

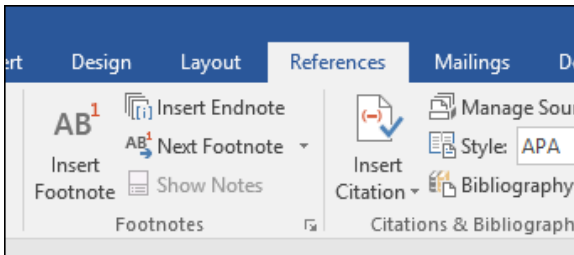
## APSU Writing Center

### How to Insert Footnotes & Endnotes

#### How to add Footnotes and Endnotes

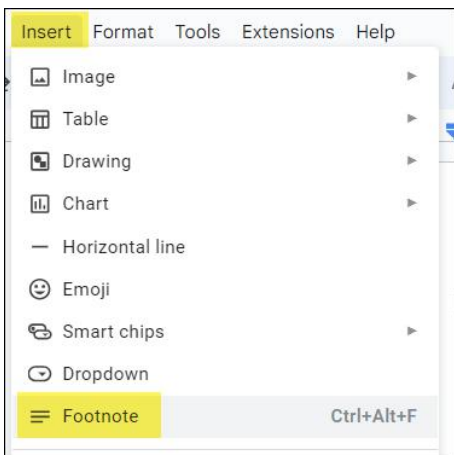
##### Microsoft Word

To add a note in Microsoft Word, click the **References** tab and then choose **Insert Endnote** or **Insert Footnote**.



##### Google Docs

Google Docs will only include footnotes. To add a footnote, click **Insert** and then **Footnote**.



##### Pages

To add a footnote in Pages on Mac, click the **Insert** and choose **Footnote**. Footnotes can then be converted into an endnote.

