



<b>Audit Committee Meeting</b>		
<b>6.6.2019</b>		<b>Start time: 2:54 pm</b>
<b>317 College Street</b>		
Meeting Type	Audit Committee Meeting	
Note taker	Beth Chancellor	
Attendees		Present (Y/N)
	Ms. Katherine Cannata (chair)	Y
	Mr. Billy Atkins	Y
	Dr. Nell Rayburn	N
	Mr. Mike O'Malley (ex-officio)	N
	President Alisa White	Y
	Dannelle Whiteside, Vice President for Legal Affairs and Secretary to the Board	Y
<b>Information Item A – Overview of Internal Audit's Fraud Awareness Program and Investigation Process</b>		
Discussion	Trustee Cannata recognized Blayne Clements to provide a report on the increase in the amount of time devoted to investigating potential instances of fraud, waste, and abuse (FWA). In addition to the report, Clements discussed the Office of Internal Audit's fraud awareness efforts, reporting options, and the process for investigating reports.	
Conclusion	This is an information item and required no action.	
<b>Follow-up Items</b>	<b>Person</b>	<b>Deadline</b>
N/A		
<b>Information Item B – Internal Audit Reports Released between February 19, 2019 and May 10, 2019, with a list of outstanding audit recommendations</b>		
Discussion	Trustee Cannata recognized Blayne Clements, who discussed the two internal audit reports-- Review of Donor Funded Scholarships and Review of Loss in the Tennis Center.	
Conclusion		

This is an information item and required no action.		
<b>Follow-up Items</b>	<b>Person</b>	<b>Deadline</b>
N/A		
<b>Information Item C – Client Satisfaction Survey Results, Spring 2019</b>		
Discussion		
Trustee Cannata recognized Blayne Clements who reported on the current client satisfaction survey. The survey was sent to fifteen staff members who had significant interaction with the Office of Internal Audit for audits completed between October 2018 and March 2019. Clements explained the data and stated he was pleased with the response rate and results.		
Conclusion		
This is an information item and required no action.		
<b>Follow-up Items</b>	<b>Person</b>	<b>Deadline</b>
N/A		
<b>Adjournment</b>		
Discussion		
Trustee Cannata moved to adjourn the meeting. Trustee Atkins seconded the motion. The meeting adjourned at 3:07 p.m.		