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## OVERLOAD REQUEST FORM

The maximum load for undergraduates is 18 hours for the Main Campus Fall or Spring semesters and 9 hours for the APSU Center at Fort Campbell Fall, Spring or Summer terms (or a combination of 18 hours at all colleges and universities including APSU Center at Fort Campbell); and a total of 14 hours for Summer (eight hours for either five-week session). Approval for a registration overload on the Main Campus and APSU Center at Fort Campbell (including a combination of both APSU/Fort Campbell classes) must be requested by submitting this completed form to the student's academic advisor and/or departmental chair and the dean of the college in which the major is housed (Career Advisement and Testing Center for undeclared students). Please review the Graduate Bulletin for graduate policies and the University Bulletin for additional information.

**OFFICE OF THE REGISTRAR WILL INCREASE THE MAX HOURS, STUDENTS IS RESPONSIBLE FOR REGISTRATION**

Name \_\_\_\_\_ Student ID \_\_\_\_\_

Credit Hours Earned \_\_\_\_\_ Cumulative GPA \_\_\_\_\_

Classification: FR \_\_\_\_\_ SO \_\_\_\_\_ JR \_\_\_\_\_ SR \_\_\_\_\_ Special \_\_\_\_\_ Graduate \_\_\_\_\_

Major: \_\_\_\_\_ Major Advisor \_\_\_\_\_

I request permission to enroll for \_\_\_\_\_ hours during the \_\_\_\_\_ semester/term \_\_\_\_\_

### CURRENT COURSE SCHEDULE

CRN Number	Dept	Course Number	Section Number	If Summer, Session #	Course Title	Credit Hours

### ADDITIONAL COURSES

CRN Number	Dept	Course Number	Section Number	If Summer, Session #	Course Title	Credit Hours

Student should provide compelling reason(s) for requesting an overload:

Reason for Overload \_\_\_\_\_

Student Signature \_\_\_\_\_ Date \_\_\_\_\_

In order for the request for overload to be considered, the following steps must be completed:

1. Advisor and/or Dept Chair Signature \_\_\_\_\_ Date \_\_\_\_\_

2. Dean (in major) or designee Signature \_\_\_\_\_ Date \_\_\_\_\_

Return this form to the Registrar's Office, Ellington Bldg., Room 316 or Fax to (931) 221-6264