# Accessing Tutor.com: Faculty Guide

These steps can be followed using a web browser on a computer or mobile device. The Tutor.com app will not work for APSU users because our institution is using single sign-on. You must access the service through D2L.

1. Log into D2L through AP OneStop (opens new window).
2. On the D2L landing page, select the course you would like to view tutoring information in at the time.
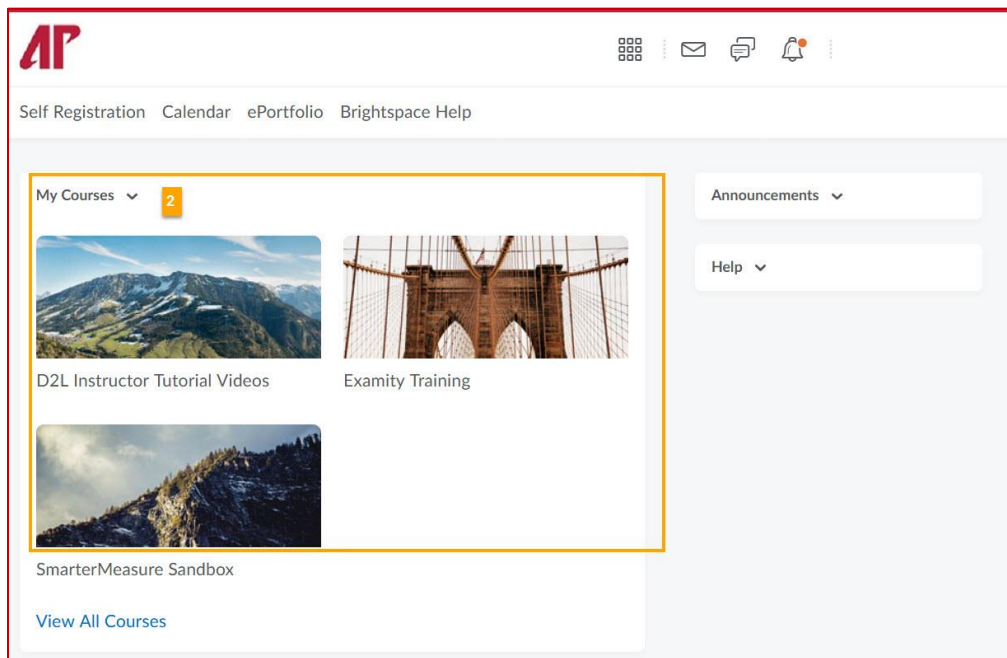
3. Once inside the course, select "Resources" on the navigation bar.
4. Select "Subject-Specific Tutoring" from the drop-down options.
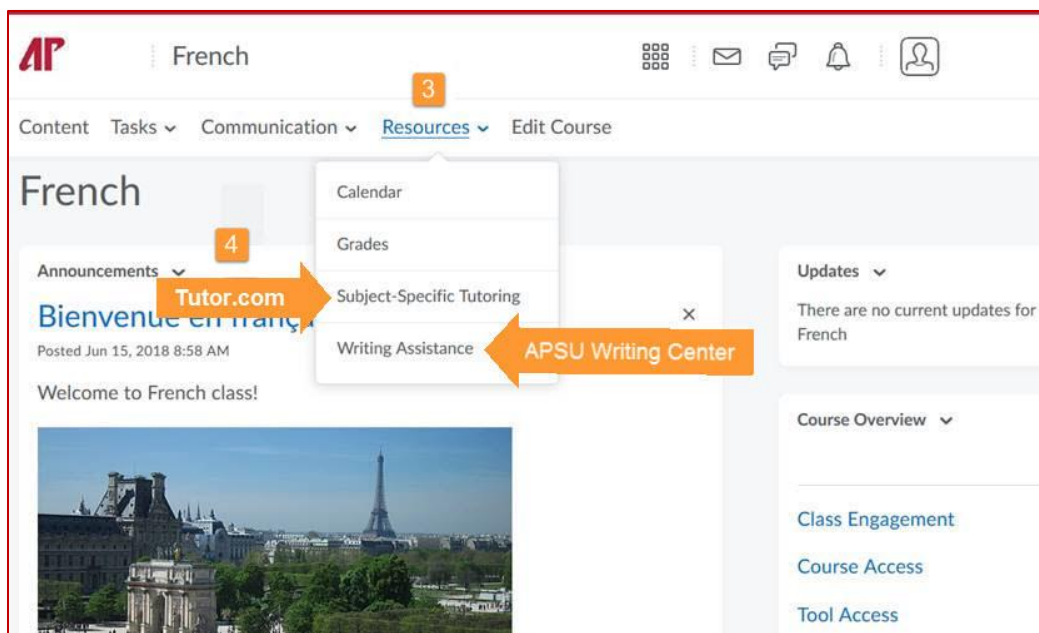
Mobile Users: If you are trying to access the online tutoring service on a mobile web browser you will also be asked how you want to launch the service, select "LAUNCH MOBILE WEB." Do not use "LAUNCH APP."
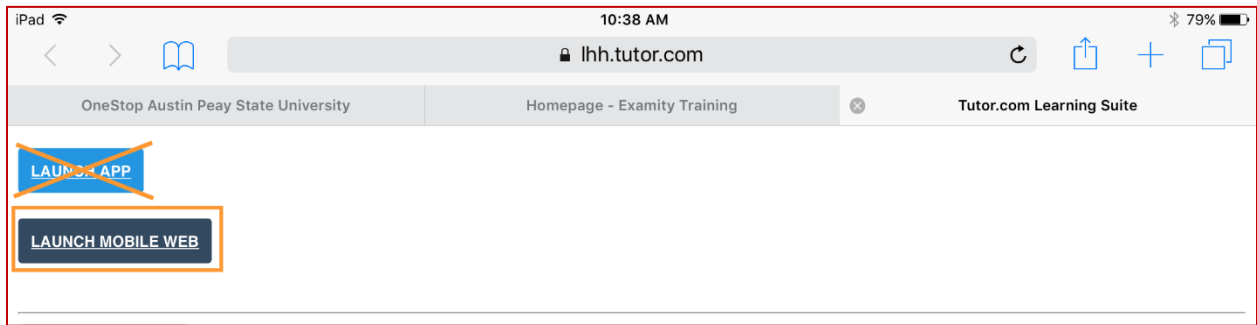
5. Now you are on the Tutor.com landing page. This is also what students will see. At the top of the screen, faculty only will also see a blue notification box. Select the "Take me to the Client Portal" orange link to access your faculty resources.
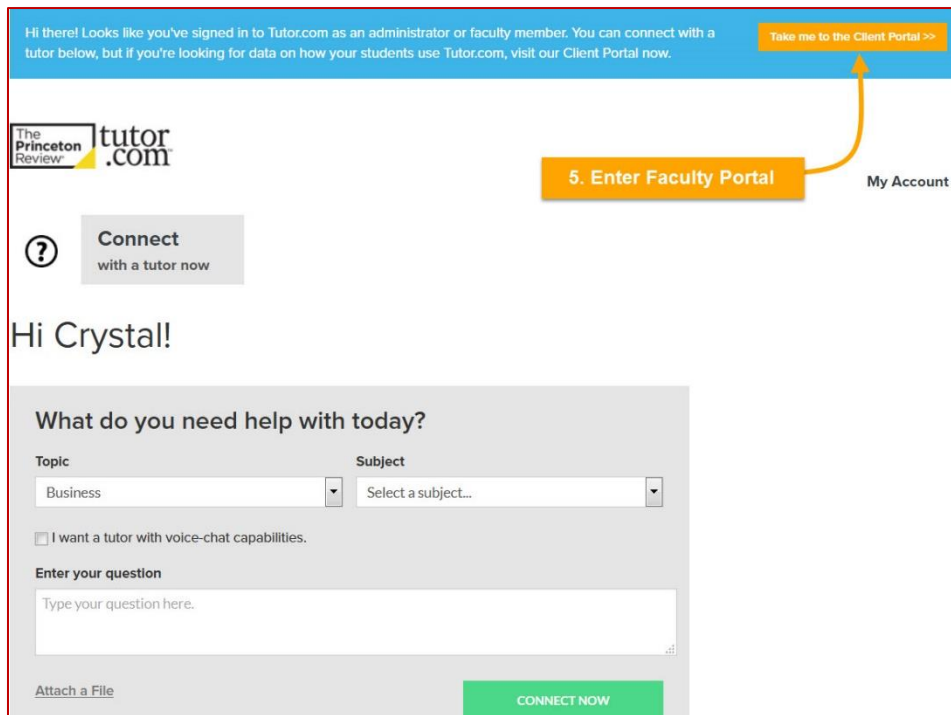
Continues on Next Page

6. If this is your first time accessing the client portal, you will be prompted to opt-in or opt-out of receiving early alerts for your students in this course. Select "Yes" o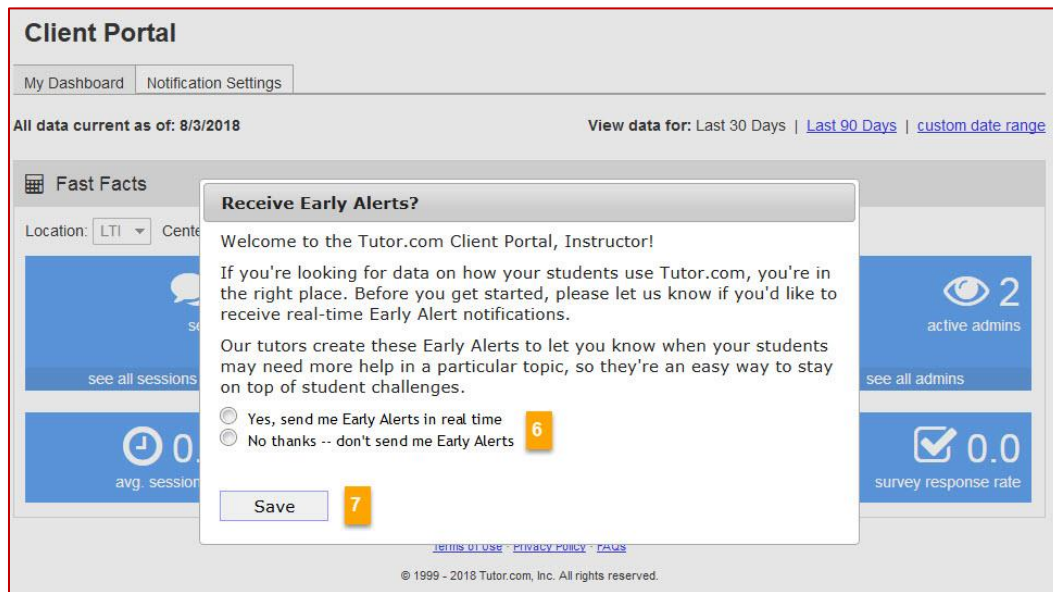r "No thanks." For more information on early alerts, view the "Faculty How-To Guide PDF" on our website (opens new window).

7. Then select "Save." You can adjust these settings later under "Notification Settings."

Client Portal

My Dashboard | Notification Settings

All data current as of: 8/3/2018 · View data for: Last 30 Days | Last 90 Days | custom date range

Fast Facts

Location: LTI ▾ Cente

Receive Early Alerts?

Welcome to the Tutor.com Client Portal, Instructor!

If you're looking for data on how your students use Tutor.com, you're in the right place. Before you get started, please let us know if you'd like to receive real-time Early Alert notifications.

Our tutors create these Early Alerts to let you know when your students may need more help in a particular topic, so they're an easy way to stay on top of student challenges.

○ Yes, send me Early Alerts in real time ⬛6

○ No thanks -- don't send me Early Alerts

Save ⬛7

👁 2
active admins

see all admins

✅ 0.0
survey response rate

Terms of Use · Privacy Policy · FAQs

© 1999 - 2018 Tutor.com, Inc. All rights reserved.

In the faculty client portal, you have access to the Fast Facts Dashboard where you can see the number of active students using the service and the total number of sessions, early alerts, and more. Additionally, faculty have access to an on-demand reporting tool.

Client Portal

My Dashboard | On-Demand Reports | Notification Settings

All data current as of: 8/9/2018 · View data for: Last 30 Days | Last 90 Days | custom date range

Fast Facts

Location: LTI ▾   Center Name: All ▾   Course ID: Mike's Test Course ▾   Update

💬 1 sessions	🔔 0 Early Alerts	👥 1 active students	👁 7 active admins
see all sessions	see all Early Alerts	see all students	see all admins
🕐 10.08 avg. session length	🎨 0.00/5 avg. student rating	👍 0.0 recommend rate	✅ 0.0 % survey response rate

Terms of Use · Privacy Policy · FAQs

© 1999 - 2018 Tutor.com, Inc. All rights reserved.