

APSU Writing Center

Informative Process Analysis Essay

Informative Process Analysis

- Explains how something is done by describing the steps involved in a process. It explains how something happens or how something is completed.
 - Examples:
 - How to create a simple research project
 - How a rainbow forms

Directive Process Analysis

- Provides step-by-step instructions telling the reader exactly what to do to achieve a specific goal.
 - Examples:
 - How to bake a cake
 - How to build a bookshelf

How to write an Informative Process Analysis

Choose a Process to Explain

- Pick a process that interests you or that you know well. Consider your hobbies, past experiences, or areas of expertise.
 - What is your purpose? Are you informing, explaining, or persuading?
 - Is the process simple or complex enough to be broken into clear steps?
 - Examples:
 - How a Coffee Maker Works
 - How Football Players Train for the Season

Use Credible Academic Sources

- Gather resources and quotes to back up your ideas and include quoted materials in the paper.

Consider Your Audience

- What information should you include to ensure they understand the process clearly?

Organize the Essay

- Structure your essay so the reader can easily follow the process.
 - Introduction:
 - Introduce the process you are explaining.
 - Mention why it's important or interesting.
 - Body:
 - Describe each step in a clear, chronological sequence.
 - If applicable, explain any required tools, materials, or background information.
 - Conclusion:
 - Summarize the key points or restate the importance of understanding the process.

Example:

- Process: How Attending Writing Center Appointments Benefits You as a Student
 - Making the Appointment
 - Preparing for the Appointment
 - Receiving Feedback and Guidance
 - Applying the Feedback
 - Revisiting for Continued Growth

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Introduction

Thesis Statement: *(Introduce the process you are going to analyze.)*

Body: (Paragraph 1)

Step 1 *(Describe the first step of the process and why it is necessary or important.)*

Body: (Paragraph 2)

Step 2 *(Describe the second step of the process and why it is necessary or important.)*

Body: (Paragraph 3)

Step 3 *(Describe the third step of the process and why it is necessary or important.)*

Body: (Paragraph 4)

Step 4 *(Describe the fourth step of the process and why it is necessary or important.)*

(Continue with additional steps as necessary)

Conclusion

Provide a short summary: *(Summarize the purpose of the process analysis.)*



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References

Writing Center. (2015, November 30). *Process Analysis*. Patrick Henry Community College.

https://www.patrickhenry.edu/wp-content/uploads/2024/03/Process_Analysis.pdf

Saint Leo University Center for Online Learning Courses. (2024, January 3). Academic Writing:

Informative Process Analysis. <https://slulibrary.saintleo.edu/c.php?g=367754&p=2485965>