



December Board Meeting		
11.30.2018		317 College Street Clarksville, TN 37040
Meeting Type	Board Meeting	
Note taker	Joanne Shepard	
Attendees	Mr. Billy Atkins	Y
	Ms. Katherine Cannata	Y
	Mr. Larry Carroll	Y
	Mr. Don Jenkins	Y
	Dr. Gary Luck	Y
	Ms. Celeste Malone	Y
	Dr. Valencia May	Y
	Brig. Gen. Robin Mealer	Y
	Mr. Mike O'Malley	N
	Dr. Nell Rayburn	Y
	Dr. Alisa White, President	Y
	Ms. Dannelle Whiteside, General Counsel and Board Secretary	Y
Trustee Cannata called the meeting to order. Board Secretary, Dannelle Whiteside, called the roll. There was a quorum.		
Adoption of Agenda		
Discussion		
Trustee Cannata informed the Board that there were items on the agenda to be adopted.		
Conclusions		
Trustee Cannata moved for the adoption of the agenda. The motion was seconded by Trustee Luck. A voice vote was taken and passed unanimously with 8 trustees voting yes.		
Approval of Minutes		
Discussion		
Trustee Cannata asked if there were any corrections or additions to the minutes of the September 14, 2018 Board meeting. There were none.		

Conclusions	
<p>Trustee Jenkins made a motion to approve the minutes for the September 14 meeting. Trustee Carroll seconded the motion. A voice vote was taken and passed unanimously with 8 trustees voting yes.</p>	
<p>Campus Spotlight</p>	
<p>Trustee Cannata recognized President White to introduce Dr. Mickey Wadia, APSU Faculty Senate President, and Ms. Louise Mitchell, APSU Staff Senate President, to present on shared governance. Dr. Wadia is a Professor of Languages and Literature and the newly elected faculty trustee to the board. His term will begin July 1, 2019. Ms. Mitchell is the Coordinator of the Hispanic Cultural Center.</p> <p>Dr. Wadia thanked the Board for the opportunity to talk about the importance of shared governance. He stated that the Faculty Senate is an advisory body to President White and spoke of the responsibilities and accomplishments of this group. He stated that proactive engagement, positive interference, integrity, honesty and transparency are needed for successful communication at the University. He valued the positive relationship between the administration, faculty and the board. He stated that shared governance has been the hallmark of Austin Peay's success in various constituencies working together to solve problems. He stated that it is important that freedom of speech be accorded in shared governance.</p> <p>Ms. Mitchell thanked the Board for the opportunity to talk about the important role Staff Senate has in shared governance at Austin Peay. She explained the senate's mission is to serve as a liaison between staff, faculty and the administration to improve the quality of life experienced by all at the university. This mission is accomplished by: talking openly about issues and advocating for action and addressing the concerns identified by staff, encouraging collaboration, and educating university constituents on all actions of the Staff Senate. She stated that being a part of the shared governance model allows staff to have a voice and to make a difference in the University community.</p> <p>President White provided examples on how shared governance works at the University.</p> <p>Trustee Cannata asked Ms. Mitchell about her proudest accomplishment as Staff Senate President. Ms. Mitchell stated Staff Appreciation Week and getting staff more involved with Homecoming Week are her proudest accomplishments.</p>	
<p>Academic Policies and Programs/Student Life Committee Report</p>	
Discussion	

Trustee Jenkins reported on the actions of the Academic Policies and Programs/Student Life Committee at the November 29 meeting.

Trustee Jenkins stated the committee reviewed the following information items: the University's intent to submit a Letter of Notification to THEC to establish a Master of Science in Speech-Language Pathology and the Fall Census Enrollment data.

Trustee Jenkins stated the committee reviewed and approved the following action items: changes in Policy 2:038 Undergraduate (and Graduate) Admissions and changes in Policy 2:010 Undergraduate (and Graduate) Academic Retention Standards. These items were approved in the consent agenda.

Trustee Rayburn stated the changes in the policies were to ensure that the graduate programs receive the same emphasis as the undergraduate programs.

Conclusions	
-------------	--

Trustee Jenkins moved that the Board approve the minutes for the November 29 meeting. Trustee Atkins seconded the motion. A voice vote was taken and passed with 8 trustees voting yes.

Audit Committee Report

Discussion	
------------	--

Trustee Cannata stated the Audit Committee listened to presentations on the following informational items: internal audit reports released between August 21, 2018 and November 6, 2018, along with a list of outstanding audit recommendations; the results of the Quality Assessment Review for the Office of Internal Audit; the Internal Audit Client Satisfaction Survey results for Fall 2018; and the information technology risks by Judy Molnar, Associate Vice President and Chief Information Officer.

Conclusions	
-------------	--

Trustee Cannata moved that the Board approve the minutes for the November 29 meeting. Trustee Rayburn seconded the motion. A voice vote was taken and passed with 8 trustees voting yes.
--

Business and Finance Committee Report

Discussion	
------------	--

Trustee Atkins reported on the actions of the Business and Finance Committee at the November 29 meeting. The action items the committee reviewed and approved are as follows: October revised budget for fiscal year 2018-2019; revisions to Policy 1:021 Fees, Charges, Refund and Fee Adjustments; and factors for tuition and mandatory fee increases.

Trustee Atkins stated the committee reviewed the following information items: the preliminary THEC recommendations for state appropriations, capital projects, and student fees and the THEC financial stress test results.

Conclusions	
-------------	--

Trustee Atkins moved that the Board approve the minutes for the November 29 meeting. Trustee Jenkins seconded the motion. A voice vote was taken and passed with 8 trustees voting yes.

Trustee Atkins moved that the Board approve the October revised budget for the fiscal year 2018-2019 as written. Trustee Carroll seconded the motion. A roll call vote was taken and passed with 8 voting yes.

Trustee Atkins moved that the Board approve the revisions to Policy 1:021 Fees, Charges, Refund and Fee Adjustments as written. Trustee Luck seconded the motion. A voice vote was taken and passed with 8 trustees voting yes.

Trustee Atkins moved that the Board approve the factors for tuition and mandatory fee increases as written. Trustee Carroll seconded the motion. A voice vote was taken and passed with 8 trustees voting yes. Trustee Rayburn stated that this item was in response to a Tennessee Legislature directive to develop a policy.

Executive Committee

Discussion	
------------	--

Trustee Cannata reported on the action of the Executive Committee at the November 29 meeting. The committee reviewed the results of the Board Evaluation, which is required by Southern Association of Colleges and School Commission on Colleges. She thanked the board for participating in the survey and stated that the results were significantly positive. She questioned what the board could do to improve. Trustee Rayburn reaffirmed that trustees could add items to the agenda if they wanted more information about a particular subject. Trustee Jenkins asked if the board could receive a monthly overview of what is occurring on campus. Trustee Malone stated that student interest would rise if the student trustee could vote on board issues.

Conclusions	
-------------	--

Trustee Atkins moved that the Board approve the minutes of the November 29 meeting. Trustee Jenkins seconded the motion. A voice vote was taken and passed with 8 trustees voting yes.

President's Report and Report on Interim Items

Discussion	
<p>Trustee Cannata recognized President White to give her report to the Board.</p> <p>President White spoke on the importance of shared governance at the University. She stated that one of the most important aspects of shared governance is a system of open communication when faculty and staff members, board members, and administrators work to align and implement strategic priorities. An appropriate culture of shared governance improves campus morale as well.</p> <p>A great example of shared governance is when the APSU Faculty and Staff Senates worked together to develop a parental leave policy for the University that recently received approval by the State. This benefit will be a great incentive to recruit and retain outstanding colleagues.</p> <p>The Austin Peay faculty and staff make this University an extraordinary place for the current and prospective students. They have expertise in their areas of responsibility, and their voices are important in the conversation of how the university successfully accomplishes its goals. The commitment to shared values and outcomes helps positively impact Austin Peay's nearly 11,000 students.</p> <p>President White gave an update on the university's enrollment and the capital campaign. APSU was the only locally-governed institution to experience an increase in enrollment this fall. President White thanked Provost Rex Gandy and the Enrollment Management team for their tremendous effort to recruit students and to assist with financial aid. The capital campaign will begin soon. Last year \$9.85 million was raised because people are excited about Austin Peay and its future.</p> <p>President White asked the Board members how they would like to be made aware of issues that carry inherent risk and for any topics for later discussions.</p> <p>Trustee Cannata offered the following suggestions: study successful schools to see how APSU might improve; look at faculty evaluations to see how they are being evaluated; receive a report from Career Services to see where students are now. Trustee Rayburn stated that the Board should feel free to ask questions if they ever have a concern about an issue. Trustee Mealer asked to view an environmental scan to see the workforce needs of the region. She also stated she would like to see a presentation on cyber activity. Trustee Malone asked about initiatives that are in place for the retention of students.</p>	
Conclusions	
<p>Trustee Cannata thanked President White for her report.</p>	

Adjournment

Discussion

Trustee Cannata reminded the Board that the next regularly scheduled meeting will be March 14 and 15, 2019 and moved that the meeting be adjourned. Trustee Atkins seconded the motion. A voice vote was taken and passed with 8 trustees voting yes. The meeting adjourned at 10:45am.

Michael P. O'Malley