## **Career Services Resources and Offerings**

The Office of Career Services as Austin Peay State University offers students and alumni a multitude of services and resources at no charge to assist in all parts of the career planning and employment process. Each offering helps students build core competencies set forth by NACE, Please drop by our office in MUC 210, call (931) 221-6544, or email <u>CareerServices@apsu.edu</u> to set up an appointment today!

**Career Assessment and Coaching**: Learn more about your interests, skills, and other factors to consider in career planning by completing Career Coach, Strong Interest Inventory, or other assessment tools offered by the office.



**Career Skills Seminars**: Seminars are offered throughout the year on a variety of career-related topics. Offerings include resume writing, networking skills, job search process, etc.



**Resume Review**: Have your resume reviewed by a career professional. We will offer helpful feedback that can help your resume stand out from other applicants. Submit your resume for review at <u>CareerServices@apsu.edu</u>.



**Mock Interviewing:** Career Services offers several Mock Interview days throughout the school year where we invite employers and hiring managers to participate. Opportunities to participate are posted in Jobs4Govs. If students would like to interview but cannot attend one of the events, they can set up an appointment with our office.



**Job/Internship Search**: All APSU students have access to our online job platform, Jobs4Govs. Any positions posted through our office will be listed on this resource. Career Services staff are happy to meet with students who are seeking opportunities for internship and/or employment to offer searching tips and additional resources.



**Networking Events and Opportunities:** Area and regional employers are always eager to connect with APSU students and alumni seeking careers in their industry areas. The Office of Career Services hosts several networking events including our Career and Internship Expo, Govs Networking Night, and tabling sessions.

