisions. Topics to be explored include issues in selection, recruitment, test and non-test selection techniques, employment decision making and validation strategies.

### **PSY 5540 Training and Development (3)**

*Prerequisites:* Acceptance in I/O Psychology Graduate Program and/or permission of instructor.

Studies the process of designing, developing, implementing and evaluating training programs. Topics to be explored include the instructional systems design model, motivation to learn, principles of adult learning, instructional techniques, transfer of training and program evaluations.

### **PSY 5550 Leadership and Organizational Change (3)**

*Prerequisites:* Acceptance in I/O Psychology Graduate Program and/or permission of instructor.

Studies the process of leadership within organizations and the role leadership plays in bringing about organizational change. Leadership is explored through traditional approaches including trait, behavioral, contingency and transformational perspectives. Organizational change is explored using a systems approach focusing on needs assessment, problem diagnosis, organizational interventions and evaluation.



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### **PSY 5560 Organizational Psychology (3)**

*Prerequisites: Acceptance in I/O Psychology Graduate Program and/or permission of instructor.*

Studies the causes and consequences of work-related attitudes and behaviors. Topics to be addressed include levels of analysis, job satisfaction, organizational commitment, organizational citizenship behavior, fairness, stress, motivation, turnover, customer service and work teams.

### **PSY 5575 Applied Measurement in Industrial/Organizational Psychology (3)**

*Prerequisite: PSY 5000, acceptance in I/O Psychology Graduate Program and permission of instructor.*

Addresses basic measurement issues and concepts including reliability, content and criterion-related validity, construct validity, psychological scaling and questionnaire design, item analysis, validity generalization and meta-analysis, ethical issues in testing, and the latest advances in psychological measurement. Related statistical comments will also be addressed.

### **PSY 5580 Personnel Psychology (3)**

*Prerequisites: Acceptance in I/O Psychology Graduate Program and/or permission of instructor.*

The course addresses the major areas within the field of personnel or industrial psychology including job analysis, job evaluation, recruitment, models of job performance, personnel selection, training and development, and performance appraisal.

### **PSY 5600 Theories and Counseling in Career Development (3)**

*Prerequisite: Acceptance in Psychology Graduate Program and permission of instructor.*

A survey of theories of career development, methods of developing a career information program and procedures for providing personal, social, educational and vocational information are included.

### **PSY 5640 Practicum in School Counseling (2)**

*Prerequisites: Appropriate courses and permission of instructor*

Supervised experience in counseling and guidance for those who are preparing for school guidance programs. Periods must be reserved for conferences with supervisors and college instructors. (180 contact hours).

### **PSY 5720 Internship in Community Counseling (3-6)**

*Prerequisite: Appropriate courses and permission of instructor*

Supervised internship in an approved setting for a minimum of 600 hours. The intern is responsible primarily to the agency supervisor but reports to the university supervisor at specified intervals.

### **PSY 5725 Internship in School Counseling (3-6)**

*Prerequisite: Completion of all required classes for school counseling.*

Supervised internship in approved school settings (elementary, middle, high school) for a minimum of 600 hours. The intern is responsible primarily to the school counselors but will report to the university supervisor at specified intervals.

### **PSY 5730 Practicum in Industrial and Organizational Psychology (3)**

Individual on-site work experience designed to provide supervised application of competencies acquired in the program of study. Supervision by field and university personnel. (180 contact hours).

### **PSY 5810 Independent Study (3)**

*Prerequisite: Acceptance in Psychology Graduate Program and permission of instructor.*

Permits the advanced student to pursue in-depth study of topics of special interest.

### **PSY 5820 Independent Study (3)**

*Prerequisite: Acceptance in Psychology Graduate Program and permission of instructor.*

Permits the advanced student to pursue in-depth study of topics of special interest.

### **PSY 5840 Advanced Statistical Analysis (3)**

*Prerequisite:* Acceptance in Psychology Graduate Program, PSY 5000 or equivalent course, and permission of instructor.

Theory and application of advanced univariate and multivariate statistical procedures. Topics include factorial analysis of variance, analysis of covariance, multivariate analysis of variance, multiple regression, path analysis, and factor analysis.

### **PSY 5850 Independent Study (1)**

*Prerequisite:* Acceptance in Psychology Graduate Program and permission of instructor.

Permits the advanced student to pursue in-depth study of topics of special interest.

### **PSY 5860 Independent Study (1)**

*Prerequisite:* Acceptance in Psychology Graduate Program and permission of instructor.

Permits the advanced student to pursue in-depth study of topics of special interest.

### **PSY 5950 Research Paper (3)**

*Prerequisite:* Acceptance in Psychology Graduate Program and permission of instructor.

The student registers for three hours of research to develop a complete proposal for further research or the three hours may culminate in the completion of a research paper sufficient to meet departmental and graduate school requirements.

### **PSY 5960 Applied Research Paper in Industrial/Organizational Psychology (3)**

The student would identify one or more human resource-related problems being faced by an organization. The student would review the relevant academic literature related to the problem and prepare a report for the organization. The report would review the research literature and culminate with a set of recommendations that flow from that literature. Could be taken in lieu of PSY 5950 or PSY 5990.

### **PSY 5990 Thesis (3-6)**

*Prerequisite:* Acceptance in Psychology Graduate Program and permission of instructor.

An individual research project culminating in a written and oral presentation of the research conducted. After identifying a problem, the student may collect original data, analyze data, or critically analyze the results of research published in the professional literature. The student must add to the research literature by offering sound original data or a meta-analysis.

### **PSY 5991 Research Requirement Completion (1)**

*Prerequisite:* Acceptance in Psychology Graduate Program and permission of instructor.

For students not fulfilling graduate school research literacy requirement within one year after scheduled completion of thesis, field study report, research project paper, or research literacy paper. Enrollment required each subsequent semester. Tuition and fees for one credit hour must be paid every semester until research requirement is met.

### **PSY 6010 Professional Seminar-Counseling (3)**

*Prerequisite:* Acceptance in Psychology Graduate Program and permission of instructor.

Mental health delivery systems, legal and ethical responsibilities, DSM-IV classifications and professional issues are emphasized. Readings, field trips and special projects are required.

### **PSY 6015 Foundations of School Counseling (3)**

*Prerequisite:* Acceptance in Psychology Graduate Program, PSY 5400, PSY 5410, PSY 5411, and permission of instructor.

This course explores historical and contemporary issues facing professional school counselors. School systems, professional identity, effective team membership with pre-Kindergarten-12 educational and support staff, client, parental, and community needs, leadership strategies, conducting and reviewing research, knowledge and application of educational technology, and ethical and legal concerns will be addressed.

## 142 Department of Psychology

### **PSY 6040; PSY 6050; PSY 6060 (Selected Topics) (1 each)**

*Prerequisite: Acceptance in Psychology Graduate Program and permission of instructor.*

Short seminars in a variety of topics. Offered upon demand.

### **PSY 6080; PSY 6090; PSY 6100 (Selected Topics) (3 each)**

*Prerequisite: Acceptance in Psychology Graduate Program and permission of instructor.*

Longer seminars on a variety of topics. Offered upon demand.

### **PSY 6990 Field Study (4)**

*Prerequisite: Acceptance in Psychology Graduate Program and permission of instructor.*

Provides research experience related to the student's area of specialization. The research topic must be approved by the candidate's graduate committee.

# Department of Social Work

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<http://www.apsu.edu/socialwork/graddegree.htm>

## **FACULTY:**

Stephanie S. Hicks, Jocelyn S. Martin, Peter H. Stoddard

## **ADMISSION**

**Unclassified Status** is not granted to graduate students in the Department of Social Work.

**Regular Admission Status** is offered on a selective basis. Review of *completed* applications begins March 1. Later applications will be considered based upon openings. Applicants may only be considered for regular admission once they have submitted a complete application file to the College of Graduate Studies (see page 24 for a complete list of application requirements), and have met all of the following Social Work Department entrance requirements: graduation from an accredited college or university, with a bachelor's degree which includes coursework in the area of liberal arts, a cumulative GPA of 2.75 or higher, and completion of the Graduate Record Exam. Applicants to this program must also submit a separate Social Work application, available on the website at [www.apsu.edu/socialwork/graddegree.htm](http://www.apsu.edu/socialwork/graddegree.htm).

**Conditional Admission Status** is not granted to graduate students in the Department of Social Work at this time.

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## MASTER OF SCIENCE SOCIAL WORK (M.S.)

### FULL TIME PROGRAM

#### MSW FOUNDATION, 30 SEMESTER HOURS FIRST YEAR

	Hours
Fall	
SW 6000 MSW Practice I .....	3
SW 6010 HBSE (online) .....	3
SW 6020 Research I .....	3
SW 6030 Policy (online) .....	3
SW 5000 Special Topics (online) .....	3
<b>Total:</b> .....	<b>15</b>

	Hours
Spring	
SW 6100 MSW Practice II .....	3
SW 6110 Social Justice (online) .....	3
SW 6120 Research II .....	3
SW 6130 Practicum IA (200 hours) .....	3
SW 6140 Practicum IB (200 hours) .....	3
<b>Total:</b> .....	<b>15</b>

	Hours
Summer	
Optional	
SW 5000 Special Topics (online) .....	3
Optional	
SW 6140 Practicum IB (200 hours) .....	3
<b>Optional Total:</b> .....	<b>6</b>

#### FULL TIME MSW CONCENTRATION IN ADVANCED GENERALIST PRACTICE, 30 SEMESTER HOURS SECOND YEAR

	Hours
Fall	
SW 6200 Advanced Practice w Individuals .....	3
SW 6210 Advanced Families OR	
SW 6220 Advanced Groups .....	3
SW 6240 Social Policy Analysis (online) .....	3
SW 6230 Advanced Macro Practice .....	3
SW 5000 Special Topics (online) .....	3
<b>Total:</b> .....	<b>15</b>

	Hours
Spring	
SW 6300 Empirical SW Practice .....	4
SW 5000 Special Topics (online) .....	3
SW 6310 Practicum IIA (250 hours) .....	4
SW 6320 Practicum IIB (250 hours) .....	4
<b>Total:</b> .....	<b>15</b>

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Summer	Hours
Optional	
SW 5000 Special Topics (online) .....	3
Optional	
SW 6320 Practicum IIB .....	4
<b>Optional Total: .....</b>	<b>7</b>
	FOR SUMMER GRADUATES

### **PARTTIME PROGRAM**

#### **MSW FOUNDATION, 30 SEMESTER HOURS**

Fall - First Year	Hours
SW 6000 MSW Practice I .....	3
SW 6010 HBSE (online) .....	3
<b>Total: .....</b>	<b>6</b>

Spring - First Year	Hours
SW 6100 MSW Practice II .....	3
SW 6110 Social Justice (online) .....	3
<b>Total: .....</b>	<b>6</b>

Summer - First Year	Hours
SW 5000 Special Topics .....	3
<b>Total: .....</b>	<b>3</b>

Fall - Second Year	Hours
SW 6020 Research I .....	3
SW 6030 Policy (online) .....	3
<b>Total: .....</b>	<b>6</b>

Spring - Second Year	Hours
SW 6120 Research II .....	3
SW 6130 Practicum IA (200 hours) .....	3
<b>Total: .....</b>	<b>6</b>

Summer - Second Year	Hours
SW 6140 Practicum IB (200 hours) .....	3
<b>Total: .....</b>	<b>3</b>

#### **MSW CONCENTRATION IN ADVANCED GENERALIST PRACTICE, 30 SEMESTER HOURS**

Fall - First Year	Hours
SW 6200 Advanced Practice w Individuals .....	3
SW 6240 Social Policy Analysis (online) .....	3
<b>Total: .....</b>	<b>6</b>

Spring - First Year	Hours
SW 5000 Special Topics (online) .....	3
SW 5000 Special Topics (online) .....	3
<b>Total: .....</b>	<b>6</b>

Summer - First Year	Hours
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<b>Fall - Second Year</b>	<b>Hours</b>
SW 6210 Advanced Families OR	
SW 6220 Advanced Groups .....	3
SW 6230 Advanced Macro Practice .....	3
<b>Total: .....</b>	<b>6</b>

<b>Spring - Second Year</b>	<b>Hours</b>
SW 6300 Empirical SW Practice .....	4
SW 6310 Practicum IIA (250 hours) .....	4
<b>Total: .....</b>	<b>8</b>

<b>Summer - Second Year</b>	<b>Hours</b>
SW 6320 Practicum IIA (250 hours) .....	4
<b>Total: .....</b>	<b>8</b>

PART TIME STUDENTS ARE SUMMER GRADUATES

## COURSE DESCRIPTIONS:

### **SW 5000 Special Topics (3)**

*Online delivery*

Special topics in social work and social welfare. Social Work electives will be offered on a rotating basis and will reflect identified needs in the community. Subject areas to be covered by electives to include, but are not limited to: mental health, gerontology, rehabilitation, mental disabilities, family services, children and youth services, and domestic violence. May be repeated for a maximum of 15 hours. (online delivery)

### **SW 6000 MSW Practice I (3)**

A social work methods course designed to enable the student to understand and apply social work methods within the context of the generalist perspective with individuals and families.

### **SW 6010 Macro Human Behavior in the Social Environment (3)**

*Online delivery*

An introduction to the theories and knowledge of the human bio-psycho-social development including theories and knowledge about the range of social systems in which individuals live (families, groups, organizations, agencies, and communities).

### **SW 6020 Research I (3)**

This is a basic research and statistical methods course, utilizing research in general inquiry and practice evaluation in social work with the generalist perspective.

### **SW 6030 Social Welfare Policy and Services (3)**

*Online delivery*

The historical development, philosophical orientation, and analysis of U.S. social welfare policy and services, including the global context.

### **SW 6100 MSW Practice II (3)**

*Prerequisite:* SW 6000

A social work methods course designed to enable the student to understand and apply social work methods within the context of the generalist perspective with groups, agencies, and communities.

### **SW 6110 Social Justice and Equity for Multicultural Populations (3)**

*Online delivery*

An overview of the professional commitment of social work to oppressed peoples.

**SW 6120 Research II (3)**

*Prerequisite:* SW 6020

An advanced discussion of program evaluation strategies and single system design issues. The student will conduct a research project.

**SW 6130 Practicum IA (3)**

*Prerequisites:* SW 6000, 6010, 6020, 6030

A 200 hour field practicum experience within the generalist perspective. May be taken concurrently with SW 6140 Practicum IB.

**SW 6140 Practicum IB (3)**

*Prerequisites:* SW 6000, 6010, 6020, 6030

A 200 hour field practicum experience with the generalist perspective. May be taken concurrently with SW 6130 Practicum IA..

**SW 6200 Advanced Practice with Individuals (3)**

Advanced practice with individuals including client system assessment, intervention, and evaluation.

**SW 6210 Advanced Practice with Families (3)**

Advanced practice with families including client system assessment, intervention, and evaluation.

**SW 6220 Advanced Group Practice (3)**

Advanced practice with groups including client system assessment, intervention, and evaluation.

**SW 6230 Advanced Macro Practice (3)**

Advanced practice with organizations and communities including system assessment, intervention, and evaluation.

**SW 6240 Social Policy Analysis (3)**

*Online delivery*

A study of the design, implementation, and analysis of social policies and their impact on social work practice.

**SW 6300 Empirical Social Work Practice (4)**

*Prerequisites:* SW 6200, 6240; and 6210 or 6220

A seminar in the integration of theoretical perspectives and the application of research findings and empirical outcome evaluation techniques to advanced generalist social work practice.

**SW 6310 Practicum IIA (4)**

*Prerequisites:* SW 6200, 6240; and 6210 or 6220

A 250 hour field practicum experience. May be taken concurrently with SW 6320 Practicum IIB.

**SW 6320 Practicum IIB (4)**

*Prerequisites:* SW 6200, 6240; and 6210 or 6220

A 250 hour field practicum experience. May be taken concurrently with SW 6310 Practicum IIA.





# Additional Graduate Courses

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## **GEOLOGY**

### **Department of Geosciences**

#### **GEOL 5050 Geomorphology (4)**

*Prerequisite: Permission of instructor.*

An applied, systematic process approach to landform development based upon threshold concepts. The geomorphic processes emphasized include mass movements, fluvial, aeolian, glacial and karst geomorphology. Laboratory work is based upon aerial photographs, maps, field projects and computer data analysis.

#### **GEOL 577B Selected Topics in Environmental Geology (4)**

Analysis of a selected problem dealing with application of geologic concepts to regional planning, urban land use and conservation. Emphasis will be placed on student-generated field data where appropriate.

## **HUMANITIES (CREATIVE ARTS)**

#### **HUM 5000 Creativity and the Arts (3)**

Characteristics of creative people and their importance in present day society; means of fostering creativity; its application to the fine arts.

#### **HUM 5040 Workshop in Elementary Music (3)**

Individual and group projects related to music instruction in the elementary grades, including selected materials and teaching methods such as Kodaly and Orff.

#### **HUM 5060 Recent Trends in the Humanities (3)**

Incorporates philosophical trends, status studies and a projection of the humanities into future years. Study of community, state, federal and private agencies that are directly concerned with funding and encouraging the arts in American life.

## 150 Additional Graduate Courses

### LINGUISTICS

#### Department of Languages and Literature

#### **LING 506A History of the English Language (3)**

The development of the English language from its earliest stages to the present time.

#### **LING 506B Studies in Linguistics: Structure and Semantics (3)**

An investigation of current attitudes and theories in grammar, usage, semantics and morphology.

#### **LING 506C History of American English and Dialects (3)**

The diachronic evolution of American English into its various dialects from World War II to the present. The focus is also on language awareness in standard English, prejudice and discrimination in language usage, cultural diversity, gender, taboo, censorship, media and advertising.

### MATHEMATICS EDUCATION

#### College of Sciences and Mathematics

#### **MAED 500A Number and Sense and Number Theory (1)**

Students will examine issues of mathematical content and pedagogy in teaching number sense and number theory in grades K-8. The course is designed primarily for in-service teachers.

#### **MAED 500B Computation, Estimation and Measurement (1)**

Students will examine issues of mathematical content and pedagogy in teaching about computation, estimation and measurement in grades K-8. The course is designed primarily for in-service teachers.

#### **MAED 500C Patterns, Functions and Algebraic Thinking (1)**

Students will examine issues of mathematical content and pedagogy in teaching about patterns and functions to promote algebraic thinking in grades K-8. The course is designed primarily for in-service teachers.

#### **MAED 500D Geometry and Spatial Sense (1)**

Students will examine issues of mathematical content and pedagogy in teaching about geometry and developing spatial sense in grades K-8. The course is designed primarily for in-service teachers.

#### **MAED 500E Probability and Statistics (1)**

Students will examine issues of mathematical content and pedagogy in teaching about probability and statistics in grades K-8. The course is designed primarily for in-service teachers.

#### **MAED 5050 Laboratory Procedures in Elementary Mathematics (3)**

Instruction primarily in a laboratory setting discussing Piaget's developmental theory, multibase blocks, Cuisenaire rods, minicomputers, attribute blocks, geoboards, miras, tangrams, probability and problem solving.

#### **MAED 5060 Contemporary Programs in Elementary Mathematics (3)**

Discussion of contemporary programs in elementary mathematics.

#### **MAED 5300 Special Problems (3)**

*Prerequisite: Permission of instructor.*

This is an independent study to be planned to address special interests and needs of students.

**MATHEMATICS****College of Sciences and Mathematics****MATH 5010 History of Mathematics (3)**

Development of elementary mathematics and a study of the individuals who contributed to it.

**MATH 5020 Geometry for Elementary and Middle School Teachers (3)**

Informal geometry, regular polygons, tessellations, transformations, measurement, deductive reasoning, constructions, topology and solid geometry.

**MATH 5030 Problem Solving for Elementary and Middle School Teachers (3)**

An in-depth investigation of problem solving strategies and procedures, particular interests will be placed on problem solving in an algebra context.

**MATH 5040 Number Theory for Elementary and Middle School Teachers (3)**

Students will examine issues of mathematical content and pedagogy in teaching number theory in grades K-8. Topics included, but not limited to, the following: different bases, divisibility, primes, factoring, the fundamental theorem of arithmetic, modulo arithmetic, Diophantine equations, logic, graph theory, and combinatorics. The course is designed for licensed elementary or middle school teachers.

**MATH 5050 History of Mathematics for Elementary and Middle School Teachers (3)**

A study of history of number systems and elementary precalculus mathematics throughout the world. Emphasis will be placed on the viewpoint that mathematical growth is fundamentally connected with the languages, technology, governments, and individuals of the cultures with shape it.

**MATH 5060 Probability and Statistics for Elementary and Middle School Teachers (3)**

Students will examine issues of mathematical content and pedagogy in teaching probability and statistics in grades K-8. The course is designed for licensed elementary or middle school teachers.

**MATH 5070 Methods, Materials and Strategies in Teaching Mathematics (3)**

Discussion of methods, aids, and materials used in teaching mathematics and strategies for their use.

**MATH 5080 Mathematics in a Technological World (3)**

*Prerequisite: At least 21 hours of the program of study in mathematics education should be completed before this course*  
This course will explore the application of recent technologies to mathematical problem solving. It will further investigate the use of these technologies in teaching mathematics.

**MATH 5090 Research in Mathematics Education (3)**

Seminar-type course which examines current research related to teaching mathematics. Mathematics content and issues of pedagogy which arise in the research will be the major emphases in the course.

**MATH 5100 Mathematical Concepts Development (3)**

Current research related to teaching mathematics, mathematics content and issues of pedagogy.

**MATH 5110 Number Theory (3)**

Divisibility, properties of primes, analysis of congruence, quadratic residue and Diophantine analysis.

**MATH 5160 Complex Analysis (3)**

The algebra of complex numbers, properties of analytical functions, elementary functions and mapping, complex integration, power series, residues and poles and conformal mapping.

## 152 Additional Graduate Courses

### **MATH 5200 Mathematics Content and Pedagogy for Middle School (3)**

Using appropriate technology, students will investigate and apply concepts of algebra, geometry, trigonometry, probability, and calculus. The course will also address pedagogy in the middle school mathematics classroom. Field experience required.

### **MATH 5210 Topology (3)**

Sets, metric spaces, limits, continuous maps and homeomorphisms, connectedness and compact topological spaces.

### **MATH 5240 Probability (3)**

*Prerequisite:* MATH 1920 or equivalent

Mathematical introduction to probability: sample spaces; probability functions; counting techniques; conditional probability, independence, total probability and Bayes's rule; discrete and continuous random variables; expectation, median, variance; joint and conditional distributions; moment generating functions; laws of large numbers and the central limit theorem.

### **MATH 5250 Mathematical Statistics (3)**

*Prerequisite:* MATH 4240 or equivalent

A mathematical treatment of statistical topics including: properties of estimators; maximum likelihood estimation; confidence intervals; hypothesis testing; regression; analysis of categorical data; non-parametric statistics.

### **MATH 5260 Stochastic Processes (3)**

*Prerequisite:* MATH 4240 or equivalent

An introduction to stochastic processes with their applications: Poisson and compound Poisson processes; discrete and continuous time Markov chains; renewal theory; random walks and Brownian motion.

### **MATH 530A, B Special Problems (3)**

### **MATH 5350 Calculus for Teachers (3)**

Basic concepts of calculus, limits of sequences, limits of functions, continuity and differentiation and integration.

### **MATH 5450 Mathematical Models (3)**

Formation of mathematical models for problems in the biological, physical, social and management sciences. Applications of techniques from algebra, calculus, probability and other areas of mathematics to the study of these problems.

### **MATH 5460 Applied Mathematics (3)**

Analysis and solution of mathematical problems arising from scientific and industrial settings including mathematical models requiring differential equations. Writing and presentation of mathematical models and solutions.

### **MATH 5500 Modern Algebra (3)**

Relations, maps, abstract algebras, groups, rings, integral domains, order, morphisms, fields and factorization.

### **MATH 5520 Algebra for Teachers (3)**

Boolean algebras, lattices, groups and symmetries, morphisms, quotient groups, applications and examples.

### **MATH 5640 Geometry for Teachers (3)**

General methods for solutions of construction problems, geometric loci, indirect elements, similitude and homothety, properties of triangles, tritangent circles, altitudes of triangles, Euler line and nine point circle.

**MATH 5670 Numerical Analysis (3)**

Digital computer programming, finite differences, numerical integration, matrix computations, numerical solutions of non-linear systems and differential equations.

**MATH 5710 Advanced Calculus (3)**

Logic and proof, functions, cardinality, real numbers, sequences, limits, continuity, differentiation, integration, infinite series, sequences and series of function.

**MATH 577A, B Selected Topics in Mathematics (3)****MATH 5910 Topics in Mathematics (1)****MATH 5920 Topics in Mathematics (1)****MATH 5940 Mathematics Education Research Paper (3)**

*Prerequisite:* At least 21 hours of the program of study in mathematics education should be completed before this course

This course is a field project in mathematics education to be determined by the student and their chair of the student's graduate committee. The course should be taken at the end of the program of study.

**MATH 5950 Research Paper (3)****MATH 5990 Thesis (6)****PUBLIC MANAGEMENT****Department of Public Management****PM 5200 Political Theories of Social Choice (3)**

Analyzes the normative implication of public policy for modern governments, societies and organizations as they make value judgements and allocate resources. Course incorporates qualitative concerns and social responsibilities of public officials.

**PM 5300 Theory of Bureaucratic and Administration of Organization (3)**

An analysis the effects of organizational structures and administrative procedures has on policy making, implementation and evaluation is undertaken using case studies and field studies of topical and contemporary organizational issues.

**PM 5400 Public Planning (3)**

Survey of the major contemporary concepts and core elements of the development and process of Public Planning. Topical case studies and analysis of planning problems will be employed.

**SOCIOLOGY****Department of Sociology****SOC 5010 Marriage and the Family (3)**

Analysis of the family institution, its structure and function and the dynamics of social change in family interaction and organization. The process of marriage examined includes dating, courtship, mate selection, engagement and marriage. Attention to changes currently affecting the American family.

**SOC 5050 Race Relations and Minority Peoples (3)**

A survey study of minority groups and race relations in the United States. Special attention is devoted to such groups as African Americans, Native Americans, Asians and Latinos.

## 154 Additional Graduate Courses

### **SOC 5100 Popular Culture (3)**

This course examines the impact of the values, beliefs and actions promoted by popular culture (ex. movies, television, magazines, music, and fashion) on our daily lives. The course focuses on how popular culture is produced and consumed by society. The course also discusses the globalization of popular culture.

### **SOC 5140 Sociology of Deviant Behavior (3)**

Contemporary theories of deviant behavior and major types of deviance in American society. The relationship between norms, deviance and forms of social control; and between deviance, social disorder and social change.

### **SOC 5200 Crime and Delinquency (3)**

Theories of deviance as they relate to the law and methods of treatment. Emphasis on causes, types and corrective measures in criminology.

### **SOC 5300 Organizational Behavior (3)**

Development and role of complex organization in contemporary society focusing on various explanations of organizational structure, process and change.

### **SOC 5600 Sociology of Later Maturity and Old Age (3)**

The social implications of an aging population; social and personal adjustments of the aging process and resources for coping with roles and statuses of old age.

## **SPANISH**

### **Department of Languages and Literature**

### **SPAN 5000 Bibliography, Research and Criticism (3)**

Teaches students advanced techniques in bibliography, methods of research and literary criticism to be applied to graduate study of Spanish literature.

### **SPAN 510A Intensive Spanish for Graduate Research I (3)**

Spanish readings with related grammar and conversation to acquaint graduates with Spanish as a research skill; equivalent to one year of normal course work. Study abroad only.

### **SPAN 510B Intensive Spanish for Graduate Research II (3)**

A continuation of 510A, but with more emphasis in the development of communicative skills. Study abroad only.

### **SPAN 5200 History of the Spanish Language (3)**

Examines the developments of the Spanish language from its classical roots to the present time.

### **SPAN 5510 Spanish Peninsular Literature I (3)**

An in-depth study of Spanish Peninsular literature from its beginning to the 18th Century.

### **SPAN 5520 Spanish Peninsular Literature II (3)**

An in-depth study of Spanish Peninsular language from the 19th and 20th centuries.

### **SPAN 5610 Spanish American Literature I (3)**

An in-depth study of Spanish American literature from its origins to the Wars of Independence.

### **SPAN 5620 Spanish American Literature II (3)**

An in-depth study of Spanish American literature from the Wars of Independence to the present.

### **SPAN 5950 Research Paper (3)**

Through independent study, students will produce a graduate research paper in Spanish to fulfill the research requirements for the M.A.Ed. degree.





# Appendix

## APPENDIX A: REGULATIONS FOR CLASSIFYING STUDENTS IN-STATE OR OUT-OF-STATE FOR THE PURPOSE OF PAYING FEES AND TUITION

**Paragraph 1. Intent.** It is the intent that the public institutions of higher education in the State of Tennessee shall apply uniform rules, as described in these regulations and not otherwise, in determine whether students shall be classified “In-State” or “Out-of-State” for fees and tuition purposes.

**Paragraph 2. Definitions.** Wherever used in these regulations:

1. “Public higher education institution” shall mean a university or community college supported by appropriations made by the Legislature of this State.
2. “Residence” shall mean continuous physical presence and maintenance of a dwelling place within this State, provided that absence from the State for short periods of time shall not affect the establishment of a residence.
3. “Domicile” shall mean a person’s true, fixed, and permanent home and place of habitation; it is the place where he or she intends to remain and to which he or she expects to return when he or she leaves without intending to establish a new domicile elsewhere.
4. “Emancipated person” shall mean a person who has attained the age of eighteen years and whose parents have entirely surrendered the right to the care, custody, and earnings of such person and who no longer are under any legal obligation to support or maintain such deemed “emancipated person”.
5. “Parent” shall mean a person’s father or mother. If there is a non-parental guardian or legal custodian of an unemancipated person, then “parent” shall mean such guardian or legal custodian, provided, that there are not circumstances indicating that such guardianship or custodianship was created primarily for the purpose of confirming the status of an in-state student on such unemancipated person.
6. “Continuous enrollment” shall mean enrollment at a public higher educational institution or institution of this State as a full-time student, as such term is defined by the governing body of said public higher educational institution or institutions, for a normal academic year or years or the appropriate portion or portions thereof since the beginning of the period for which continuous enrollment is claimed. Such person need not enroll in summer sessions or other such intersessions beyond the normal academic year in order that his or her enrollment be deemed continuous notwithstanding lapses in enrollment occasioned solely by the scheduling of the commencement and/or termination of the academic years, or appropriate portion thereof, of the public higher educational institutions in which such person enrolls.

### **Paragraph 3. Rules for Determination of Status.**

1. Every person having his or her domicile in this state shall be classified “in-state” for fee and tuition purposes.
2. Every person not having his or her domicile in this state shall be classified “out-of-state” for said purposes.
3. The domicile of an unemancipated person is that of his or her parent.
4. The domicile of a married person shall be determined independent of the domicile of the spouse.

### **Paragraph 4. Out-of-State Students Who Are Not Required to Pay Out-of-State Tuition.**

1. An unemancipated, currently enrolled student shall be reclassified out-of-state should his or her parents, having theretofore been domiciled in the State, remove from the State. However, such student shall not be required to pay out-of-state tuition so long as his or her enrollment at the public higher educational institution or institutions shall be continuous.
2. An unemancipated person whose parent is not domiciled in this State but is a member of the armed forces and stationed in this State or at Fort Campbell pursuant to military orders shall be classified out-of-state but shall not be required to pay out-of-state tuition. Such a person, while in continuous attendance toward the degree for which he or she is currently enrolled, shall not be required to pay out-of-state tuition if his or her parent thereafter is transferred on military orders.
3. A person whose domicile is in a county of another state lying immediately adjacent to Montgomery county or whose place of residence is within thirty (30) miles of Austin Peay State University shall be classified out-of-state but shall not be required to pay out-of-state tuition at Austin Peay State University, provided, however, that there be no teacher college or normal school within the non-resident’s own state, of equal distance to said non-resident’s bona fide place of residence.
4. Part-time students who are not domiciled in this state but who are employed full-time in the State, or who are stationed at Fort Campbell pursuant to military orders, shall be classified out-of-state but shall not be required to pay out-of-state fees.
5. Military personnel and their spouses stationed in the State of Tennessee who would be classified out-of-state in accordance with other provisions of these regulations will be classified out-of-state but shall not be required to pay out-of-state tuition. This provision shall not apply to military personnel and their spouses who are stationed in this state primarily for educational purposes.

**Paragraph 5. Presumptions.** Unless the contrary appears from clear and convincing evidence, it shall be presumed that an emancipated person does not acquire domicile in this State while enrolled as a full-time student at any public or private higher educational institution in this State, as such status is defined by such institution.

**Paragraph 6. Evidence to be considered for Establishment of Domicile.** If a person asserts that he or she has established domicile in this State, he or she has the burden of proving that he or she has done so. Such a person is entitled to provide to the public higher educational institution by which he or she seeks to be classified or reclassified in-state, any and all evidence which he or she believes will sustain his or her burden of proof. Said institution will consider any and all evidence provided to be concerning such claim of domicile but will not treat any particular type of item of such evidence as conclusive evidence that domicile has or has not been established.

**Paragraph 7. Appeal.** The classification officer of each public higher educational institution shall be responsible for initially classifying students “instate” or “out-of-state”. Appropriate procedures shall be established by each such institution by which a student may appeal his or her initial classification.

**Paragraph 8. Effective date for Reclassification.** If a student classified out-of-state applies for in-state classification and is subsequently so classified, his or her in-state classification shall be effective as of the date on which reclassification was sought. However, out-of-state tuition will be charged for any quarter or semester during which reclassification is sought and obtained unless application for reclassification is made on or before the last day of registration of that semester.

# Administration and Faculty

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## 166 Administration and Faculty

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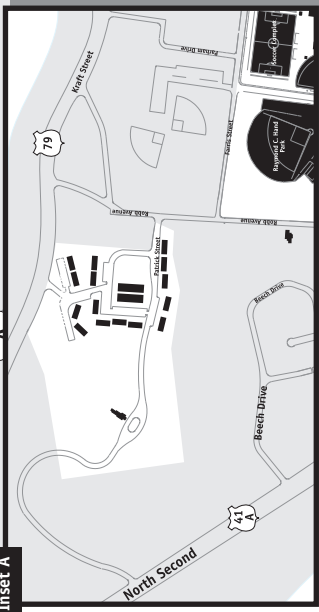
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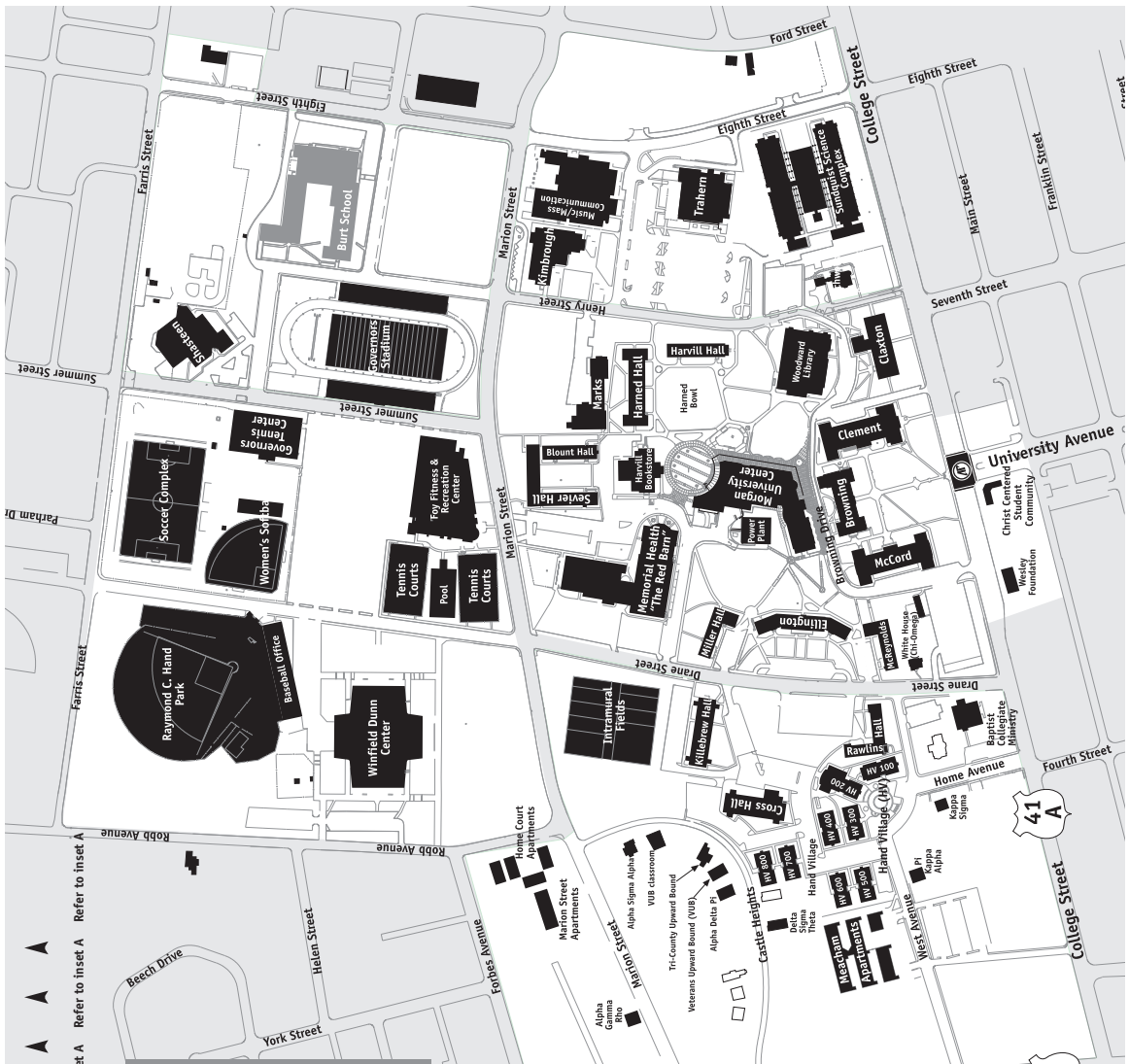
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**Inset A**



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**Building names and abbreviations** Our colors indicate the area in which each building is located.

BH	Blount Hall	ML	Miller Hall
BR	Browning	MMC	Music/Mass Communication
CEH	Catherine Evans	MUC	Morgan University Center
	Harvill Building	MX	Marks
CH	Castle Heights	PAC	Pace Alumni Center at
CL	Clement		Emerald Hill
CRH	Cross Hall	PP	Power Plant
CX	Claxton	PS	The Center for Extended &
DU	Dunn Center		Distance Education, 106
EH	Emerald Hill Apartments		Public Square*
EL	Ellington	REC	Foy Fitness and
FC	Austin Peay Center		Recreation Center
	@ Fort Campbell*	RH	Rawlins Hall
FS	Ford Street	SH	Shaheen
HH	Harmed Hall	SSC	Sundquist Science Complex
HV	Hand Village	SVH	Sevier Hall
HVH	Harvill Hall	SX	Sexton
KB	Kimbrough		(Child Learning Center)
KH	Killebrew Hall	TC	Tennis Center
LB	Library (Woodward Library)	TR	Trahern
MA	Meacham Apartments		
MC	McCord		
MCR	McReynolds		
MH	Memorial Health (The Red Barn)		

\* Off-campus location not shown on map.