

Project Assignment Threshold  
Guidelines

July 1, 2022

Maintenance projects with a total cost under \$250,000 will be administered by the Physical Plant or Residence Life.

Projects utilizing a designer, no matter the cost, will be administered by Capital Planning, Design and Construction.

Simple projects utilizing a single trade, costing over \$250,000, that in the judgment of the director of Capital Planning, Design and Construction in consultation with the director of the Physical Plant or the director of Residence Life, do not require a designer—for example, finish renewals, and one-for-one replacements—will be administered by the Physical Plant or Residence Life. Procurement and Contract Services will oversee bidding and contract execution. Personnel from the Physical Plant or Residence Life will be responsible for construction administration. University Design & Construction will serve in an advisory capacity, monitoring the scope and budget. Changes to construction contracts will be approved by Capital Planning, Design and Construction based on recommendations from the construction administrator, prior to the changes being executed.