



December Board Meeting		
12.1.2017	9:00 a.m.	317 College Street Clarksville, TN 37040
Meeting Type	Board Meeting	
Note taker	Dannelle Whiteside and Penny Howard	
Attendees	Mr. Billy Atkins	Yes
	Ms. Katherine Cannata	No
	Mr. Larry Carroll	Yes
	Mr. Don Jenkins	Yes
	Gen. Gary Luck	Yes
	Dr. Valencia May	Yes
	Brig. Gen. Robin Mealer	Yes
	Mr. Mike O'Malley	Yes
	Dr. Nell Rayburn	Yes
Crystal Wallenius	Yes	
<p>Trustee O'Malley called the meeting to order. He congratulated Crystal Wallenius for her acceptance into dental school in Utah. He also congratulated Ryan Ivey for the success of athletics this fall and announced that the Lady Govs volleyball team will compete against UCLA this evening. He called the football team's success this year a Cinderella story. Board Secretary, Dannelle Whiteside called the roll. There was a quorum.</p>		
Adoption of Agenda		
Discussion	<p>Trustee O'Malley informed the Board that some items for consideration are on a consent agenda. He asked if there were any items on it that the Trustees would like extracted. There were none.</p>	
Conclusions	<p>Trustee O'Malley then moved for the adoption of the agenda, including the items on the consent agenda. The motion was seconded by Trustee Rayburn. A voice vote was taken and passed unanimously with 8 trustees voting yes.</p>	
Follow-up Items	Person	Deadline
Approval of Minutes		

Discussion		
Conclusions		
<p>Trustee Jenkins made a motion to approve the minutes for the September meeting. Trustee Carroll seconded the motion. A voice vote was taken and passed unanimously with 8 trustees voting yes.</p>		
Follow-up Items	Person	Deadline
<b>Special Presentation by State Treasurer David H. Lillard, Jr.</b>		
Discussion		
<p>Trustee O'Malley asked President White to introduce the Tennessee State Treasurer, David H. Lillard, Jr. President White began by expressing her thanks to the State Treasurer for coming to talk with the Trustees about the health of the treasury in Tennessee in relation to higher education.</p> <p>Mr. Lillard stated that the Tennessee Treasury Department manages 60 billion dollars in assets internally with a staff of 300 employees. This sets Tennessee apart from other state treasuries and saves the state a lot of money. Funds under management of the treasury department include the Tennessee Consolidated Retirement System (TCRS), the State Pooled Investment Fund (SPIF), the Chairs of Excellence Trust, The Tennessee Promise Endowment Trust, and the College Savings 529 Program. Four Chairs of Excellence at Austin Peay State University are state funded from treasury investments. Treasury also manages the workers compensation program, tort liability program and the insurance program. There were significant lower costs in these programs in 2017 than previously. Retirement is the largest program managed through the Treasury department with approximately 2.4 billion dollars paid yearly for 136,000 retirees. Tennessee is among the top 5 best funded retirement plans in the United States. Mr. Lillard stated that higher education is essential for our state to achieve its goals. Revenue is cyclical and Tennessee is doing well now. However, it needs to plan for the future as well. The Treasury department takes its fiduciary responsibilities very serious.</p> <p>Trustee Luck asked if there are any regulations from the state to educate people on and support development of small businesses. Mr. Lillard stated there is a need for government to recognize the importance of sustaining small businesses in the state. Trustee Carroll congratulated Mr. Lillard for what he is doing for Tennessee.</p>		

Mr. Lillard introduced Joy Harris, Assistant Treasurer, to the Board.

Conclusions

Trustee O'Malley thanked Mr. Lillard and Ms. Harris for coming and sharing their information with the Board.

Follow-up Items

Person

Deadline

**Campus Spotlight – Army ROTC Program**

Discussion

President White introduced Lt. Colonel John Montgomery, Chair of Military Science and Leadership, to present the campus spotlight on Austin Peay State University's Army ROTC Program. Lt. Col. Montgomery has been with the program here for 3 years. He stated that the ROTC program produces leaders who ultimately serve our country with distinction. He stated that the ROTC program here has great support thanks to the support from President White, Dr. Gandy and Dr. Denton.

Lt. Col. Montgomery shared that the cadet command leadership all share a connection to Clarksville. Among the programs achievements are that professors of Military Science have had a long history of success. There is passion among the leaders and the community.

There have been 719 cadets commissioned as officers here, and the program has earned the McArthur award 7 times. The program founded in 1971 has been named in the top 10 ROTC programs in the nation by College Magazine 2017. They are really proud of these accomplishments.

The program strives to reflect diversity with 76% male cadets, 24% female cadets and 38% minorities. The overall GPA is 3.4 with the cadets receiving over \$300,000 in federal scholarships. The cadets' days are spent doing morning physical training four days a week while attending classes two to three times a week in pursuit of traditional majors they are passionate about. They are counseled 3 times a semester, and their counselors stay involved with the cadets. They train at Fort Knox as well as overseas.

Conclusions

Trustee O'Malley told Col. Montgomery that as a former ROTC Air Force cadet he is honored and thanked him for what they do.

Follow-up Items	Person	Deadline
<b>Academic Policies and Programs/Student Life Committee Report and Recommendations</b>		
Discussion		
<p>Trustee Jenkins reported on the actions of the academic policies and programs/ student life committee at the November 30 meeting. Provost Gandy presented an update about the proposed Ed.D. in Educational Leadership degree program and the SACSCOC Level Change. Provost Gandy also discussed the Executive Certificate in Healthcare Administration in the College of Behavioral and Health Sciences. This is a 12-hour graduate certificate geared toward individuals working in the health care industry and wanting to move up into management. Provost Gandy presented information about the new Graduate Certificate in Project Management, which proposes a 9-credit hour certificate in Project Management and is geared toward preparing students to pass the Project Management Professional exam.</p> <p>The committee reviewed changes to the Student Code of Conduct Rules presented by Dannelle Whiteside.</p> <p>An information item regarding Fall Census Enrollment Data was presented by Provost Gandy. Austin Peay State University enrolled an all-time high for the university in new freshmen and dual enrollment students this year.</p>		
Conclusions		
<p>Trustee Jenkins moved that the Board approve the minutes for the November 30 meeting. Trustee Mealer seconded the motion. A voice vote was taken and passed with 8 trustees voting yes.</p> <p>Trustee Jenkins moved that the Board approve the Ed.D. in Educational Leadership. A voice vote was taken and passed with 8 trustees voting yes.</p> <p>Trustee Jenkins moved that the Board approve the Student Code of Conduct Rules. A roll call vote was taken and passed with 8 trustees voting yes.</p>		
Follow-up Items	Person	Deadline

<b>Audit Committee – Adoption of Minutes</b>		
Discussion		
Trustee Rayburn reported on the actions of the audit committee at the November 30 meeting. The audit committee received information regarding internal audit reports issued between August 18, 2017 and November 6, 2017, along with a list of outstanding audit recommendations. Information was also given regarding the external quality assurance review and client survey results. Management’s assessment of risk was discussed in an executive session.		
Conclusions		
Trustee Rayburn moved that the Board approve the minutes for the November 30 meeting. Trustee Luck seconded the motion. A voice vote was taken and passed with 8 trustees voting yes.		
Follow-up Items	Person	Deadline
<b>Business and Finance Committee Report - Minutes</b>		
Discussion		
Trustee Atkins reported on the actions of the business and finance committee at the November 30 meeting. The information items the committee reviewed and approved are as follows: October revised budget for fiscal year 2017-2018, campus facilities master plan, campus property acquisitions, institutional refunds rule, use of university property rule, and classifying student in-state and out-of-state rule. The committee also reviewed THEC recommendations for state appropriations, capital projects, and student fees.		
Conclusions		
Trustee Atkins moved that the Board approve the minutes for the November 30 meeting. Trustee Jenkins seconded the motion. A voice vote was taken and passed with 8 trustees voting yes.		
Follow-up Items	Person	Deadline
<b>2017-2018 October Revised Budget</b>		
Discussion		
Conclusions		

Trustee Atkins moved that the Board approve the revised budget for the fiscal year 2017-2018 as outlined in their Board materials. A roll call vote was taken and passed with 8 trustees voting yes.

Follow-up Items	Person	Deadline

**Master Planning Process by Art Lidsky**

Discussion

Trustee O'Malley informed the Board that the university has been engaging in a master plan revision that was updated last in 2013. He introduced Mr. Art Lidsky of Dober Lidsky Mathey to update the Board on the planning process.

Mr. Lidsky informed the Board that Austin Peay State University's goal is to increase enrollment to 15,000 students. However, in order to do that, more space will be needed for classrooms, library, and labs. The university needs over 100,000 more square feet to meet the average of other universities across the state. He told the Board that College and Marion streets are dangerous and need to undergo changes to implement slower traffic. He recommended that Browning drive be oriented as a pedestrian area while still being available for emergency needs. The construction project on the health professional building is important. The total cost will be \$65 million dollars. For the most part, it will be state funded with Austin Peay to contribute approximately 7% of the cost. Mr. Lidsky said libraries are transforming from merely housing books and are becoming social gathering places, student success centers, etc. This needs attention as well. There is a great need for a detailed housing/dining study. Athletic facilities need to be expanded. Trustee Jenkins stated a practice facility for basketball is much needed. Trustee Mealer asked about parking related issues. Mr. Lidsky believes Austin Peay has sufficient parking. Although it may not be in the preferred locations, it is available and management of it is key. Trustee Atkins mentioned that the Peay Pickup enhances parking for students and is a great asset especially in bad weather. Trustee O'Malley thanked Mr. Lidsky for sharing his updates.

Conclusions

Trustee Atkins moved that the Board approve the Campus Facilities Master Plan. A roll call vote was taken and passed with 8 trustees voting yes.

Follow-up Items	Person	Deadline

**Property Acquisitions**

Discussion

Conclusions		
Trustee Atkins moved that the Board approve the Property Acquisitions as outlined in their Board materials. A roll call vote was taken and passed with 8 trustees voting yes.		
Follow-up Items	Person	Deadline
<b>Use of University Property Rule</b>		
Discussion		
Conclusions		
Trustee Atkins moved that the Board approve the Use of University Property Rule as outlined in their Board materials. A roll call vote was taken and passed with 8 trustees voting yes.		
Follow-up Items	Person	Deadline
<b>Classifying Students In-State and Out-of- State</b>		
Discussion		
Conclusions		
Trustee Atkins moved that the Board approve the Classifying Students In-State and Out-of-State as outlined in their Board materials. A roll call vote was taken and passed with 8 trustees voting yes.		
Follow-up Items	Person	Deadline
<b>Institutional Refunds Rule</b>		
Discussion		
Conclusions		
Trustee Atkins moved that the Board approve the Institutional Refunds Rule as outlined in their Board materials. A roll call vote was taken and passed with 8 trustees voting yes.		

Follow-up Items	Person	Deadline

<b>Student Trustee Selection</b>
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Discussion	
<p>Trustee O’Malley informed the Board that the FOCUS Act states that the student trustee must be appointed annually. He introduced Carol Clark, Executive Assistant to the President for Community and Government Relations, to present information regarding the selection process.</p> <p>Ms. Clark informed the Board that the first inaugural meeting was held in March 2017 and that was when Trustee Wallenius was appointed. Going forward, there will be applications for three finalists at the March 2018 meeting. The next student trustee will be selected from among the finalists. At the March 2018 meeting, a clarifying beginning/ending date of the student term will be determined. On May 1, 2018, Trustee Wallenius will be graduating from Austin Peay and the new Trustee’s term will begin. A review of the three finalists will take place in the Academic Policies and Programs/Student Life committee meeting and voted on at the 1<sup>st</sup> Board meeting in 2018.</p> <p>Trustee Wallenius asked if she can be involved in the meeting of the student selection and was informed she may if there is no bias toward any of the candidates.</p>	

Conclusions	
<p>Trustee Luck moved that the Board approve the Student Trustee Selection Process. Trustee May seconded the motion. A voice vote was taken and passed with 8 trustees voting yes.</p>	

Follow-up Items	Person	Deadline

<b>President’s Report and Report on Interim Items</b>
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Discussion	
<p>Trustee O’Malley recognized President White to give her report and to report on interim items.</p> <p>President White highlighted the strategic plan, “Leading with Excellence” and noted that Derek van der Merwe, Vice President for Advancement, Communication, and Strategic Initiatives is working on a robust plan to communicate this. She noted that we will lead with excellence through communication, growth, student success, sustainability and diversity. She also</p>	



highlighted challenges in meeting the Strategic Plan juxtaposed with the needs of the Master Plan the Board approved such as needs for additional practice space for the band; more lab space for nursing and medical technology students; and making a greater investment in our human capital.

President’s Interim Items:

The FOCUS Act has allowed us to sever ties from the Tennessee Board of Regents for Procurement and Oversight of Construction Projects beginning at the end of this fiscal year. We will request to sever from Data Collection from TBR in the middle of next year for the next fiscal year.

Conclusions	
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Trustee O’Malley reminded the Board of the next regularly scheduled Board meeting on March 8 and 9, 2018.

Follow-up Items	Person	Deadline

**Adjournment**

Discussion	
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Conclusions	
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Trustee O’Malley moved that the meeting adjourn. Trustee Atkins seconded the motion. A voice vote was taken and passed with 8 trustees voting yes at 10:53 a.m.

Follow-up Items	Person	Deadline

*Michael P. O'Malley*