



# 2024-2025 #18 General Education Core Course Form

## Course

### Course Information



### **\*\*Read before you begin\*\***

1. TURN ON help text before starting this proposal by clicking  in the top right corner of the heading.
2. FILL IN all fields required marked with an \* after importing data. You will not be able to launch the proposal without completing required fields.
3. LAUNCH proposal by clicking  in the top left corner. DO NOT make proposed changes before launching proposal.

Note: APSU participates in the TN Transfer Pathways. Changes to APSU General Education Core will not affect transfer agreements already in place. Please make sure you understand the ramifications for this course proposal.

Please see the [Implementation Timeline](#) to assist you in determining the earliest implementation date available for your proposal.

**Semester\***

**Year\***

### Course Information:

**Department:\***

**Course Title:\***

**Course Prefix (Course Subject. IE: BIOL):\***

**Course Number:\***

**Course Type (course prefix definition):\***

**Course Credit Hours:\***

**Grade Mode:\***

- Standard
- Standard with minimum grade of "C" (no "D" grade may be awarded)
- Pass/Fail
- Standard with minimum grade of "B" (no "C" or "D" may be awarded)

*IP can only be used for courses that are research, thesis, etc.*

Please note the LAB schedule type is to be utilized for courses requiring an additional course fee, typically for consumables used. The Workshop (WSP) schedule type should be utilized for other courses similar in nature but not requiring additional fees.

Clinical courses have their own schedule type and require the CLN schedule type. This schedule type would be utilized for courses such as NURS, MLS or RADG.

**Schedule Type:\***

**Instructional Method:\***

**What Instructional Technology support and resources do you have or need to develop for this course? \***

*The information provided for this field will correspond to your Instructional Method. If you will not be utilizing any technology resources for this course please complete the field as not applicable.*

**Bulletin Description:\***

*(limited to 50 words)*

**When listing pre-requisite(s)/co-requisite(s), please be sure to indicate "and/or" correctly when multiple courses are required for a pre-req or co-req.**

**Prerequisite:**

**Co-requisite:**

**Pre/Co-requisite:**

Please respond to the below questions. The additional information required for the General Education Committee to review your course proposal is dependent on the answer to the below questions.

**Is this a proposal for a new General Education Course (if yes, please also complete Curriculog Form #9 Undergraduate New Course)? \***

Yes  No

**Is this a proposal for removing the course from the General Education Core? \***

Yes  No

**Are you proposing to change the APSU assessment competency associated with this General Education Course? \***

Yes  No

**Justification for inclusion in General Education Core. Include additional supporting files (eg: course syllabus, course student learning outcomes):\***

*(for proposed action and the qualified faculty for a new course)*

**Should this course be approved for the General Education core, should it also be added to the Liberal Arts major? \***

Yes  No

**Should this course be approved for the General Education core, should it also be added to the Professional Services major?**

Yes  No

**If you are proposing a new General Education Core course, please complete the**

following.

**Which core subject area does this course support (choose 1)?**

- Communications
- History
- Humanities/Fine Arts
- Mathematics
- Natural Science
- Social and Behavioral Sciences

**With which General Education Pillar (Competency) does this course align for assessment (choose 1)?**

- Oral Communication
- Written Communication
- Quantitative Reasoning
- Inquiry and Analysis
- Connection and Reflection
- Global Perspective

State the pillar (competency) and describe in a paragraph the assignment that will be used to assess student learning with respect to the above designated general education pillar. If applicable include the directions for the student showing alignment with the pillar rubric dimensions.

**Competency information**

**If you are removing a course from the General Education Core, please complete the following.**

**Which core subject area does the course support (choose 1)?**

- Communications
- History
- Humanities/Fine Arts
- Mathematics
- Natural Science
- Social and Behavioral Science

**With which General Education Pillar (Competency) does this course align for assessment (choose 1)?**

- Oral Communication
- Written Communication
- Quantitative Reasoning
- Inquiry and Analysis
- Connection and Reflection
- Global Perspective

**Rationale for course remove (maximum 1 paragraph)**

**If you are changing an assessment competency for the General Education Core, please complete the following.**

**Which core subject area does the course support (choose 1)?**

- Communication
- History
- Humanities/Fine Arts
- Mathematics
- Natural Science
- Social and Behavioral Science

**With which General Education Pillar (Competency) does this course align for assessment (choose 1)?**

- Oral Communication
- Written Communication
- Quantitative Reasoning
- Inquiry and Analysis
- Connection and Reflection
- Global Perspective

State the critical competency and describe in a paragraph the assignment that will be used to assess student learning with respect to the above designated general education critical competency. If applicable include the directions for the student showing alignment with the critical competency rubric dimensions.

**Competency Information**

**Course Syllabus will need to be attached for proposing an addition to the General Education Core or if changes to the assessment competency are being made.**

**Contact Hours:**

- Courses must meet 750 minutes per credit hour according to our [credit hour policy](#).
- 1 credit hour = 12.5 contact hours
- 2 credit hours = 25 contact hours
- 3 credit hours = 37.5 contact hours

**Contact Hours:\***

**Teaching Credit Load:**

Please note in the Teaching Credit Load policy, the reference to contact hours means the number of hours the instructor will meet with the student per week. This calculation is independent of the Contact Hour calculation above, which references credit hour policy and SACSCOC compliance.

Please see the below policy and Guidelines document:

[Policy 2:046](#)

[Instructional Workload Guidelines for Full-Time and Adjunct Faculty](#)

**Teaching Credit Load: \***

**Equivalency:**

The equivalency field is utilized to indicate if a course should be counted as another in the banner system. For instance, if you are renumbering a course from ART 1030 to ART 1035, the equivalency field would list ART 1030. If you have created a new course for the major and an older major requirement may still be utilized to fulfill this course, please indicate the course number in the equivalency field.

**Equivalency:**

**Library Resources**

List any recommendations for needed library resources. Include: Books (give bibliographic citations, and prices); Periodicals (give titles, years and vendors); and Computer-related



databases/ services (attach brochure, etc.). Bibliographic information and prices for all recommended materials may be obtained from the Library's Resource Management, ext. 1325.

**Are additional library resources needed to support the course?\***

Yes  No

**Additional Library Resources Needed:\***

**Total Estimated Cost: \$**