

**Moderate Risk**

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## Moderate Risk for Most Individuals

Continued high risk for vulnerable population.

### General Guidelines for All Areas

Offices on campus should be open in a reduced capacity. Rotating office personnel between remote work and on-ground is recommended. Patrons should be encouraged to set up appointments with specific people/offices rather than walk-in. In-person meetings are discouraged unless absolutely necessary. Persons should not come to campus if they have any symptoms of the pandemic influenza.

### Community Considerations

Sustained reduction in cases for at least 14 days, hospitals in the state are safely able to treat all patients, state is able to test all people with pandemic symptoms, state is able to conduct active monitoring of confirmed cases and their contacts; designated by state or local government leaders or the President of the University.

### University Readiness Considerations

Symptom monitoring, building/lab access, cleaning capacity, supplies and disinfectant availability.

### Precautionary Measures

**Face Coverings** - Cloth or surgical-style paper masks are required in closed areas where social distancing is difficult, such as classrooms, food service venues (pick up service), common areas, and customer service offices. Outdoor areas are excluded unless people are within six feet of each other.

**Alcohol-Based Hand Rub** - ABHR will be made available in public areas of buildings.

**Symptom Checking** - Faculty/Staff/Students on campus will be required to undergo screening each day following local, state, and federal guidelines.

**Other** - Cleaning wipes or spray disinfectant will be made available for common areas to be used as needed.

# Moderate Risk

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## Facilities

**Buildings** - Erect clear shields at high public contact areas, route traffic through one entrance, place floor decals in queueing areas for six-foot separation.

**Classrooms** - Reduce chairs and desks to achieve social distancing as recommended by the CDC. For six-foot separation, the average occupancy for APSU classrooms is approximately 36% of fire code occupancy.

**Common Spaces** - Reduce furniture to achieve social distancing.

**Communication** - Communicate cleaning procedures and methods utilized to protect individuals, request feedback from building coordinators about their unique needs, install signage with hygiene and social distancing recommendations.

**Contained Offices** - Furniture should be moved away from door to achieve social distancing from people in the hallway.

**Laboratory and Studio Classrooms** - Reduce class size or move laboratory/studio operations to a larger space to accommodate more students, if possible.

**Open-Design or Shared Offices** - Rearrange office desks to meet social distancing recommendations.

# Moderate Risk

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## Academic and Departmental Functions

### Academics

**Clinical Students** - Students will work with their advisors and their clinical/student teaching facilities to determine appropriate methods of completing academic requirements.

**Faculty** - Faculty may be assigned both face-to-face classes and/or online classes. Face masks may make lecturing difficult, so a clear, acetate face-shield could be used in the classroom instead of a face covering. It is recommended that faculty be understanding with absences and perhaps offer recordings of their lectures to their classes through the university's learning management system.

**Students** - Students must work with their faculty regarding attendance and other needs.

**Study Abroad** - Study abroad trips will not be conducted, except with approval of the President or President's designee.

### Admissions

**Campus Tour** - Campus tours will continue to be offered remotely. Small group campus tours may be authorized, provided they are conducted within CDC Guidelines and should be conducted by appointment only.

**Gov's R.O.W.** - R.O.W. activities will be conducted remotely; however, an on-ground portion of R.O.W. may be authorized provided it is conducted within social distancing guidelines.

**Recruiting** - Recruiting will be conducted remotely and with appointments as high schools and community colleges are allowed to have campus visitors. In person meetings may be scheduled by appointment, and limited walk-in meetings may be available as necessary.

### Athletic Events

Athletic events and practices will be conducted in accordance with established university, NCAA, and OVC guidelines.

### Athletic Training

Athletic training will be conducted in accordance with guidelines from the NCAA, OVC, and University administration.

# Moderate Risk

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## Child Learning Center

The center may be opened with reduced capacity and enhanced cleaning regimen. Visitors may be restricted to the lobby area only.

## Community Engagement

Community engagement activities should be conducted remotely whenever possible. In-person activities will be conducted within social distancing guidelines provided by the CDC.

## Dining

**Venues** - Venues will offer take-out options and reduced seating, in accordance with State guidelines for restaurants. Venues may have altered hours or be closed completely. Self-service buffets will not be utilized.

## Events

All campus events will be conducted within social distancing guidelines provided by the CDC and local and state officials. Any use of university facilities must be approved by the Facilities Office, appropriate Senior Administrator or designee.

### External Events (Facility Reservations)

All community events will be conducted within social distancing guidelines provided by the CDC. Any use of university facilities must be approved by the Facilities Office, appropriate Senior Administrator or designee.

## Financial Aid & Veterans Affairs

All processes should be conducted remotely. All required documents can be submitted online. In person meetings may be conducted by appointment only. Waiting room capacity will be reduced within social distancing guidelines.

## Housing

**Students** - Single resident rooms available upon request, but multiple occupancy remains available.

**Common Spaces** - Furniture will be reduced or sectioned off to discourage large gatherings. Gatherings within CDC Guidelines will be authorized.

**Quarantine Rooms** - Rooms in each hall will be designated for residents with symptoms or who test positive. Food will be delivered.

**Group Programming** - Programs will be limited and social distancing maintained.

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## **Recreation Spaces (Indoor & Outdoor)**

**Facilities** - Individual fitness machines will be spaced further apart and cleaned at regular intervals by staff. Indoor track open for individual running/walking.

**Group Fitness** - Group classes and high-density sports are not authorized.

## **Recreation Adventure Programs**

Adventure programs may be authorized in accordance with current social distancing guidelines.

## **Registrar**

All processes that can be conducted remotely should be conducted remotely. All required documents can be submitted online. In person meetings may be scheduled by appointment and limited walk-in meetings may be available as necessary. Waiting room capacity will be reduced within social distancing guidelines.

## **Student Health & Counseling**

**Health Services** - Remain open to treat patients. Appointments are recommended. Tele-health may be implemented.

**Counseling Services** - Tele-mental-health will be implemented.

## **Testing Center (Accuplacer, ACT, CLEP, DSST, MAT, TEAS)**

All testing is conducted remotely.

## **Travel**

Only essential university-funded travel will be authorized by the appropriate Senior Administrator. For the purposes of this document, authorized travel is only regarding risk and has no association with funding.

## **Visitors**

It is recommended that all university business be conducted remotely, if possible. If a visit to campus is required, visitors are encouraged to make an appointment with the appropriate office prior to coming to campus. Congregating in waiting areas is discouraged and waiting capacity will be reduced. Larger staging areas may be set up in other areas of the building or campus to accommodate larger waiting crowds.