APSU Writing Center

Boxing Note-Taking Method

Boxing Note-Taking Method

- The practice of using boxes to visually separate topics within a page.
- Allows for students to review their notes in a visual way and identify key topics.
- Best used for visual learners.
- This method is also good for learning languages and verb tenses.

How to use:

- Identify the main topic as well as relevant subtopics.
- The title or main topic should be at the top of the page.
- Under each subtopic, note down key points in the form of a list and frame each subtopic with its relevant information in a box.
- Boxes can be made bigger or smaller depending on the note taker preference.

Boxing Note-Taking Example by Candace Osmond:

References:

GoodNotes. (2017, October 4). Alternative Note-Taking Methods Explained — "The Boxing Method". Goodnotes. https://www.goodnotes.com/blog/boxing-note-taking-method

Osmond, C. (2023). *Verb Tenses – Uses, Examples & Worksheet.* Grammarist. https://grammarist.com/grammar/verb-tenses/

Tamm, S. (2023, January 20). The 9 Most Effective Note-Taking Methods. E-student.org. https://e-student.org/note-taking-methods/

NAME: COURSE: DATE:

MAIN TOPIC:

SUB TOPIC:

KEY POINT 1:

KEY POINT 2:

KEY POINT 3:

SUB TOPIC:

KEY POINT 1:

SUB TOPIC:

KEY POINT 1:

KEY POINT 2:

SUB TOPIC:

KEY POINT 1:

SUB TOPIC:

KEY POINT 1:

KEY POINT 2:

KEY POINT 3:

SUB TOPIC:

KEY POINT 1:

KEY POINT 2:

KEY POINT 3:

SUB TOPIC:

KEY POINT 1:

SUB TOPIC:

KEY POINT 1:

KEY POINT 2:

KEY POINT 3:

KEY POINT 4:

BRIEF SUMMARY:

NAME: COURSE: DATE: