

Elevated Risk

Elevated risk for most individuals, continued High or Moderate risk for vulnerable populations. This risk category is designated by the President of Austin Peay State University. The Austin Peay Senior Leadership Team and the COVID Command Team are designated by the President to alter this category depending upon ever changing public health factors.

General Guidelines for All Areas

Supervisors are encouraged to utilize flexible working arrangements (rotating shifts, remote work, etc.) while maintaining office staff on campus. Offices are open for on-campus visits; both drop in and by appointment. Persons should not come to campus if they have any symptoms of the pandemic influenza. **Social distancing and masks are recommended.** Continued monitoring of employees and students for symptoms and well-being.

Community Considerations

There are decreasing Montgomery County and APS campus positive cases, hospital and health care facilities are able to care for incoming cases, and testing and tracing are utilized widely within Montgomery and surrounding counties. Begin slowly easing physical distancing and masking restrictions gradually to allow for monitoring at each step.

University Readiness Considerations

Classroom space, cleaning capacity, supplies and disinfectant availability, student housing.

Precautionary Measures

- Face Coverings – cloth or surgical-style paper masks are utilized in accordance with current CDC guidelines, local and State officials, and/or the University. Cloth or paper face masks will be stockpiled in the APSU warehouse at 50% of campus community population.
- Alcohol-Based Hand Rub (ABHR) is available in public areas of buildings.
- Cleaning wipes or spray disinfectant is available for common areas to be used as needed.

Leadership

Weekly COVID Command meetings with APSU President. The COVID Command team will provide weekly updates to the APSU community by email and on www.apsu.edu/coronavirus.

Facilities

Buildings at reduced capacity with the following restrictions:

- **Buildings** - Clear shields may be utilized in high public contact areas. Reduced waiting room capacity is recommended. Floor decals may be utilized to direct people where to stand for service or for separation in queuing areas.
- **Classrooms** - Reduce chairs and desks to achieve current social distancing guidelines as stated by the CDC.
- **Cleaning** - Communicate cleaning procedures and methods utilized to protect individuals, request feedback from building coordinators about their unique needs, install signage with hygiene and social distancing recommendations.
- **Common Spaces** - Reduced furniture to encourage social distancing.
- **Contained offices** - Furniture arranged to achieve social distancing from people in the hallway.
- **Laboratory and Studio Classrooms** - Reduced class size or move laboratory/studio operations to a larger space to accommodate more students if possible.
- **Open-Design or Shared Offices** - Offices are open to visitors. Desks are arranged to meet social distancing guidelines.

Academic and Departmental Functions

All changes regarding group size or spacing requirements will be made with notification to, and input from, the COVID Command Team.

Academics

Clinical Students - Students work with their advisors and their clinical/student teaching facilities to determine appropriate methods of completing academic requirements.

Faculty - Faculty are assigned face to face (F2F) classes, hybrid high flex, and/or online classes. With changes to social distancing, hybrid high flex may still be used.

- Face masks / face shields and social distancing are recommended. All faculty will adhere to the current mask and distance guidelines approved by APSU President.

- Faculty will be notified of a student that tests positive in their class by the Office of Student Affairs.
- Accommodation requests should be made through the Office of Disability Services and HR.
- Faculty are encouraged to complete the daily Peay Mobile Health Check and check in with the QR Codes in each public space on campus.

Students – Students work with their faculty regarding attendance and other needs.

- Accommodation requests should be made with the Office of Disability Services.
- Face masks and social distancing are recommended. All students will adhere to the current mask and distance guidelines approved by the APSU President.
- Students are encouraged to complete the daily Peay Mobile Health Check and check in with the QR Codes in each public space on campus.

Study Abroad – Study abroad trips may be authorized to countries with reduced risk to the pandemic influenza. Approval will be made by the Study Abroad office in consultation with the appropriate Vice President.

Academic Testing Center (Accuplacer, ACT, CLEP, DSST, MAT, TEAS)

Testing may be conducted in small groups on campus or remotely, as appropriate.

Admissions

- **Campus Tour** - Campus tours are authorized in groups of no more than 30. Appointments are encouraged for campus tours. Tours may continue to be offered virtually.
- **Gov's R.O.W.** – Gov's R.O.W. may be conducted in groups of no more than 30. Hybrid R.O.W.s where a portion is completed remotely and a portion is completed on campus is recommended.
- **Recruiting** – Recruiting is conducted in person at remote facilities within current social distancing guidelines in adherence with the most strict safety measures, either the venue or APSU.

Alumni Advancement Community Engagement

In-person activities are conducted within current social distancing guidelines. Group activities may be authorized in accordance with established guidelines and required approvals.

Athletic Events

Athletic events and practices are conducted in accordance with guidelines from the NCAA, OVC, and University administration.

Athletic Training

Athletic training is conducted in accordance with guidelines from the NCAA, OVC, and University administration.

Child Learning Center

The center is open with 75% capacity and enhanced cleaning regimen. Visitors may be restricted to the lobby area only. Changes made at the discretion of the Child Learning Center Director. For a higher capacity allowance the approval of AVP for Student Affairs and Director of Housing is required.

Departmental Offices

Remote work is lifted. Special cases are resolved at the discretion of departmental leadership.

Dining

- **Venues** – Venues offer eat-in and take-out options. Self-service buffets are not utilized.
- **Seating Areas** – Seating areas are open with reduced capacity. Overflow seating available in Catherine Evans Harvill Building as available.

Events - External and Facility Rental

All campus events are conducted within social distancing guidelines provided by the CDC, local and state officials and the University. Any use of facilities must be approved by the Facilities Office senior administrator. Crowd size discretion by Director of University Center Facilities and Services.

Housing

Housing may assign rooms to full capacity; however, single resident room options are available upon request. Quarantine rooms are designated to allow for residents with symptoms or who test positive to utilize. 2% of available housing will be designated as Quarantine rooms. Food and appropriate wrap-around services are provided.

Recreation Spaces (Indoor & Outdoor)

- **Foy Fitness Center** – Individual machines are spaced further apart and cleaned at regular intervals by staff. Indoor track is open for individual running/walking. Basketball courts, showers and pool open, and equipment loan program with no restrictions.
- **Group Fitness** – Group classes and high-density sports are authorized in accordance with current social distancing guidelines at the discretion of the Director of the Foy Fitness Center.
- **Recreation Adventure Program** – Adventure programs may be authorized in accordance with current social distancing guidelines at the discretion of the Director of the Foy Fitness Center.

Student Affairs Programming

University sanctioned student events and programming are limited and social distancing is required for all gatherings. Group size is at the discretion of the APSU VP for Student Affairs or designee.

Student Health & Counseling

- **Boyd Health Services** – Open to treat patients. Appointments are recommended. Tele-health may be implemented. COVID-19 testing is available by appointment.
- **Counseling Services** – Open to treat patients. Appointments are recommended. Tele-mental-health may be implemented.

Travel

Travel may be authorized for Faculty by the appropriate Dean, and Staff travel may be authorized by the appropriate Department Head. For the purposes of this document, travel authorization only addresses risk and has no association with funding.

Visitors

Visitors are encouraged to make an appointment with the appropriate office prior to coming to campus. Congregating in waiting areas is discouraged and waiting capacity is reduced. Larger staging areas may be set up in other areas of the building or campus to accommodate larger waiting crowds. For community members who wish to engage remotely, APSU

continues to offer remote services. All visitors adhere to mask and physical distancing guidelines as put forth by the President.