



Business and Finance Committee Meeting		
9.14.2017	2:40 p.m.	317 College Street, Clarksville, TN 37040
Meeting Type	Business and Finance Committee Meeting	
Note taker	McCartney Andrews	
Attendees	Mr. Billy Atkins (chair)	Yes
	Ms. Katherine Cannata	Yes
	Mr. Larry Carroll	Yes
	Mr. Don Jenkins	Yes
	Gen. Gary Luck	No
	Mr. Mike O'Malley (ex-officio)	Yes
	Mr. Mitch Robinson (ex-officio)	Yes
<p>The meeting was called to order by Trustee Atkins at 2:40 p.m.</p>		
Approval of Capital Outlay and Maintenance Requests for Fiscal Year 2018-2019		
Discussion		
<p>Trustee Atkins recognized Mr. Robinson to present information regarding the capital outlay and maintenance requests for the University for fiscal year 2018-2019. Mr. Robinson presented information on the capital budget requests process. Mr. Robinson presented information on a new Health Professions Building, two capital maintenance requests, which include upgrades to the HVAC and fire alarms in several buildings, and one disclosed project. Mr. Robinson stated that the capital budget requests have been reviewed and supported by the University administration.</p> <p>A discussion was held regarding housing and additional dorms being a priority for the institution in the future. Additionally, a discussion was held regarding the previous capital outlay request for APSU.</p> <p>A motion was made by Trustee Jenkins to approve the capital outlay and maintenance requests for 2018 – 2019. Trustee Carroll seconded the motion.</p>		
Conclusions		

A voice vote was taken to approve the capital outlay and maintenance requests for fiscal year 2018-2019 and was passed unanimously with 4 trustees voting yes.

Follow-up Items	Person	Deadline
N/A		

**Approval of Policy on Access to and Use of Campus Property and Facilities 1:019**

Discussion

Trustee Atkins recognized Mr. Robinson to present information regarding the revision to the Policy on Access to and Use of Campus Property and Facilities 1:019. Mr. Robinson stated that the policy has been updated to be in compliance with the Campus Free Speech Protection Act, which takes effect January 1, 2018. Mr. Robinson stated that the University Policy Committee and the President had reviewed and supported the proposed revisions to the policy.

A motion was made by Trustee Cannata to approve the revision of the Policy on Access to and Use of Campus Property and Facilities 1:019. Trustee Carroll seconded the motion.

Conclusions

A roll call vote was taken to approve the revised policy and was passed unanimously with 4 trustees voting yes.

Follow-up Items	Person	Deadline
N/A		

**Approval of Fees, Charges, Refunds, and Fee Adjustments Policy 1:021**

Discussion

Trustee Atkins recognized Mr. Robinson to present information regarding the revision to the Fees, Charges, Refunds, and Fee Adjustments Policy 1:021. Mr. Robinson stated that the policy was being revised to remove procedural and accounting items that will be placed in to departmental guidelines. Mr. Robinson stated that the University Policy Committee and the President had reviewed and supported the proposed revisions to the policy.

A motion was made by Trustee Jenkins to approve the revision of the Fees, Charges, Refunds, and Fee Adjustments Policy 1:021. Trustee Carroll seconded the motion.

Conclusions

A roll call vote was taken to approve the revised policy and was passed unanimously with 4 trustees voting yes.

Follow-up Items	Person	Deadline
N/A		

### Approval of Campus Facility Master Plan Policy 1:026

Discussion
<p>Trustee Atkins recognized Mr. Robinson to present information regarding the revision to the Campus Facility Master Plan Policy 1:026. Mr. Robinson stated that the revised policy sets the requirements for the Master Plan based on the Tennessee Higher Education Commission’s Master Plan Policy. Mr. Robinson stated that the University Policy Committee and the President had reviewed and supported the proposed revisions to the policy.</p> <p>A motion was made by Trustee Cannata to approve the revision of the Campus Facility Master Plan Policy 1:026. Trustee Jenkins seconded the motion.</p>

Conclusions
<p>A voice vote was taken to approve the revised policy and was passed unanimously with 4 trustees voting yes.</p>

Follow-up Items	Person	Deadline
N/A		

### Approval of Campus Property Acquisitions

Discussion
<p>Trustee Atkins recognized Mr. Robinson to present information regarding the campus property acquisitions. Mr. Robinson stated that there were three streets abandoned by the City and six properties in close proximity to campus that the University would like to purchase. Mr. Robinson stated that there are sufficient funds for the university to purchase the six properties.</p> <p>A motion was made by Trustee Carroll to approve the property acquisitions. Trustee Cannata seconded the motion.</p>

Conclusions
<p>A roll call vote was taken to approve the property acquisitions and was passed unanimously with 4 trustees voting yes.</p>

Follow-up Items	Person	Deadline
N/A		
<b>Adjourn</b>		
Discussion		
<p>Before adjourning the meeting, Trustee Atkins reminded the committee of the home football game this weekend.</p> <p>Trustee Carroll moved to adjourn the meeting. Trustee Jenkins seconded the motion. The meeting adjourned at 3:15 p.m.</p>		

*Michael P. D'Malley*

Signature

September 15, 2017

Date