



# B O A R D O F T R U S T E E S



Executive Committee Meeting

Agenda

Austin Peay State University

317 College Street

Clarksville, TN 37040

Sept. 13, 2018

Call to Order

Roll Call/Declaration of Quorum

Action Items

A. Consideration of Board Evaluation Process

Adjourn

**Agenda Item: A.**

**Date:** Sept. 13, 2018

**Subject:** Consideration of the Board of Trustees evaluation

**Action Recommended:** Approval by voice vote

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**Background Information:**

Southern Association of Colleges and Schools Commission on Colleges (SACSCOC) Standard 4.2.g requires a governing board to define and regularly evaluate its responsibilities and expectations. The Board will consider the evaluation instrument, which will be implemented and completed at the next regularly scheduled meeting.

**Proposed Implementation Date:** Nov. 29, 2018

**Item Details:**

Proposed evaluation instrument is attached.

### Sample Board Assessment Questions

	Use the following five point rating scale for each statement.				
	Strongly Disagree- 1	Disagree- 2	Neutral- 3	Agree- 4	Strongly Agree- 5
1. The policy-making process is clear, public and inclusive.	1	2	3	4	5
2. Board members support the concept that board policy and the board chair are its primary voices.	1	2	3	4	5
3. The board works to build positive relationships with all university and community stakeholders.	1	2	3	4	5
4. The board actively supports the university's foundation and fundraising efforts.	1	2	3	4	5
5. The board adequately studies issues prior to board action.	1	2	3	4	5
6. The board's time is appropriately spent on governance and not management.	1	2	3	4	5
7. Appropriate advance materials are made available to trustees, in order for each trustee to adequately prepare for board meetings and meet their governance obligations.	1	2	3	4	5
8. The trustees fulfill their commitments to the board as delineated in board policy.	1	2	3	4	5
9. Board meetings have a good balance of information-sharing, discussion and decision-making.	1	2	3	4	5
10. The board appropriately supports the president in her decision-making.	1	2	3	4	5
11. The board is appropriately involved in strategic planning.	1	2	3	4	5
12. The board takes regular steps to keep informed about important trends in the larger environment that might affect the organization.	1	2	3	4	5
13. The board receives the appropriate amount of financial information to carry out its fiduciary and stewardship responsibilities.	1	2	3	4	5
14. There is an effective committee structure for the board.	1	2	3	4	5
15. Board leadership effectively perform their roles.	1	2	3	4	5

16. The board conducts its meetings in compliance with the Tennessee Open Meetings Act.	1	2	3	4	5
17. The board operates with a sense of cooperation and collegiality.	1	2	3	4	5
18. The board effectively evaluates the president.	1	2	3	4	5
19. The president's compensation is effectively determined and administered by the board.	1	2	3	4	5
20. My committee liaisons (i.e., Audit - Blayne Clements; Academic/Student Affairs - Rex Gandy and Greg Singleton; Business and Finance - Mitch Robinson; Executive Committee - Alisa White; Board of Trustees - Dannelle Whiteside) promptly and professionally provide me with the necessary information I need to carry out my governance responsibilities.	1	2	3	4	5

**Written Responses:**

1. Please comment on any "1" or "2" responses above.
2. What are the greatest strengths of the board?
3. What are the weaknesses of the board?
4. How can the effectiveness of the board be enhanced?
5. What do you as a trustee feel proud of in the past year, related to the work of the board?
6. What thoughts do you have regarding your progress toward the strategic plan?