



Building	Building Recurrence	Team Member(s)	Shift	Offices			Classrooms			Restrooms			Common Areas		
				Trash	Floors	Cleaning	Trash	Floors	Cleaning	Trash	Floors	Cleaning	Trash	Floors	Cleaning
312A Food Pantry	5 days	Ms. Minerba	1 st	n/a	n/a	n/a	n/a	n/a	n/a	n/a	n/a	n/a	As requested	As requested	As requested
322 Home Food Pantry (Offices)	5 days	Ms. Minerba	1 st	M-F	M&F	M-F	n/a	n/a	n/a	M-F	M-F	M-F	M-F	M&F	M-F
325 Drane (Whitehouse)	5 days	Ms. Irma	2 nd	M-F	M&F	M-F	n/a	n/a	n/a	M-F	M-F	M-F	M-F	M&F	M-F
416 College	5 days	Mr. Carlos	2 nd	M-F	M&F	M-F	n/a	n/a	n/a	M-F	M-F	M-F	M-F	M&F	M-F
426 Moore A/B	5 days	Mr. Carlos	2 nd	M-F	M&F	M-F	n/a	n/a	n/a	M-F	M-F	M-F	n/a	n/a	n/a
505 York St.	5 days	Ms. Minerba	1 st	M-F	M&F	M-F	n/a	n/a	n/a	M-F	M-F	M-F	M-F	M&F	M-F
510 College St.	T & Th	Ms. Tara	1 st	T & Th	T & Th	T & Th	T & Th	T & Th	T & Th	T & Th	T & Th	T & Th	T & Th	T & Th	T & Th
529 N. 2 nd St.	5 days	Ms. Leisam	2 nd	M-F	M&F	M-F	n/a	n/a	n/a	M-F	M&F	M-F	M-F	M&F	M-F
601 N. 2 nd St.	5 days	Ms. Minerba	1 st	M-F	M&F	M-F	M-F	M&F	M-F	M-F	M-F	M-F	M-F	M&F	M-F
804 Polk St.	5 days	Ms. Minerba	1 st	M-F	M&F	M-F	n/a	n/a	n/a	M-F	M&F	M-F	M-F	M&F	M-F
ARD	5 days	Ms. Demetrice	2 nd	M-F	M&F	M-F	n/a	n/a	n/a	M-F	M&F	M-F	M-F	M&F	M-F
Art & Design	5 days	Mr. Alan	2 nd	M-F	M&F	M-F	M-F	M&F	M-F	M-F	M&F	M-F	M-F	M&F	M-F
Athletic/Ball Fields (Mobile Units)	By Request	Mr. Luis: Trash-Recycle/ ALL	1 st	n/a	n/a	n/a	n/a	n/a	n/a	As needed	As needed	As needed	As needed	As needed	As needed
Blount	7 days	Ms. Demaris	1 st	Su-Sa	M&F	Su-Sa	n/a	n/a	n/a	Su-Sa	Su-Sa	Su-Sa	Su-Sa	Su-Sa	Su-Sa
Browning	5 days	Ms. Latavia-Lead	2 nd	M-F	M&F	M-F	n/a	n/a	n/a	M-F	M&F	M-F	M-F	M&F	M-F
Castle Heights	7 days	Mr. David W, (M) Ms. Estela (F)	1 st	Su-Sa	M&F	Su-Sa	n/a	n/a	n/a	Su-Sa	M&F	Su-Sa	Su-Sa	M&F	Su-Sa
Claxton	5 days	Mr. Kenneth	2 nd	M-F	M&F	M-F	M-F	M&F	M-F	M-F	M&F	M-F	M-F	M&F	M-F
Clement	5 days	Ms. Demetrice (1), Mr. Freddie (2 & 3)	2 nd	M-F	M&F	M-F	M-F	M&F	M-F	M-F	M&F	M-F	M-F	M&F	M-F
Downey Baseball Opns.	5 days	Mr. Tony	2 nd	M-F	M&F	M-F	M-F	M&F	M-F	M-F	M&F	M-F	M-F	M&F	M-F
Dunn	7 days	Mr. Joseph-Mr. Willie /Ms. Marketha	1 st /2 nd	M-F	M&F	M-F	M-F	M&F	M-F	Su-Sa	Su-Sa	Su-Sa	Su-Sa	Su-Sa	Su-Sa
Ellington	5 days	Mr. Labryant	2 nd	M-F	M&F	M-F	n/a	n/a	n/a	M-F	M&F	M-F	M-F	M&F	M-F
Emerald Hill	7 days	ALL	1 st	Su-Sa	M&F	Su-Sa	n/a	n/a	n/a	Su-Sa	M&F	Su-Sa	Su-Sa	M&F	Su-Sa
Eriksson	7 days	Ms. Lorraine/Ms. Brianna	1 st	Su-Sa	M&F	Su-Sa	n/a	n/a	n/a	Su-Sa	M&F	Su-Sa	Su-Sa	M&F	Su-Sa
Farm	T & Fr	Mr. Luis	1 st	T& F	F	T&F	T& F	F	T&F	T& F	F	T&F	T& F	F	T&F
Fortera Stadium	7 days	Mr. Mark (F) ALL	1 st	M-F	M&F	M-F	n/a	n/a	n/a	Su-Sa	Su-Sa	Su-Sa	M-F	M&F	M-F
Foy	7 days	Ms. Joaris /Mr. Joseph	1st	M-F	M&F	M-F	M-F	M&F	M-F	Su-Sa	Su-Sa	Su-Sa	Su-Sa	Su-Sa	Su-Sa
GTN	7 days	Ms. Miriam	1st	M-F	M/F	M-F	n/a	n/a	n/a	Su-Sa	Su-Sa	Su-Sa	Su-Sa	Su-Sa	Su-Sa
GTS	7 days	Ms. Carla	1 st	M-F	M/F	M-F	n/a	n/a	n/a	Su-Sa	Su-Sa	Su-Sa	Su-Sa	Su-Sa	Su-Sa

DISCLAIMER: Creative Management Technology, Inc. (CMTi) will endeavor to perform the services as described in this document. Any additional work not in scope may incur charges and is subject to schedule changes due to health/safety recommendations, resources, and budgetary guidelines.

NOTES: Building Recurrence: Meaning the number of service days that we are in a specific building.
 Trash can cleaning/disinfecting, and window care up to 6': Wednesdays.
 Floor Care, Windows and Upholstery per the RFP and as needed. Vacuum carpets-- Tue & Th., Full mop M & F
 Housing Weekends: Clean/disinfect-- Kitchens, public areas & trash removal. Showrooms/Storm Shelters—Fri/as needed
 Out of Scope, additional service requests and weekend events per work order /EMS system.
 Floor Crew: Mr. Alberto, Mr. Gonzalo, Mr. Ike, Mr. Mark & Mr. Tony

Cleaning Frequency Schedule 2023-2024



Building	Building Recurrence	Team Member(s)	Shift	Offices			Classrooms			Restrooms			Common Areas		
				Trash	Floors	Cleaning	Trash	Floors	Cleaning	Trash	Floors	Cleaning	Trash	Floors	Cleaning
Greek Village	As requested	ALL	1 st /2 nd	n/a	n/a	n/a	n/a	n/a	n/a	As requested	As requested	As requested	As requested	As requested	As requested
Hand Village	7 days	Ms. Carla/Mr. Charles W.	1 st	M-F	M/F	M-F	n/a	n/a	n/a	Su-Sa	Su-Sa	Su-Sa	Su-Sa	Su-Sa	Su-Sa
Harned Hall	5 days	Ms. Casandra/Mr. Hosea - (Common Areas)	1 st	M-F	M/F	M-F	M-F	M/F	M-F	M-F	M/F	M-F	M-F	M/F	M-F
Harvill Hall	7 days	Ms. Demaris	1 st	M-F	M/F	M-F	n/a	n/a	n/a	Su-Sa	Su-Sa	Su-Sa	Su-Sa	Su-Sa	Su-Sa
Honda (317 College)	5 days	Mr. Charles M./Mr. David P.	1 st /2 nd	M-F	M/F	M-F	n/a	n/a	n/a	M-F	M/F	M-F	M-F	M/F	M-F
Jenkins (318 College)	5 days	Mr. Charles M./Mr. David P.	1 st /2 nd	M-F	M/F	M-F	n/a	n/a	n/a	M-F	M/F	M-F	M-F	M/F	M-F
Jenkins Field House	6 days	Ms. Leisam	1 st	M-F	M/F	Su-Fr	n/a	n/a	n/a	M-F	M/F	Su-Fr	M-F	M/F	Su-Fr
Kimbrough	5 days	Ms. Crystal	2 nd	M-F	M/F	M-F	M-F	M/F	M-F	M-F	M/F	M-F	M-F	M/F	M-F
Marion St. Apts.	5 days	Ms. Minerba	1 st	M-F	M/F	M-F	n/a	n/a	n/a	M-F	M/F	M-F	M-F	M/F	M-F
Marks	5 days	Mr. Austin/Ms. Amanda	2 nd	M-F	M/F	M-F	M-F	M/F	M-F	M-F	M/F	M-F	M-F	M/F	M-F
Maynard Math	5 days	Mr. Kenny	2 nd	M-F	M/F	M-F	M-F	M/F	M-F	M-F	M/F	M-F	M-F	M/F	M-F
McCord	5 days	Ms. Amanda	2 nd	M-F	M/F	M-F	M-F	M/F	M-F	M-F	M/F	M-F	M-F	M/F	M-F
McReynolds	5 days	Ms. Irma	2 nd	M-F	M/F	M-F	M-F	M/F	M-F	M-F	M/F	M-F	M-F	M/F	M-F
Meacham	7 days	Ms. Carla	1 st	M-F	M/F	M-F	n/a	n/a	n/a	Su-Sa	Su-Sa	Su-Sa	Su-Sa	Su-Sa	Su-Sa
Honors/Memorial	7 days	Mr. Robert	1 st	M-F	M/F	M-F	M-F	M/F	M-F	Su-Sa	Su-Sa	Su-Sa	Su-Sa	Su-Sa	Su-Sa
Miller	5 days	Ms. Alisa-Lead	2 nd	M-F	M/F	M-F	n/a	n/a	n/a	M-F	M/F	M-F	M-F	M/F	M-F
Morgan University Ctr.	7 days	Ms. Martha-Ms. Sharon/ Ms. Amanda, Mr. Austin	1 st /2 nd	M-F	M/F	M-F	M-F	M/F	M-F	Su-Sa	Su-Sa	Su-Sa	Su-Sa	Su-Sa	Su-Sa
Music Mass Comm.	7 days	Ms. Allison	2 nd	M-F	M/F	M-F	M-F	M/F	M-F	Su-Sa	Su-Sa	Su-Sa	Su-Sa	Su-Sa	Su-Sa
Newton Bldg.	6 days	Ms. Leisam	1 st	M-F	M/F	Su-Fr	n/a	n/a	n/a	M-F	M/F	Su-Fr	M-F	M/F	Su-Fr
Pace Alumni Center	5 days	Ms. Minerba	1 st	M-F	M/F	M-F	n/a	n/a	n/a	M-F	M/F	M-F	M-F	M/F	M-F
Sexton	5 days	Ms. Carmen (S) 'Ivette'	2 nd	M-F	M/F	M-F	M-F	M/F	M-F	M-F	M/F	M-F	M-F	M/F	M-F
Sevier Hall	7 days	Ms. Demaris	1 st	M-F	M/F	M-F	n/a	n/a	n/a	Su-Sa	Su-Sa	Su-Sa	Su-Sa	Su-Sa	Su-Sa
Shasteen	7 days	Ms. Tara/Ms. Azateya	1 st /2 nd	M-F	M/F	M-F	M-F	M/F	M-F	Su-Sa	Su-Sa	Su-Sa	Su-Sa	Su-Sa	Su-Sa
Softball	5 days	Ms. Leisam	1 st	M-F	M/F	M-F	n/a	n/a	n/a	M-F	M/F	M-F	M-F	M/F	M-F
Subway (Lobby/RR)	5 days	Ms. Casandra (L)	1 st	M-F	M/F	M-F	n/a	n/a	n/a	M-F	M/F	M-F	M-F	M/F	M-F
Sundquist Science	5 days	Ms. Reynalda (1), Ms. Freda (2), Ms. Elsy (3) & Ms. Queen	1 st	M-F	M/F	M-F	M-F	M/F	M-F	M-F	M/F	M-F	M-F	M/F	M-F
Technology Center	5 days	Ms. Crystal	2 nd	M-F	M/F	M-F	M-F	M/F	M-F	M-F	M/F	M-F	M-F	M/F	M-F
Track & Field	5 days	Ms. Leisam	1 st	M-F	M/F	M-F	n/a	n/a	n/a	M-F	M/F	M-F	M-F	M/F	M-F
Trahern	5 days	Mr. Lawrence	1 st	M-F	M/F	M-F	M-F	M/F	M-F	M-F	M/F	M-F	M-F	M/F	M-F
Two Rivers	Per Request	ALL	1 st	n/a	n/a	n/a	n/a	n/a	n/a	MO	MO	MO	MO	MO	MO
Woodward Library	7 days	Ms. Selena/Mr. David M.	1 st /2 nd	M-F	M/F	M-F	M-F	M/F	M-F	Su-Sa	Su-Sa	Su-Sa	Su-Sa	Su-Sa	Su-Sa

Pr07/14/2023

1st shift: 5am-1:30pm / 2nd shift: 5pm-1:30 am
 Jose Cintron, PM 1st shift 931-320-8324 Carmen Diaz, 2nd Shift Sup. 931-278-3835
 Paula Russell, OM 931-216-6856

PM=Project Manager, OM=Operations Manager, S=Supervisor, L=Lead, F=Floor Tech. C- Custodian, M=Male, F=Female
 Numbers denote floor levels
 M-F=Monday-Friday, Su-Sa=Sunday thru Saturday
 MO=Move-Out