## **Accessing Qualtrics Training Webinars**

- 1. Login Qualtrics at <a href="https://apsu.co1.qualtrics.com/">https://apsu.co1.qualtrics.com/</a>
- Your login information will be your APSU single sign-on ID.
  Note: Do not enter your entire APSU email address. Leave off the @apsu.edu or @my.apsu.edu
- 3. After logging in, select the "?" icon in the upper right corner.



- 4. Once the help window opens, select "Take courses on XM Basecamp.

XM support	×
How can we help?	
Q Search for support articles	
Recommended Searches       homepage overview    shared project      survey platform    projects    folders      create a project    Other Ways to Get Help	
Take courses on XM Basecamp	
Ask the XM Community	
Follow Weekly Release Notes	

5. A new page will open up. Select "Beginner Quickstart" for instructions on how to use Qualtrics:



6. Begin learning by selecting courses of pre-recorded training webinars:

Qualtri	basecamp	COURSES	CERTIFICATIONS	EVENTS & WEBINARS	PRIVATE TRAINING	(Search Q) 🖲	LOG IN		
B In th by le	eginner Quick	<b>Sta</b> program up	rt and running quickly	,	5				
Learn the basics Start here to learn about XM Basecamp and all of the other resources available to you, plus get a brief overview of the most critical Qualitrics product features.									
	COURSE	C0	URSE		COURSE				
,	Projects vs. Programs	TI	1e Catalog & I	How to Use it	Workflow	NS	<b>X</b>		
<	This short video will show you the difference between a project and program in Qualtrics.	Thi Cat	s short video will show y alog to your advantage	ou how to use the Qualtrics when creating new Projects	This short vide how to create t	o will explain what Workflows are and hem.	>		
	2 min VIEW >	2	min	VIEW	> 1 min	VIEW >			
VIPWAILS									

Any questions or concerns please contact the Academics Affairs Technical Support Coordinator, Brandi Bickham, at (931) 241-6244 or <u>bickhamb@apu.edu</u>