



September Board Meeting		
9.15.2017	9:14 am	317 College Street Clarksville, TN 37040
Meeting Type	Board Meeting	
Note taker	Dannelle Whiteside and Penny Howard	
Attendees	Mr. Billy Atkins	Yes
	Ms. Katherine Cannata	Yes
	Mr. Larry Carroll	Yes
	Mr. Don Jenkins	Yes
	Gen. Gary Luck	No
	Dr. Valencia May	Yes
	Brig. Gen. Robin Mealer	Yes
	Mr. Mike O'Malley	Yes
	Dr. Nell Rayburn	Yes
	Crystal Wallenius	Yes
<p>The meeting was called to order by Trustee O'Malley. Board Secretary, Dannelle Whiteside called the roll. All Board members were present with the exception of Dr. Gary Luck. There was a quorum.</p>		
Adoption of Agenda		
Discussion		
<p>Trustee O'Malley informed the Board that some items for consideration are on a consent agenda. He asked if there were any items on it that the Trustees would like extracted. There were none.</p>		
Conclusions		
<p>Trustee O'Malley then moved for the adoption of the agenda, including the items on the consent agenda. The motion was seconded by Trustee Atkins. A voice vote was taken and passed unanimously with 8 trustees voting yes.</p>		
Follow-up Items	Person	Deadline
Approval of Minutes		
Discussion		
<p>A motion was made by Trustee Carroll to approve the minutes for the May meeting. Trustee Wallenius requested that the minutes be amended to state that she urged the board to reject the approval of the athletics fee increase because the overall increase was steep with regards to the current fee because not all students have</p>		

the authorization to use the athletics facilities and equipment which should minimize their financial responsibility to the athletics department. There were no objections to the amendment offered by Trustee Wallenius.

Conclusions	
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Trustee Carroll made a motion to adopt the May minutes with the revisions made by Trustee Wallenius. Trustee Mealer seconded the motion. A voice vote was taken and passed unanimously with 8 trustees voting yes.

Follow-up Items	Person	Deadline

Campus Spotlight	
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Discussion	
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Before the campus spotlight presentation began, President White took a moment to introduce to the Board some of the deans, directors and vice presidents who were present at the meeting.

She then introduced Dr. Sherryl Byrd who spoke to the Board regarding the Center for Service Learning and Community Engagement. She introduced the Director, Alexandra Wills who explained the Center’s mission and activities.

There are 50 courses offered on campus which help students learn skills that enable them to be involved in their local community as well as their region and internationally. Students who take these courses volunteer 12-15 hours in their community. They make ceramic bowls for fundraising, plant trees, and are currently working toward getting an old church in Coopertown, TN on the historical register.

The Center participates in an alternate spring break program where student groups go to other cities, states, and countries to volunteer. Cassie Meadows, a current student majoring in social work, spoke about her experience in Louisiana where she served meals in a rescue mission, worked at the Audubon Institute, and volunteered at a rescue center for pit bulls.

Conclusions	
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N/A

Follow-up Items	Person	Deadline

Executive Committee Report and Recommendations	
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Discussion	
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Trustee O'Malley reported on the actions of the executive committee at the September 14 th meeting. These included President White's incentive payment Plan as well as the President's base compensation, incentive and performance evaluation. The committee was provided an update on the University's Affirmative Action Plan by Sheila Bryant, Director of Equal Opportunity and Affirmative Action.		
Conclusions		
Trustee O'Malley moved to adopt the June 21, 2017 and September 14, 2017 executive committee minutes. Trustee Cannata seconded the motion. A voice vote was taken and passed unanimously with 8 trustees voting yes.		
Trustee O'Malley then moved that the committee adopt the 2017-2018 presidential evaluation and compensation plan with a 12% increase bringing her salary to \$293,200. A voice vote was taken and passed unanimously with 8 trustees voting yes.		
Follow-up Items	Person	Deadline
Academic Policies and Programs/Student Life Committee Report & Recommendations		
Discussion		
Trustee Jenkins reported on the actions of the academic policies and programs/student life committee at the September 14 th meeting. These included the following information items: an update from Provost Gandy on the Ed.D. in educational leadership and an explanation of the letter of notification to develop a master of fine arts in studio arts degree program. Dr. Gandy also discussed low-producing programs stating that the B.S. in professional studies has been terminated and the B.S./B.A. in Philosophy and Religion has developed a plan to increase the number of graduates. The committee reviewed and approved by consent the proposed B.S. Aviation Science with a concentration in Rotor Wing and tenure upon appointment of Dr. Scott Culhane, Chair, Department of Criminal Justice. The committee reviewed and denied the request by Dr. Robert Halliman to appeal a promotion decision.		
Conclusions		
Trustee Jenkins moved that the Board adopt the minutes of the September 14 th meeting. Trustee Mealer seconded the motion. A voice vote was taken and it passed with 8 trustees voting yes.		
Trustee Jenkins moved to deny Dr. Halliman's request to appeal the promotion decision. A voice vote was taken and it passed with 7 trustees voting yes. Dr. Nell		

Rayburn abstained from voting on this matter because her husband is the Chair of the Department of Leadership and Organizational Administration.

Follow-up Items	Person	Deadline

Audit Committee Report and Recommendations

Discussion	Trustee Cannata reported on the actions of the audit committee at the September 14 th meeting. These included the following items: review and approval of the salaries and budget related to the office of internal audit; and review and approval of the FY 2018 internal audit plan.
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Conclusions	Trustee Cannata moved that the Board adopt the minutes of the September 14 th meeting. Trustee Jenkins seconded the motion. A voice vote was taken and it passed with 8 trustees voting yes.
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Follow-up Items	Person	Deadline

Business and Finance Committee Report and Recommendations

Discussion	Trustee Atkins reported on the actions of the business and finance committee at the September 14 th meeting. These included the following items: review and approval of the capital outlay and maintenance requests for fiscal year 2018-2019, to include a new health professions building, upgrades to the HVAC and fire alarms in several buildings and one disclosed project for fiscal year 2018-2019; review of the policy on Access to and Use of Campus Property and Facilities 1:019; review of Fees, Charges, Refunds and Fee Adjustments Policy 1:021; review of the Campus Facility Master Plan Policy 1:026; and review of campus property acquisitions.
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Conclusions	Trustee Atkins moved that the Board adopt the minutes of the September 14 th meeting. Trustee Jenkins seconded the motion. A voice vote was taken and passed unanimously with 8 trustees voting yes. Trustee Atkins made a motion to approve the policy on Access to and Use of Campus Property and Facilities. Trustee May seconded the motion. A roll call vote was taken and passed unanimously with 8 trustees voting yes.
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Trustee Atkins made a motion to approve the Fees, Charges, Refunds and Fee Adjustments Policy 1:021. A roll call vote was taken and it passed with 8 trustees voting yes.

Trustee Atkins made a motion to approve the campus property acquisitions. A voice vote was taken and passed unanimously with 8 trustees voting yes.

Follow-up Items	Person	Deadline

Affirming APSU’s Mission

Discussion

Trustee O’Malley informed the Board the SACSCOC standard 3.1.1. requires the Board to approve the institution’s mission statement.

Conclusions

Trustee O’Malley made a motion that the Board affirm Austin Peay State University’s mission statement. Trustee Carroll seconded the motion. A voice vote was taken and passed unanimously with 8 trustees voting yes.

Follow-up Items	Person	Deadline

Adoption of Meeting Calendar for 2018

Discussion

Trustee O’Malley informed the Board that they needed to set the calendar for meeting dates for 2018. The proposed dates were: Spring – March 8 and 9, Summer – June 7 and 8, Fall – September 13 and 14, Winter – November 29 and 30.

Trustee Wallenius requested the Board to reconsider the Spring dates due to it being spring break for students. Dannelle Whiteside stated that based on the majority of the Trustee’s availabilities, there is no flexibility in this schedule.

Conclusions

Trustee O’Malley mad a motion that the Board adopt the meeting calendar for 2018. Trustee Atkins seconded the motion. A voice vote was taken and it passed with 8 trustees voting yes.

Follow-up Items	Person	Deadline

President's Report and Report on Interim Items		
Discussion		
<p>Trustee O'Malley requested that President White present her report. She stated that Austin Peay State University is making progress on the master plan and it will change over time. The goals are to provide adequate space in which to educate students, create a good environment for faculty and staff, and to support the community. The master plan must align with the strategic plan of growing graduate students by offering more doctoral programs such as psychology, enrolling more international students, and creating a larger presence at the Ft. Campbell Center. Focus will also be placed on student success and serving the military and their families. Austin Peay had a 32% increase in first-time freshmen this year, which is creating a strain on APSU's resources and housing. Potential public/private partnerships may be considered in the future to build new housing.</p> <p>There was discussion regarding total current enrollment. Provost Gandy stated that currently it is approximately 10,200 and is estimating 300 more from Ft. Campbell for a total of 10,500. President White stated that she hopes to pull the number of students who were lost between 2011-2015 back in which would make enrollment near 13,000 in the future.</p>		
Conclusions		
Follow-up Items	Person	Deadline
Update on Facilities Master Plan Revision		
Discussion		
<p>Mr. Art Lidksy gave an update on the master planning process. He presented comparisons based on other five-year institutions in the state on items such as classrooms, laboratories, and the library. It has been determined that APSU does not utilize its classrooms as much as it should and the ones it is using are at capacity. Classroom sizes are small, but Austin Peay needs more space and more/different rooms. He stated that public/private partnerships may be something Austin Peay needs to consider in the future to keep projects off of its budget. This is something that must be examined carefully.</p> <p>Mr. Lidksy presented a list of potential new projects as well as future renovations. A health professional building seems to be a priority at an estimated cost of \$48 million for the building alone and \$65 million total cost included other miscellaneous expenses. The library is inadequate to provide students the active learning environment needed, however, the location is great. A new student</p>		

success building could easily be tied to the library in the future. There is plenty of room on campus for more buildings.

There was some discussion regarding, optimizing the use of classroom space/hours and, parking for students as enrollment grows.

Conclusions	
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Follow-up Items	Person	Deadline
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Update on SACSCOC Substantive Change Review Process

Discussion	
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Trustee O'Malley introduced Dr. Lynne Crosby, Vice Provost/Associate Vice President for Academic Affairs, to provide an update on SACSCOC Substantive Change Review Process. Due to Austin Peay's governance change, SACSCOC will be visiting the campus on October 3-5 to verify compliance. The Board is asked to participate in this visit. If they cannot be physically present, they may be able to participate by video chat. Dr. Crosby shared the SACSCOC standards and core requirements for the governing board with the Board members.

Conclusions	
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Follow-up Items	Person	Deadline
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Discussion	
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Trustee O'Malley thanked everyone who had a part in putting this meeting together. He made the motion to adjourn the meeting. Trustee Atkins seconded the motion. A voice vote was taken and it passed unanimously. The meeting adjourned at 11:12 a.m.

Michael P. O'Malley