

**APSU Writing Center**  
Understanding Assignment Instructions

**Break down your assignment**

- Read the entire assignment instruction sheet.
- Highlight key points of interest such as page requirements, word length, the main topic, and more.
- Write out the question in your own words.

Name:	Course:
-------	---------

Question:
-----------

<b>B</b>	Brainstorm ideas after reading the question:
----------	----------------------------------------------

<b>R</b>	Restate the question in your own words:
----------	-----------------------------------------

<b>E</b>	Give evidence to support your answer to the question:
----------	-------------------------------------------------------

<b>A</b>	Analyze your evidence and explain why it is important:
----------	--------------------------------------------------------

<b>K</b>	Key closing statement or summary:
----------	-----------------------------------