

**University Curriculum Committee
Summary of October 4, 2017 Meeting
UC Iris Room
3 p.m.**

CALLING OF THE ROLL

Present: Chad Brooks (Chair), Nicole Knickmeyer, Lisa Sullivan, Karen Sorenson, John Volker, Tim Leszchek, Student, Tony Morris, Telaina Wrigley, Tom Buttery, Prentice Chandler, Courtney Covington, Duane Kessler.

Agenda - A motion was made to approve the agenda; the motion was seconded and approved by all.

ANNOUNCEMENTS

- **Curriculum training - Jasmine O'Brien**
Jasmine will provide scheduled training sessions or feel free to contact her for assistance. These will be offered on a once a month basis from 3-4:30 in McReynolds 219. Individual or Departmental training can be set up upon request.

NEW BUSINESS

Academic Affairs

1. **Proposed Meeting Date Change for University Curriculum Committee** meeting from 1st Wednesday of the month to an alternate day during the first week of the month.
 - a. Proposed Second Monday of the month from 2 pm to 3:30pm**After some discussion, it was recommended that the University Curriculum Committee should meet the second Monday of each month from 2:30 – 4.**

APSU Policies

2. **2:011- Constitution of the University Curriculum Committee**
A motion was made to accept the document; the motion was seconded. A friendly amendment to include the following was added to the motion.
 - 1) Remove the President as a member of the University Curriculum Committee was accepted;
 - 2) remove stated number of members and allow the composition of the membership to remain the same; (The stated “number” of voting members does not coincide with the current composition.)
 - 3) page 3 should state “ex officio”.**The amended motion was approved by all.**
These edits will be made and sent to the UCC by email.

College of Behavioral and Health Sciences

Military Science and Leadership

3. **Air Force ROTC agreement with Tennessee State University**
Jasmine O'Brien explained the agreement in David Denton's absence. The agreement has been approved; the question is if we will include the program in the APSU Bulletin. **It was recommended that the program be outlined in the APSU bulletin, but not to list the course descriptions, to be clearly identified as Tennessee State University, and approve the notion of accepting TSU credit. A motion was made to accept the recommendations and move forward; the motion was seconded and approved by all.**

College of Science, Technology, Engineering and Mathematics

Department of Computer Science and Information Technology

4. New- Academic Intake Form Intelligent Robotics **APPROVED**

Bruce Myers was present to get approval of the intake form in order to move forward with the proposal. **A motion was made to approve the intake form, the motion was seconded, and all approved.**

5. New- Academic Intake Form Software Engineering **APPROVED**

Bruce Myers was present to get approval of the intake form in order to move forward with the proposal. **A motion was made to approve the intake form, the motion was seconded, and all approved.**

Data Mining Certificate Intake Form **APPROVED**

Bruce Myers was present to get approval of the intake form in order to move forward with the proposal. **A motion was made to approve the intake form, the motion was seconded, and all approved.**

Other

The University Curriculum Committee suggested that the Intake Form not be submitted to UCC.

There was significant concern that by these forms waiting for the UCC monthly meeting, it could prolong the implementation of a program, concentration or minor. The UCC stated they would rather not see these and only review the actual program proposal or modification regarding the change or implementation.

A motion was made to adjourn, the motion was seconded and approved by all.

The meeting adjourned at 4:06 p.m.