



Audit Committee			
6.4.20		1:30 p.m.	
		Technology Building Clarksville, TN 37044	
Meeting Type	Audit Committee Meeting		
Note Taker	Beth Chancellor		
Attendees			Present (Y/N)
	Ms. Katherine Cannata, Chair		Y (Electronic)
	Mr. Billy Atkins		Y
	Mr. Larry Carroll		Y (Electronic)
	General Gary Luck		Y (Electronic)
	Mr. Mike O'Malley, ex-officio		Y (Electronic)
	President Alisa White		Y
	Dannelle Whiteside, Vice President for Legal Affairs and Secretary to the Board		Y (Electronic)
Call to Order			
Discussion			
Trustee Cannata called the meeting to order at 3:06 pm.			
Roll Call/Declaration of a Quorum			
Discussion			
<p>Trustee Atkins was physically present. Trustee Cannata, Trustee Carroll and Trustee Luck participated by teleconference. As she called the roll, Ms. Dannelle Whiteside asked those participating by teleconference if they could hear clearly and if they could identify any persons present in the room with them. All trustees stated they could hear clearly. Trustee Atkins was in the room with President Alisa White, Interim Provost Karen Meisch, and McCartney Johnson. Trustee Cannata, Trustee Carroll, and Trustee Luck stated that they were alone.</p> <p>Ms. Whiteside did not detect a physical quorum present; however, a quorum existed by the inclusion of those members participating by electronic means. Ms. Whiteside</p>			

stated that pursuant to Executive Order 19, enacted on March 20, 2020 and extended pursuant to Executive Order 34 enacted on May 6, 2020, this Board is able to hold its meeting by electronic means in the absence of a physical quorum with the necessity being to protect the health, safety, and welfare of Tennesseans in light of the COVID-19 outbreak.

Conclusions

Trustee Cannata moved that necessity had been established to hold this meeting in the absence of a physical quorum. The motion was seconded by Trustee Luck. A roll call vote was taken and carried unanimously with 4 trustees voting yes.

Billy Atkins:	Yes
Katherine Cannata:	Yes
Larry Carroll:	Yes
Gary Luck:	Yes

Yes: 4, No: 0

Information Item A - Internal Audit Reports and List of Outstanding Audit Recommendations

Discussion

Trustee Cannata recognized Blayne Clements for a report. Clements discussed three audits completed between February 18, 2020, and May 11, 2020. The Non-Student Minors on Campus Review was released on February 24, 2020, the Review of University Design and Construction's Designer Selection Process was released on April 29, 2020 and the Cash Receipting Internal Controls Review was released on May 8, 2020.

Clements also explained that the Office of Internal Audit follows up on all recommendations included in internal audit reports and a summary of outstanding audit recommendations was provided to the committee.

Conclusions

This was an information item and required no action.

Adjourn

Discussion

Trustee Carroll moved to adjourn the Audit Committee meeting. The motion was seconded by Trustee Luck. The meeting adjourned at 3:13 p.m.