

2025-2026
Austin Peay State University
REQUEST FOR BUDGET INCREASE

Name: _____ APSU Student ID#: A _____

Students cannot borrow loans or receive financial aid in excess of their budget (financial aid cost of attendance). If a student has not received their maximum award due to meeting their budget, they may complete a budget increase request.

Note: If you have received your maximum loan amounts, a budget increase will likely not be approved.

Please check the box(es) for which you are requesting a budget increase.

- Computer/Tablet Purchase:** If you purchased or rented a computer/ tablet during the current academic year or the summer prior to 2025-2026 enrollment, you may request a budget increase. Increases may be approved for the purchase or rental up to \$1,500 and no documentation is required. **You may only receive one budget increase for a computer/tablet purchase per academic year.**

Required documentation if you spent more than \$1,500:

- Justification for the larger amount.
- Example: A letter from an advisor or instructor detailing why more expensive equipment is needed.
- Campus Housing:** Complete this option if you initially indicated on your FAFSA you would live at home with your parent or relatives, but you are registered for housing on Austin Peay's campus.

Required Documentation:

- No documentation must be turned in, but you must have housing charges on your student account.
- Child Care Expenses:** Complete if you have children who must be in child care in order for you to attend school. We can only consider child care expenses you pay, for children **up to 5** years of age or after-school care for children **6 to 13** years of age.

Required Documentation:

- Letter from your child care provider itemizing your child care expenses. The letter must include the child's name and age for which care is needed, the provider's name, address, telephone number, and the amount you pay each month.
- Medical Expenses:** We may consider a budget increase for medical or dental expenses not covered by insurance during the current academic year or the summer prior to 2025-2026 enrollment. If you incur such expenses during the academic year, provide the following documents. **This request will only be considered for medically necessary procedures or hospital stays.**

Required Documentation:

- Itemized statement.
- Letter explaining your request.
- Extra Tuition/Course-Related Cost:** Complete if you have additional tuition and/or course-related charges that are not already considered in the standard budget.
- Required Documentation:**
- Letter itemizing your additional expenses.
- For fees not reflected on your APSU account summary, attach receipts or documentation to verify your expenses and a memo from your academic department supporting the request.

