

Split Page Note-Taking Method

Split Page (2 column) Note-Taking Method

- Helps when revising for exams and summarizing complex information.
- The two-column structure provides a useful revision tool for using active recall to study for exams, interviews, etc.
- It is straightforward enough to use directly during class
- It is easy to review notes after class and add keywords as needed
- One of the most widely applicable note-taking methods.

How to use:

1. Use a line to split the page vertically.
2. On the left side include keywords or headers (categories).
3. On the right side, include dot-point summaries and quotations. Can include diagrams, lists, mapping charts, etc.

Split Page Note-Taking Examples:

American History: Three Branches of Government	
Legislative	Makes Laws Congress: <i>House of Representatives:</i> # Based on Population two year term of office <i>Senate:</i> two per state six year term of office
Executive	Enforces Laws <i>President</i> <i>Vice President</i> <i>Cabinet</i>
Judicial	Interprets Laws <i>Supreme Court</i> <i>Circuit Court</i> <i>District Court</i>

Split page notes

1. Use headers to summarise to summarise the information and ideas.

These headers should be triggers. You should be able to cover the other column and recall all the information from the headers.

1. Use headers:	2. Make notes in dot points:
Summarise the	• Use short concise
information in the	sentences
facing column	• Summarise the ideas that
	fit the header
	• Use key words
	• Include quotations,
	references, and
	important formulae
	• Add short points as the
	year progresses

2. Expand on the content in this column. To do this, summarise ideas, use keywords. You want to be able to cover the other side of the page and know what the head should be.



References:

Matrix Education. (n.d.). *The Ultimate Guide to Writing Perfect Studying Notes*. Retrieved from <https://www.matrix.edu.au/the-ultimate-guide-to-writing-perfect-study-notes-the-best-way-to-revise>

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Tamm, S. (2023, January 20). *The 9 Most Effective Note-Taking Methods*. E-student.org. <https://e-student.org/note-taking-methods/>

